



THE AUTHOR VILLAGE

AGREEMENT

Dated **February 14, 2025** between **Linda Sue Park** (hereinafter referred to as "Author") located at **251 Susquehanna Road, Rochester NY 14618** and **Russellville Independent School District** (hereinafter referred to as "Sponsor") located at **355 S Summer St., Russellville, KY 42276**.

Sponsor Contact: **Liz Miller**

Sponsor Contact Phone Number: **615-542-1827 (cell)**

Sponsor Contact Email: libraryliz615@gmail.com

WHEREAS, the Sponsor is familiar with the Author and the work of the Author and requests that the Author personally visit the Sponsor to enhance the opportunities for its students and attendees; and WHEREAS, the Author wishes to present with respect to **her** work and perform other such services as this agreement may call for, and WHEREAS, at no time will the Author be present with students and attendees without a representative of the Sponsor.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants set forth herein, the parties hereto agree as follows:

1. Author to Present: The Author hereby agrees to travel to the Sponsor's locations on the following date: **Monday April 28, 2025**. The Author agrees to **perform two (2) presentations each 45-50 minutes in length, one during the day to students primarily in grades 3-5 at the R.E. Stevenson Elementary School and one in the evening to the general public at Russellville High School**. The focus of the presentations shall be the Author's work, the Author's process, the Author's books, the Author's journey, the Author's reading life, and other related topics.

2. Audio-Visual and Physical Arrangements: Sponsor will provide and make sure all required equipment is in place and working properly. This includes **a laptop, projector, remote, and wireless microphone**.

3. Payment: The Sponsor agrees to pay as full compensation, in addition to expenses under Paragraph 4 below, for the Author's services rendered under Paragraph 1 above, the sum of **\$5000.00**. This sum shall be payable promptly in the form of a check to **Linda Sue Park** or via bank transfer upon completion of services. Author shall be paid as an independent contractor. No taxes may be withheld.

4. Expenses: In addition, the Sponsor agrees to reimburse the Author for the following expenses:

- a) Round trip travel: By air, one Premium Economy fare ticket, to and from the Author's home airport and Nashville International Airport (BNA). The Sponsor shall make arrangements with the Author for payment of these expenses.
- b) Lodging, two (2) nights: The Sponsor shall make arrangements for the Author to stay at the Embassy Suites Hotel in Bowling Green, KY and pay for the accommodations.
- c) Ground Transportation: The Sponsor shall provide the Author with ground transportation for the duration of the appearance. The Sponsor shall also make arrangements with the Author

for payment of reasonable ground transportation expenses to and from the Author's home airport.

- d) Meals: It is expected that food will be provided by the Sponsor on the date scheduled in Paragraph 1 above.
- e) Administrative: Sponsor is responsible for any and all administrative expenses required by the school, school district and/or city or county including, but not limited to background checks, fingerprinting, filing fees, insurance, etc.

5. Inability to Perform. If the Author is unable to appear on the date scheduled in Paragraph 1 above due to illness, family emergency, inclement weather, or any other legitimate reason beyond her control, the Sponsor shall have no obligation to make any payments under Paragraph 3 above and Paragraph 4 above but shall attempt to reschedule the Author's appearance at a mutually acceptable future date.

6. Cancellation Fee. If the Sponsor cancels the Author's appearance for reasons other than inclement weather, state of emergency, or act of nature within forty-five (45) days of the date agreed upon in Paragraph 1, the Sponsor shall be responsible for seventy-five (75) percent of the Author's appearance fee agreed upon in Paragraph 3 above and one-hundred (100) percent of the Author's expenses agreed upon in Paragraph 4 above the Author shall have actually incurred.

7. Recordings. Any and all recordings of the Author's presentation are strictly prohibited without the Author's prior consent. In the event Author grants permission to record, Sponsor agrees that the Author shall retain all rights; including copyrights, in "relation to recordings of any kind made of the appearance or any works shown in the course thereof." The term "recording" as used herein shall include any recording made by electrical transcription, wire recording, film, videotape, or other similar or dissimilar method of recording, whether now known or here after developed. No use of any such recording shall be made by the Sponsor without the written consent of the Author and, if stipulated therein, additional compensation for such use.

8. Book Sales and Autographing. If the Sponsor desires the availability of the Author's books for sale and autographing on the date scheduled in Paragraph 1 above, Sponsor shall be responsible for ordering, collecting money for, distributing, and returning unsold books. The Author agrees to be available for autographing at the Sponsor's location before, after, and in-between presentations on the date scheduled in Paragraph 1 above.

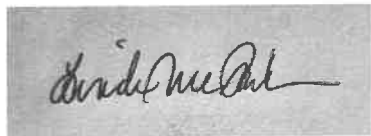
9. Code of Conduct. The Sponsor is responsible for having a robust and clear code of conduct policy for its attendees. The Presenter maintains a zero tolerance policy for harassment and intimidation of any kind. This includes, but is not limited to vulgar, obscene, and abusive language; name-calling; taunting; and any conduct referencing or directed at an individual or group that demeans that person/group on the basis of race, ethnicity, religion, gender, sexual orientation, creed, age, disability or other extraneous factors. If a code of conduct violation occurs, the Presenter reserves the right to immediately terminate the appearance, and the Sponsor shall remain responsible for one-hundred percent (100) percent of the Presenter's appearance fee agreed upon in Paragraph 3 above and one-hundred (100) percent of the Presenter's expenses agreed upon in Paragraph 4 above that the Presenter shall have actually incurred. The Presenter is the sole judge as to whether a code of conduct violation has occurred.

10. Modification. This agreement contains the full understanding between the parties and is binding on both parties. This agreement may only be modified in a written instrument signed by both parties. This agreement cannot be cancelled except if the parties to the agreement mutually agree that either party may cancel this agreement and all parties shall be released from any liability or damages.

11. Governing Law. This agreement shall be governed by the laws of the State of Kentucky.

IN WITNESS WHEREOF, the parties hereto have signed this agreement as of the date set forth above.

Author Signature

A rectangular box containing a handwritten signature in black ink. The signature appears to be "David McPherson" written in a cursive style.

Date Feb 14, 2025

Sponsor Representative Signature

Date

hello@theauthorvillage.com
845-787-5025

DATE: February 14 2025

Billed To:
Russellville Independent School District
355 S Summer St., Russellville, KY 42276

Liz Miller
libraryliz615@gmail.com
615-542-1827

DESCRIPTION	AMOUNT
Linda Sue Park, Author Visit, 04.28.25	\$5000.00
Expenses (Flight (Premium Economy), Hotel (2 nights), all ground transportation and airport transfers, meals)	TBD
TOTAL DUE:	\$5000.00 plus expenses

Preferred Payment Method:
Bank Transfer

For Payment via Bank Transfer:

Acct Holder: Linda Sue Park
Acct #: 501158553
Acct Type: Checking
Routing #: 222370440
SWIFT Code: KEYBUS33CUS

Key Bank
1655 Monroe Ave
Rochester NY
14618 USA

For Payment via Check:

Payable To: Linda Sue Park
251 Susquehanna Road
Rochester, NY
14618 USA



