

Henderson County Schools Transportation Department

5675 Airline Road

Henderson, Ky 42420

Phone: (270) 831-5120

Fax: (270) 831-5122

Mailing Address:

ATTN: Transportation

1805 Second St.

Henderson, Ky 42420



Overnight and Out of District School Bus Trip Guidelines

During overnight school bus trips and out of district bus trips, all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
- Sponsors and coaches shall be trained annually to administer medication

Checklist:

Sponsor/Coach Name: JERMANE POYNTER Cell Number: 270-454-9276

Date of Departure: 1-24-25 Time of Departure: 2:00pm

Date of Return: 1-26-25 Expected Time of Return: 1:00pm

Adequate Supervision (meets ratio criteria)

Please List Names of Chaperones

Obtain parent/guardian permission forms

Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient

N/A Notify school cafeteria manager of any lunch needs

Follow all Transportation Department guidelines for bus trips

All requests must be in the trip system at least five days prior to the date of departure

Understand any student's medication needs and/or medical conditions

Coaches must carry all player's physicals on any away and overnight trips

Attach a trip list of students to the principal/designee and a rider's list to the bus driver

Rider's list must contain all rider's names and an emergency contact name and number

Attach and itinerary

Other specific needs: _____

Signature of Person submitting form

Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

The Following wrestlers will be wrestling in the KYWCA State Dual Tournament at Corbin Arena located in Corbin, KY on Jan 25th and we will be leaving the day before on Jan 24th to get up there and check weight and get some rest before Saturday:

Varsity Boys:

Asher Daily
Lane Corpe
Wyatt Payne
Myer Bilene
Mattix Sohne
Jimmie Ballard
Nicky Hill
Kilynn Taylor
Wyatt Holland
Vinson Embry
Brock Crook
Ethan Peckenpaugh
Rayden Pruiett
Jaxson Wallace
Latravion Johnson
Ryan Larcomb
Camryn Ramirez

Varsity Girls:

Jayden Beck
Sydney Chambers
Kennedy Sohne
Laya Wilson
Teigan Taylor
Charleigh Olmsted
Kailyn Franks
Serenity Rivera
Abigail Hefner
Kaizley Dunn
Jasmin Beckham
Evie Estes
Addilyn Leslie

Coaches Attending:

Jermaine Poynter
Brandon Cole
Scotty Hogan
Eddie Payne
Jason Henshaw
Weston Melton
Robert Dunn
Jackson Hogg
Josh Bell

All Wrestlers have been given permission from their parents or guardians to travel with the team.

Travel Agenda:

Depart on 1-24-2025 @ 2:00pm (Cst)- Requesting to be dismissed early
Arrive at Hotel @ 7pm (Est)

8-9:30p obtain supper for athletes

10:00p All wrestlers in their rooms or with parents

Depart hotel on 1-25-25 @ 7am to head to the tournament and return to hotel upon conclusion of the tournament.

7p-9p obtain supper for athletes

10p All wrestlers in their rooms or with parents

Check out of the hotel on 1-26-2025 @ 11:00am and travel back to Henderson.

1pm estimated arrival back to HCHS.

2025 KYWCA State Duals 1A/2A/3A/GIRLS



When- January 25th 2025

Location- Corbin Arena
500 Arena Dr
Corbin, KY 40701

Entry Fee- \$300 per team
Check payable to : KYWCA
Mail to: Che Founder
6616 Lunar Dr
Louisville KY 40258

Weigh in- 7:30 AM Eastern Standard Time

Wrestling start time: 9:00 AM Eastern Standard Time

Qualification- IN ORDER TO BE ELIGIBLE TO PARTICIPATE IN THE 2025 KENTUCKY STATE DUAL WRESTLING CHAMPIONSHIP **ALL COACHES MUST BE A MEMBER OF THE KENTUCKY WRESTLING COACHES ASSOCIATION.**

Top 2 teams for each section qualify.
If one of the two do not compete, 3rd place will be the alternate.
If the 3rd place alternate cannot compete, an alternate from a different section will be asked to compete. This is done by random draw.
The random draw order is: 4,6,2,3,5,1

- ☐ First 3 rounds will be wrestled within the pool
- ☐ Winners of each pool will wrestle for 1st through 4th place
- ☐ Second place teams will wrestle for 5th through 8th place
- ☐ 3rd place teams will wrestle for 9th through 12th place
- ☐ All teams are guaranteed 4 duals during the day.
- ☐ Each team can weigh in a maximum of 21 wrestlers

Seeding-

We will Seed the 6 Sectional Champions and draw the rest in.

The sectional winner will get the top 6 seeds.

If a coach concedes a seed his team will become the 6 seed. If a runner up is deemed to be seedable the highest number of seeding will be to the 8th seed.

To concede a seed an email must be sent to your sectional leader or a KYWCA officer by Sunday Jan 19th

Seeds will be based on the Following:

1-Head to Head

2-Current Dual Record against Common Opponent

3-Winning Percentage

If winning percentage is the same, level of competition and strength of schedule will determine who gets higher seed.

4-Lottery Draw

Seed Meeting-

Seed meeting will be held via Zoom:

Girls Mon Jan 20th at 7pm est

1A Mon Jan 20th at 8pm est

2A Tues. Jan. 21st at 8pm est

3A Weds Jan. 22nd at 8pm est

Information will be emailed

Spectator fee-

Adults \$10

Students \$5

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• Student:Adult ratios should be followed: Elementary 10:1 Secondary 15:1
• Sponsors and coaches shall be trained annually to administer medication

Checklist:

Sponsor/Coach Name: Laura Staffell Cell Number: 812-499-4857

Date of Departure: Feb. 5 Time of Departure: 8:00 AM

Date of Return: Feb. 8 Expected Time of Return: 2:00 PM

Adequate Supervision (meets ratio criteria)

Please List Names of Chaperones**

Obtain parent/guardian permission forms

Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient**

Notify school cafeteria manager of any lunch needs

Follow all Transportation Department guidelines for bus trips

All requests must be in the trip system at least five days prior to the date of departure**

Understand any student's medication needs and/or medical conditions

Coaches must carry all player's physicals on any away and overnight trips**

Attach a trip list of students to the principal/designee and a rider's list to the bus driver

Rider's list must contain all rider's names and an emergency contact name and number**

Attach and itinerary

Other specific needs:

Signature of Person submitting form: Laura K Staffell

Signature of Principal/Designee: [Signature]

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

KMEA - music convention
"2 students"

Students attending

Antwan Jones

Marley Stator

Location:

Louisville, KY
KMEA conference

Laura Staffeld



2025 Kentucky All-State Chorus Schedule

	SSAA - Dr. Zanaida Robles	TTBB - Dr. Jeffrey Murdock	SATB - D
Wednesday, Feb 5	1:00–3:00 Registration - Hyatt Ballroom	1:00–3:00 Registration - Hyatt Ballroom	1:00–3:00 Registration - Hyatt Ballroom
	1:00–3:00 Talent Show Auditions	1:00–3:00 Talent Show Auditions	1:00–3:00 Talent Show Auditions
	3:30–4:50 Sectional Rehearsals Alto I - KICC M101/M102 Alto II - KICC M109/M110 Soprano I - KICC M100/M103 Soprano II - KICC M113	3:30–4:50 Sectional Rehearsals Baritone - KICC M108/M111 Bass - HR 2 Churchill/Downs Tenor I - KICC M115 Tenor II - KICC M116	3:30–4:50 Sectional Rehearsals Soprano-KICC 104/M107 Alto- KICC105/106 Tenor- KICC M114 Bass- HR Ballroom
	5:00–7:00 DINNER BREAK	5:00–7:00 DINNER BREAK	5:00–7:00 DINNER BREAK
	7:15–10:30 Rehearsal – KICC M108/M111	7:15–10:30 Rehearsal – KICC M100/M103	7:15–10:30 Rehearsal – KICC M104/M107
	11:00 LIGHTS OUT	11:00 LIGHTS OUT	11:00 LIGHTS OUT,
Thursday, Feb 6	8:45–11:30 Rehearsal – KICC M108/M111	8:45–11:30 Rehearsal – KICC M100/M103	8:45–11:30 Rehearsal – KICC M104/M107
	11:30–2:00 VISIT EXHIBITS & LUNCH BREAK	11:30–2:00 VISIT EXHIBITS & LUNCH BREAK	11:30–2:00 VISIT EXHIBITS & LUNCH BREAK
	2:00–5:30 Rehearsal – KICC M108/M111	2:00–5:30 Rehearsal – KICC M100/M103	2:00–5:30 Rehearsal – KICC M104/M107
	5:00–8:30 DINNER BREAK	5:00–8:30 DINNER BREAK	5:00–8:30 DINNER BREAK
	7:00–7:50 Talent Show Rehearsal	7:00–7:50 Talent Show Rehearsal	7:00–7:50 Talent Show Rehearsal
	8:00–9:15 Sing-Share- HR Ballroom	8:00–9:15 Sing-Share- HR Ballroom	8:00–9:15 Sing-Share- HR Ballroom
	9:30–10:45 Talent Show – HR North	9:30–10:45 Talent Show – HR North	9:30–10:45 Talent Show – HR North
	11:00 LIGHTS OUT	11:00 LIGHTS OUT	11:00 LIGHTS OUT
Friday, Feb 7	9:00–11:50 Rehearsal –KICC M108/M111	9:00–11:50 Rehearsal –KICC M100/M103	9:00–11:30 Rehearsal – KICC M104/M107
	12:00–1:00 LUNCH BREAK	12:00–1:30 LUNCH BREAK	12:00–1:15 Venue Rehearsal – KCA
	1:15–2:45 Rehearsal – KICC M108/M111	1:30–2:45 Venue Rehearsal – KCA	1:15–2:45 LUNCH BREAK
	3:00–4:15 Venue Rehearsal – KCA	3:15–4:45 Rehearsal –KICC M100/M103	2:45–4:35 Rehearsal – KICC M104/M107
	4:15–7:00 DINNER BREAK	4:45–7:00 DINNER BREAK	4:35–7:00 DINNER BREAK
	8:00 Concert - KCA Whitney Hall – Perform at 8:00	8:00 Concert - KCA Whitney Hall – Perform at 8:45	8:00 Concert - KCA Whitney Hall – Perform at 9:30
	11:00 LIGHTS OUT	11:00 LIGHTS OUT	11:00 LIGHTS OUT

KMEA Junior High All State Choir Schedule 2025

Wednesday, February 5

- 11:30 am–1:00 pm – Registration
- 1:15 pm–2:30 pm – Sectionals - Galt House East, rooms will be posted at registration
- 2:45 pm–4:45 pm – First Rehearsal - Galt House Ballroom B and C
- 4:45 pm–6:30 pm – Dinner
- 6:30 pm–9:00 pm – Second Rehearsal Ballroom B and C

Thursday, February 6

Mixed Chorus

- 8:30 am–12:00 pm – Third rehearsal - Galt House Ballroom B and C
- 12:00 pm–1:05 pm – Lunch Break
- 1:15 pm–2:15 pm – Fourth Rehearsal - Galt House Ballroom B Students will be led in line from Galt House to KCA through parking garage
- 2:30 pm–3:30 pm – Fifth Rehearsal – KCA Whitney Hall - Dress Rehearsal
- 4:00 pm–4:30 pm – Rehearsal (if needed) Galt House

Treble Chorus

- 8:30 am–12:00 pm – Third rehearsal - Galt House Ballroom B and C
- 12:00 pm–1:05 pm – Lunch Break
- 1:05 pm – Treble Chorus meets at KCA lobby, line up and dress rehearsal
- 1:15 pm–2:15 pm – Fourth Rehearsal – KCA Whitney Hall - Dress Rehearsal
- 2:30 pm–4:40 pm – Fifth rehearsal - Galt House

5:00 pm – All KJHC — Assemble for concert - KCA Bomhard Theatre

5:15 pm–6:55 pm – Concert - Whitney Hall - KCA

KJHC Treble (5:45 pm)

KJHC Mixed (6:15pm)

7:00 pm Dismissal to Lobby and reconnect with parents for travel home

See other side for attire and responsibilities.

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Checklist:

Sponsor/Coach Name: Ben Dempsey Cell Number: 812-457-9285

Date of Departure: 2/7/25 Time of Departure: 4:00 pm

Date of Return: 2/8/25 Expected Time of Return: 7:00 pm

Adequate Supervision (meets ratio criteria) Ben Dempsey John Logan
Please List Names of Chaperones Melanie Mays Danielle Murphy

Obtain parent/guardian permission forms
Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient

Notify school cafeteria manager of any lunch needs

Follow all Transportation Department guidelines for bus trips
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Understand any student's medication needs and/or medical conditions
Coaches must carry all player's physicals on any away and overnight trips

Attach a trip list of students to the principal/designee and a rider's list to the bus driver
Rider's list must contain all rider's names and an emergency contact name and number

Attach and itinerary

Other specific needs: _____
Ben Dempsey
Signature of Person submitting form

Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

February 7 2025 State Swim Meet

4:00pm - Bus Leave HCHS for Bowling Green

5:30 pm - Arrive and Bowling Green and go to dinner with team

7:30pm- To the Tru hotel by Hilton in Bowling Green

Feb 8 2025

8:00am- Breakfast in the hotel lobby

9:00am - Depart for Bowling Green high School

10:00am-2:00pm Girls State Swim Meet

2:30pm- 5:00pm Boys State Swim Meet

5:30pm- Depart Bowling Green for Henderson

7:00pm- Arrive at Henderson County High School

January 28, 2025

Henderson Board of Education
1805 Second Street
Henderson, KY 42420

Dear Board Members

Henderson County FBLA State Officer, Landon Chandley and myself want to travel to Frankfort, Kentucky on February 10 and 11, 2025 for Student Leadership Day.

I am seeking permission to chaperone the officer on this overnight trip. Upon arrival, we will meet with other Career Tech State Officers and Advisers for meetings and networking. On the 11th, there will be meetings with legislators and a closing session. Of course, we will also obtain parental permission and follow all Henderson County guidelines.

Thank you for considering this matter.

Sincerely

A handwritten signature in cursive script, appearing to read "Danna Robinson".

Danna Robinson

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Checklist:

✓ Sponsor/Coach Name: Danna Robinson Cell Number: (270) 860-0455

✓ Date of Departure: 2/10/25 Time of Departure: 11:30 am

✓ Date of Return: 2/11/25 Expected Time of Return: 5:00 pm

✓ Adequate Supervision (meets ratio criteria)

****Please List Names of Chaperones****

✓ Obtain parent/guardian permission forms

****Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient****

✓ Notify school cafeteria manager of any lunch needs

✓ Follow all Transportation Department guidelines for bus trips

****All requests must be in the trip system at least five days prior to the date of departure****

✓ Understand any student's medication needs and/or medical conditions

****Coaches must carry all player's physicals on any away and overnight trips****

✓ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

****Rider's list must contain all rider's names and an emergency contact name and number****

✓ Attach and itinerary

Other specific needs: _____

[Signature]
Signature of Person submitting form

[Signature]
Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

Henderson County Career and Technical Education

Transportation Request for Student Trips

Name of Primary Sponsor:	Danna Robinson	CTSO or Program Name:	FBLA
Emergency Contact Phone #:	(270) 860-0455	Total # of Students:	1
Name(s) of Additional Chaperones:	N/A		
# of Vehicles:	Bus: 1 0	Van/SUV:	1
	Handicap Bus? YES <input type="radio"/> NO <input checked="" type="radio"/>	Name of SUV Driver(s): Danna Robinson	
Vehicle Details:	Do you have a bus driver already? YES <input type="radio"/> NO <input checked="" type="radio"/>		
Destination Address:	Best Western Hotel 80 Chenault Rd, Frankfort, KY 40601		

Funding (Circle an Account Source and Circle At Least One Bullet Point Below)

Teacher/Program LOVF	CTSO or Program Activity Account	CTE Office LOVF	Other/Multiple Accounts (Explain Below)
<ul style="list-style-type: none"> ● Non-Competing CTSO Meeting/Conference ● Community Service Activities ● Classroom Trips ● Non-Required Student Leadership Training ● CTSO Recreational Event 		<ul style="list-style-type: none"> ● Regional Competition ● State Competition ● National Contest for Students ● Placing in Top 3 at State ● <u>State/Regional Officer Travel</u> 	

	Departure (CST):	Return (CST):	
Time:	11:30 AM/PM	5:00 AM/PM	
Date:	2/10/2025	2/11/2025	

<i>Office Use Only</i>
ORG:
PROJ:
Trip ID#:


CTE Principal Signature

1/30/25
Date


Primary Sponsor Signature

1-21-2025
Date

Itinerary for Student Leadership Day Trip

February 10-11, 2025

Monday

11:30 a.m. Load SUV and leave School
5:00 p.m. Registration
5:30 p.m. Welcome
6:00 p.m. Dinner with other CTSO officers

Tuesday

8:00 a.m. Meet with Legislators
12:00 p.m. Lunch
2:00 p.m. Closing Ceremony

Chaperone:

Danna Robinson

Students attending:

Landon Chandley



Registration

Twenty-Third Student Leadership Day

CELEBRATE TODAY,

JANUARY 17, 2025

Frankfort, Kentucky
January 17, 2025

An invitation to participate in a program or class field-trip opportunity.

Goal: To raise the visibility and demonstrate the excellence of Career and Technical Education programs by providing Career and Technical Education students a leadership activity offering a civics lesson on Kentucky state government.

Career and Technical Education (CTE) Student Leadership Day is a program or class field-trip opportunity. Are your students able and inspired to participate in governing — from the simple act of informed voting to the understanding of issues? CTE Student Leadership Day is a civics program -- an opportunity to learn how everyone counts; how anyone can participate.

Preliminary Agenda

9 a.m.	Registration Opens	Frankfort High School Auditorium
9:30 a.m.	Leadership Program	Frankfort High School Auditorium
11 a.m.	Visits with Legislators/Capitol Tours	Kentucky State Capitol and Capitol Annex

NOTE: Groups may reserve space on a Capitol tour. Please see instructions on information sheet.

- ★ The 2025 Student Leadership Day will include an assembly in the Frankfort High School Auditorium (328 Shelby St., Frankfort, 40601). Attendance will be limited to the first 325 registrations received complete with fees paid. CTSO State Advisers, with guidance from classroom teachers, created a fast-paced agenda for local, regional and state student leaders. **The registration deadline is January 17, 2025.** Send reservations early to secure participation. Maximum registrations were received each of the last eight years.
- ★ Each attendee will receive a drawstring backpack containing information on the legislative process, a booklet by the Kentucky Legislative Research Commission, guidelines for legislative communication, and material from sponsoring organizations.
- ★ **An important opportunity for participants in Student Leadership Day is scheduling a meeting with their respective state senator and representative. Having the opportunity to experience the legislative environment is a valuable learning event. Appointments are easy to schedule. Legislators welcome any opportunity to meet their young constituents. Attached is an information sheet on meeting your legislator.**
- ★ Registrations will be confirmed by a memo distributed ONLY BY E-MAIL the week of January 20, 2025, which will provide the final program, give instructions on obtaining appointments to meet legislators and arranging Capitol tours, and offer suggestions for other Frankfort learning opportunities.

NOTE: STUDENTS ARE ASKED TO WEAR CTSO UNIFORM or BUSINESS ATTIRE (NO JEANS).

REGISTRATION

Career and Technical Education students may attend the 23rd CTE Student Leadership Day. Career and Technical students at Kentucky's high schools, area technology centers, technical and community colleges, and universities are encouraged to participate. **THE REGISTRATION FEE FOR EACH TEACHER/ADVISER OR STUDENT ATTENDEE** for Student Leadership Day is \$5. The \$5 fee is **not refundable** and covers the cost of handouts, materials, and logistics. If inclement weather or government shutdown prevents attendance, the purchased materials will be sent, on request, to the school, packaged individually in a draw-string backpack.

Registration Deadline is Friday, January 17, 2025.

Send Registrations and Payment to: KACTE, P.O. Box 4583, Frankfort, KY 40604-4583

For more information contact KACTE Executive Director Mike Stone (502/682-6204, kmstone1951@gmail.com) or KACTE Assistant Executive Director Kris Stone (502/682-5677, kriststone56@gmail.com). **(PLEASE SEND FEE WITH REGISTRATION.)**

School: _____ Teacher/Sponsor: _____

Phone: _____ Fax: _____ E-mail: _____

Number of Students Attending: _____ Number of Teachers/Sponsors Attending: _____

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Checklist:

___ Sponsor/Coach Name: Kaitlin Green Cell Number: (270) 724-4487

___ Date of Departure: 02/21/2025 Time of Departure: 12pm

___ Date of Return: 02/22/2025 Expected Time of Return: 7pm

___ Adequate Supervision (meets ratio criteria) Kaitlin Green
Please List Names of Chaperones Renaë Rhors

___ Obtain parent/guardian permission forms

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___ Notify school cafeteria manager of any lunch needs

___ Follow all Transportation Department guidelines for bus trips

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___ Understand any student's medication needs and/or medical conditions

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___ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

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___ Attach and itinerary

___ Other specific needs: _____

Kaitlin Green
 Signature of Person submitting form

Robert Thomas
 Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

KY TRIO DAY 2025

STUDENT LEADERSHIP CONFERENCE

READY FOR THE WORLD



8:00 AM - 9:00 AM **Registration & Welcome**

9:00 AM - 9:45 AM **College Fair**

10:00 AM - 11:00 AM **Workshop Rotations I**

- Don't Speak I Know What You're Saying: The Importance of Nonverbal Communication & Body Language
- Empowering Leaders with AI: Harnessing ChatGPT for Leadership Success
- Unlocking Leadership Potential: Mastering DISC Styles for Effective Leadership

11:15 AM - 12:15 PM **Workshop Rotations II**

- Don't Speak I Know What You're Saying: The Importance of Nonverbal Communication & Body Language
- Empowering Leaders with AI: Harnessing ChatGPT for Leadership Success
- Unlocking Leadership Potential: Mastering DISC Styles for Effective Leadership

12:15 PM - 1:30 PM **LUNCH**

1:30 PM - 3:00 PM **Workshop Rotations III & Evaluation**

- Don't Speak I Know What You're Saying: The Importance of Nonverbal Communication & Body Language
- Empowering Leaders with AI: Harnessing ChatGPT for Leadership Success
- Unlocking Leadership Potential: Mastering DISC Styles for Effective Leadership



Upward Bound

Riders List & Emergency Contacts

KY TRiO Day

February 21-22, 2025

1. Marcelin, Deandre:

Emergency Contact:

2. McLevain, Alissa

Emergency Contact:

3. Simpson, Makenzie

Emergency Contact:

4. Whitledge, Evan

Emergency Contact: