






**CHRISTIAN COUNTY**  
— PUBLIC SCHOOLS —  
A Community Committed to Phenomenal Schools

200 Glass Ave.  
Hopkinsville, Kentucky 42240   
PO BOX 609  
(270) 887-7000   
[www.christian.kyschools.us](http://www.christian.kyschools.us) 

## MEMO

Christopher Bentzel , Superintendent Michelle  
Ladd, Director of Special Education  
To: 2/20/2025  
From: Shortened School Week Request  
Date:  
Re:

I am requesting that the Board approve a shortened school week for the student whose information is attached. This student's Admissions and Release Committee has determined that attending school on a shortened day/week is necessary at this time.

Please let me know if you have questions regarding this request.

Thank you,  
Michelle Ladd  
Director of Special Education