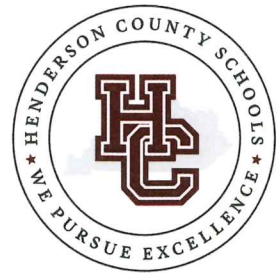


## HENDERSON COUNTY SCHOOLS

1805 Second Street, Henderson, Kentucky 42420  
(270) 831-5000 | Fax: (270) 831-5009  
www.henderson.kyschools.us  
Dr. Bob Lawson, Superintendent



To: Bob Lawson, Superintendent  
And School Board Members

From: Cindy Cloutier *C. Cloutier*  
Director of Finance

Date: February 17, 2025

Re: Bid Recommendations

### **Bid Recommendations:**

#### **Office Supplies Bid # 2-25-5-2**

Invitations were sent to ten vendors. An invitation to bid was posted on our district webpage and an ad was placed in The Gleaner. We received bids from nine vendors. We are recommending that multiple vendors be awarded the bid so schools can utilize products that best serve their needs. The vendors are highlighted on the attached tabulation sheet.

### **Bid Renewal Recommendations**

#### **Athletic Equipment and Supplies Bid # 3-23-5-2**

The current contract for Athletic Supplies & Equipment bid is with fifteen vendors. All have agreed to renew except Riddell. We are recommending renewal with the remaining fourteen vendors for an additional year.

#### **Print Bid # 4-23-5-2**

Renewal requests were sent to ABBA, Burkert-Walton Printing, Sign Design, and Sprint Print. The four current vendors have agreed to renew under the same terms and conditions as the original contract. We are recommending renewal with these four vendors for an additional year.

HENDERSON COUNTY BOARD OF EDUCATION  
OFFICE SUPPLIES BID # 2-25-5-2  
March 1, 2025 - February 28, 2026

COMPANY	11400 LLC	Altstadt's	Business Equipment	Cascade School Supplies	Global Equipment Company Inc.	John R Green Co	Lakeshore Learning Materials	School Specialty	Quill LLC	Smith & Butterfield	Barren Co Business Supply
Percentage of Discount off Established Price	20%	Up to 30%	34%	35%	10%	30%	5%	31%	15%	No Bid	No Bid
Vendor Quote # Required On Order	No	None	None	Yes, 2-25-5-2: Catalog	No	None	Yes, "Per Bid No. 2-25-5-2"	Q-540351	Quill Bid # 25-37239		
Any exceptions to Discounts	Quantity discount is available. Please reach out to reps for possible better pricing.	Varies per item	20% GP Floor	Discount excludes furniture, equipment, and drop ship items.	Products already reduced in price for inventory reduction or promotional purposes, as well as special order or custom products, may not be eligible for additional discount. Shipping and handling charges are also ineligible for discount.	Furniture & Equipment (pages 619-763 in Catalog 131)	5% discount on all nonsale items from Lakeshore's catalogs, website, and retail stores.	Furniture and equipment excluded. Items listed as Net Priced are not eligible for any discounts. Also excluded is any catalog or items that bears the notation "No other discounts apply".	Exclusions included with Bid and outlined in letter.		
Extra Charges	Liftgate \$55	For furniture installations	-	-	Liftgate and Overnite/Special delivery.	Furniture & Equipment orders	-	Live Specimens and hazardous materials may incur additional charges.	-		
Freight Rate	Free shipping for \$400 or more orders. Orders less than \$00 will have freight added.	Delivery is free. Freight only charged if an item order cost freight	-	\$10.95 shipping on orders under \$50.00. 20% shipping on furniture, equipment, and drop ship items.	FOB origin, prepay and add	Rates will vary - All supply orders ship Free.	Free Shipping	Supplies only- free shipping.	Free Shipping; Delivery Policy included with Bid		
Contact	Ly Nguyen	April Kratochvil	Jeff Austin	Todd Shafer	William H. Rose, III	Suzan Walker	William Roffers	Sarah Peterson	Sarah Sherman		
Address	2551 Horseshoe Road Lancaster, PA 17601	1550 Baker Ave. P O Box 6422 Evansville, IN 47711	229 South Green Street Henderson, KY 42420	1 Brown Street PO Box 780 North Adams, MA 01247	11 Harbor Park Drive Port Washington, NY 11050	400 Reed Str PO Box 342 Clearfield, PA 16831	2695 E. Domingues Street Carson, CA 90895	W6316 Design Dr Greenville, WI 54106	301 Tri State International Dr Suite 301 Lincolnshire, IL 60070		
Phone	717-392-7429	812-425-3393	270-826-8341	413-663-3716	414-302-7559	800-354-9737	800-421-5354	888-388-3224	800-634-4809		
Extension	opt #4										
Fax #	717-509-6111	812-425-3410	270-826-3288	866-298-6578	800-336-1331	800-803-1921	310-537-7990	800-675-1775	800-789-2016		
E-mail	lnguven@11400LLC.com	april.a@altstadts.com	joey@business-equipment.com	todd@cascadeschoolsupplies.com	wrose@globalindustrial.com	orders@johnrgreenco.com	biddept@lakeshorelearning.com	nidnotices@schoolspecialty.com	bid@quill.com		