

Board of Education Special Meeting - January 21, 2025 6:00 PM
Conducted via Video Teleconference with a primary physical location for
public participation and observation being:
Professional Development Center
631 North Green Street, Henderson, KY 42420
Meeting may be viewed electronically at
<https://www.youtube.com/user/hendersonkyschools>

Attendance Taken at : 6:00 PM

Present Board Members:

Mr. Thomas Alves
Mr. Joe McGarrh
Mr. Wesley Smith
Mr. Michael Waller
Mrs. Tracey Williams

I. Welcome & Call Meeting to Order

Mr. Michael Waller called the meeting to order.

A. Moment of Silence & Pledge of Allegiance

After a moment of silence for all of the people enduring the California fires and natural disasters, the HCHS Student Ambassadors in attendance led the Pledge of Allegiance.

1. HCHS Student Ambassadors

Joselyn Adrian, Jaci Miller, Alissa McLevain, and Joshua Velazquez

II. Board Organizational Meeting

A. Election of Board Chairperson

Mr. Michael Waller opened the floor for nominations for the Board Chairperson to serve for a term of two (2) years. Mrs. Tracey Williams nominated Mr. Michael Waller to serve as Board Chairperson. There being no further nominations, the nomination process for Board Chairperson closed.

Order #77 - Motion Passed: A motion to elect Mr. Michael Waller to serve as the Board Chairperson for two (2) years passed with a motion by Mrs. Tracey Williams and a second by Mr. Thomas Alves.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. Election of Board Vice-Chairperson

Mr. Michael Waller opened the floor for nominations for the Board Vice-Chairperson to serve for a term of two (2) years. Mr. Michael Waller nominated Mrs. Tracey Williams to serve as Board Vice-Chairperson. There being no further nominations, the nomination process for Board Vice-Chairperson closed.

Order #78 - Motion Passed: A motion to elect Mrs. Tracey Williams to serve as Board Vice-Chairperson for two (2) years passed with a motion by Mr. Michael Waller and a second by Mr. Thomas Alves.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

C. Election of Board Secretary

As is customary for the Superintendent to serve as Board Secretary, Mr. Michael Waller recommended Dr. Bob Lawson to serve as Board Secretary for a four (4) year term.

Order #79 - Motion Passed: A motion to elect Dr. Bob Lawson to serve as Board Secretary for a four (4) year term passed with a motion by Mr. Michael Waller and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

D. Approval of 2025 Regular Board of Education Meeting Dates

Order #80 - Motion Passed: A motion to approve the 2025 regular Board of Education Meeting dates as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

III. Approval of Agenda

Order #81 - Motion Passed: A motion to approve the agenda as listed passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

IV. Students & Staff Recognition

A. Judge's Scholars

Judge's Scholar for November - Penelope Hybarger from East Heights Elementary School
 Judge's Scholar for December - Gareth Wilson from South Middle School

V. School Board Recognition Month

With January being School Board Recognition Month, Dr. Bob Lawson thanked the Board for everything they do for the students and staff of Henderson County Schools.

VI. Community Partner Spotlight

This month's Community Partner Spotlight honors the various groups that tirelessly worked around the clock to ensure the safety and well-being of everyone in our community as we recently faced dangerous winter weather conditions. They are as follows: Henderson Municipal Power & Light, Kenergy, Kentucky Utilities, Henderson County Road Department, City of Henderson Public Works Department, Ragle, and the State Transportation Department District 2.

VII. Pursuing Excellence Spotlight

In addition to our community partners, the Board recognized the dedicated employees of the Henderson County Schools Maintenance Department, Custodians, and Transportation Department who braved the same treacherous winter conditions. Their unwavering commitment ensured that our school buildings and busses remained operational and our students and staff stayed warm and secure.

VIII. Public Participation & Recognition of Guests

The following addressed the Board during Public Participation: Traci Goodman - Logos

IX. Approve Minutes from Prior Meetings

Order #82 - Motion Passed: A motion to approve the Minutes from the December 16, 2024 regular meeting passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

X. Reports

A. Audit Report - Virtual

Artie White of White & Associates, presented the Audit Report for the year ending June 30, 2024.

B. CTE Unit Construction Project Update

A speaker was not available to present an update.

C. Strategic Plan Update

Dr. Bob Lawson presented the Strategic Plan update emphasizing the Goal under Operations: Invest in state-of-the-art facilities and technology that provides extraordinary educational opportunities and inspires community pride. Dr. Lawson included pictures and updates on the HCHS CTE Construction Project.

XI. Old Business

XII. New Business

A. BG 24-164 - East Heights Elementary Renovations Project

Jeanie Cannon, Associate from RBS Design Group, presented for Board approval Bid Package #14 - Electrical Bid and Revised BG1 for BG 24-164 - East Heights Elementary Renovations Project. Dr. Bob Lawson requested Board approval of the Electrical Bid and Revised BG1 as presented.

1. Approve BP #14 Electrical Bid

Order #83 - Motion Passed: A motion to accept the base bid and alternates for BP #14 Electrical Bid from IES in the amount of \$4,245,000.00 as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

2. Approve Revised BG1

Order #84 - Motion Passed: A motion to approve the Revised BG1 for the East Heights Elementary Renovations Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

B. BG 25-251 - Fencing - Replace Fencing HCHS FB, Soccer, Softball, CAS, Jefferson Project

Dr. Bob Lawson presented and requested Board approval of the BG1, Owner and Architect Agreement, and Drawings for BG 25-251 - Fencing - Replace Fencing HCHS FB, Soccer, Softball, CAS, Jefferson Project.

1. Approve BG1

Order #85 - Motion Passed: A motion to approve the BG1 for the Fencing - Replace Fencing HCHS FB, Soccer, Softball, CAS, Jefferson Project as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

2. Approve Owner-Architect Agreement

Order #86 - Motion Passed: A motion to approve the Owner, Henderson County Board of Education, and Architect, RBS Design Group, Agreement for the Fencing - Replace Fencing HCHS FB, Soccer, Softball, CAS, Jefferson Project as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

3. Approve Drawings

Order #87 - Motion Passed: A motion to approve the Drawings for the Fencing - Replace Fencing HCHS FB, Soccer, Softball, CAS, Jefferson Project as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

C. Approve 24-25 Academic Calendar Amendment

Mrs. Kasey Farmer Wolfe presented for Board approval the following changes to the 24-25 Academic Calendar:

May 21 be changed to a regular instructional day in order to make up for the missed instructional day (Snow Day) on January 7, 2025. May 22 be changed to a regular instructional day in order to make up for the missed instructional day (Snow Day) on January 8, 2025. This will make May 22, 2025 the last day of school for students and May 23, 2025 will be the closing day for staff.

Dr. Bob Lawson requested Board approval of the 24-25 Academic Calendar amendments as presented.

Order #88 - Motion Passed: A motion to approve the 24-25 Academic Calendar Amendment as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

D. Approve First Reading of the 2024-2025 District Improvement Plan

Mrs. Brandy Haley presented for Board approval the first reading of the 2024-2025 District Improvement Plan. Dr. Bob Lawson requested Board approval of the 2024-2025 District Improvement Plan as presented.

Order #89 - Motion Passed: A motion to approve the first reading of the 2024-2025 District Improvement Plan as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

E. Consent Agenda

Order #90 - Motion Passed: A motion to approve the Consent Agenda as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Joe McGarrh.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

1. Approve Student Overnight Trip Requests

- Retroactive approval for HCHS Wrestling Team to travel to Paintsville, KY December 27-29, 2024 to participate in the Jim Matney Memorial Tournament;
- HCHS FBLA to travel to Louisville, KY January 22-23, 2025 to attend the Kentucky FBLA State Executive Council Meeting;
- HCHS Cheer Team to travel to Orlando, FL February 5-10, 2025 to compete in the UCA Nationals;
- North Middle Cheer Team to travel to Orlando, FL February 6-11, 2025 to compete for National Title; and
- HCHS City of Henderson Junior Ambassadors to travel to Frankfort, KY February 27-28, 2025 to attend a legislative session.

2. Approve Grant Application

- HATT Team (\$26,000) WHAS Crusade for Children grant to support nonprofits that support children with special needs.

3. Review Special Education December 1 Child Count 2024

4. Approve the 2024-2025 Comprehensive School Improvement Plans

5. Approve Bid Recommendation

Bid Recommendation: Fleet Vehicles Bid #1-25-5-1

6. Approve Shortened School Day for Two (2) Special Education Students

7. Approve School Activity Fund Fundraiser Requests

- HCHS Band (Character Dinner) to raise funds for instrument repairs, supplies, etc. This fundraiser is replacing Community Band Day;
- HCHS Winter Band (Coffee and Popcorn) to raise funds for Winter Band activities. This fundraiser is replacing Calendar Box Donations; and
- North Middle Choir (Calendar) to provide funds for new music, supplies, and classroom storage.

8. Approve Transportation Request

- Henderson Police Department requesting bus usage to transport The Cops Connecting with Kids students for drop off at Glenwood Leadership Academy on 2/3/25 and return back to HPD on 2/8/25 for pick up.

XIII. Financial

A. 2025-2026 Draft Budget

Ms. Cindy Cloutier presented for Board review the 2025-2026 Draft Budget.

B. Treasurer's Report

Ms. Cindy Cloutier presented for Board approval the Treasurer's Report for the month ending December 31, 2024. Dr. Bob Lawson requested Board approval of the Treasurer's Report as presented.

Order #91 - Motion Passed: A motion to approve the Treasurer's Report for the month ending December 31, 2024 passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

C. Paid Warrant Report

Ms. Cindy Cloutier presented for Board approval the Paid Warrant Report for payments made between December 17, 2024 and January 21, 2025. Dr. Bob Lawson requested Board approval of the Paid Warrant Report as presented.

Order #92 - Motion Passed: A motion to approve the Paid Warrant Report for payments made between December 17, 2024 and January 21, 2025 passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

XIV. Personnel Actions

Personnel actions taken by the Superintendent since the last regular board meeting were received and reviewed by the Board and are attached to these minutes.

XV. Adjourn

Order #93 - Motion Passed: There being no further business to come before the Board, a motion to adjourn the meeting at 7:20 p.m. passed with a motion by Mrs. Tracey Williams and a second by Mr. Thomas Alves.

5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Joe McGarrh	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

Chairperson

Secretary

HENDERSON COUNTY BOARD OF EDUCATION
January 21, 2025
PERSONNEL ACTIONS

CERTIFIED:

Elect New Hires

Trexler, Lillian Middle School Classroom Instructor, North Middle School Effective 1/21/2025

Retirements

Cavanah, Marie Middle School Classroom Instructor, South Middle School Effective 7/1/2025

Resignations

Oliver, Damon Middle School Classroom Instructor, South Middle School Effective 12/31/2024

Reed, Hannah Exceptional Child Instructor, Bend Gate Elementary School Effective 12/21/2024

Roberts, Adrian High School Classroom Instructor, The Central Academy Effective 1/16/2025

Elect New Certified Substitutes

Bray, Dessa Certified Substitute, Districtwide Effective 12/16/2024

Rowe, Kerri Certified Substitute, Districtwide Effective 1/13/2025

Schuette, Debra Certified Substitute, Districtwide Effective 12/20/2024

Reassignment/Location Change

Hawkins, Logan Program Assistant I, South Heights Elementary School to Exceptional Child Instructor, Bend Gate Elementary School Effective 12/21/2024

Terminations

Honor-Wright, Deborah High School Classroom Instructor, The Central Academy Effective 12/30/2024

Extended Leave

Fernandez, Ramona Middle School Classroom Instructor, The Central Academy Effective 2/1/2025

CLASSIFIED:

Elect New Hires

Anderson, Victoria Program Assistant I, South Heights Elementary School Effective 1/7/2025

Gibson, Arnold Custodian, Niagara Elementary School Effective 1/7/2025

Haire, Richard Crossing Guard, North Middle School Effective 12/17/2024

Lane, Makenzie Instructional Assistant I, East Heights Elementary School/Spottsville Elementary School Effective 12/31/2024

Lopez, Cynthia Instructor I, Thelma B. Johnson Early Learning Center Effective 1/21/2025

McManus, Paula Custodian, Thelma B. Johnson Early Learning Center Effective 1/6/2025

Robinson, Alexis Instructor I, Thelma B. Johnson Early Learning Center Effective 12/31/2024

Thomas, Gerome Bus Driver, Transportation Effective 1/15/2025

Yates, Anthony Custodian, Jefferson Elementary School Effective 12/31/2024

Elect Additional Employment

Akins, Lisa Lunchroom Monitor, Bend Gate Elementary School Effective 1/3/2025

Lane, Makenzie Instructor I, East Heights Elementary School Effective 12/31/2024

Resignations

Barrett, Shulisa Custodian, Henderson County High School Effective 1/7/2025

Bassett, Patricia Instructor I, Bend Gate Elementary School Childcare Effective 1/1/2025

Hatfield, Lori Program Assistant I, North Middle School Effective 12/27/2024

Moore, Allison Food Service Assistant I, Niagara Elementary School Effective 12/20/2024

Seats, Destiny Instructional Assistant I, East Heights Elementary School Effective 12/17/2024

Yates, Molly Instructional Assistant II, Thelma B. Johnson Early Learning Center Effective 1/10/2025

Extra Service Resignation

Bassett, Patricia Lunchroom Monitor, Bend Gate Elementary School Effective 12/31/2024

Retirement

Wilson, Ellen Bus Driver, Transportation Effective 01/01/2025

Yates, David Custodial Supervisor, South Middle School Effective 02/01/2025

Reassignments/Transfers

Hall, Yvonne AWARE Grant Project Director, Central Office to Mental Health Grant Director, Central Office Effective 12/11/2024

Harris, John Paul Custodian, Jefferson Elementary School (240 days) to Custodian, Jefferson Elementary School (200 days) Effective 12/30/2024

Miller, Brittny Program Assistant I, South Heights Elementary School to Health Services Assistant, South Heights Elementary School Effective 1/7/2025

Payne, Jennifer Lunchroom Monitor, Bend Gate Elementary School to Food Service Assistant I, Bend Gate Elementary School Effective 01/07/2025

Rolley, Kobie Health Services Assistant, South Heights Elementary School to Program Assistant I, South Heights Elementary School Effective 1/7/2025

Williams, Briana Food Service Assistant I, Bend Gate Elementary School to Program Assistant I, Bend Gate Elementary School Effective 12/30/2024

Rescinded Resignation

Barrett, Shulisa Custodian, Henderson County High School has rescinded her resignation Effective 12/30/2024