



**DEPARTMENT OF FACILITIES**

**DANNY CLEMENS, DIRECTOR**  
TRACY PARSLEY, MAINTENANCE SUPERVISOR  
THOMAS STOKES, CUSTODIAL SUPERVISOR  
GEORGE BROCK, ENERGY MANAGER

**MEMO**

**TO:** Dr. Jesse Bacon, Superintendent  
**FROM:** Danny Clemens, Director of Facilities  
**Date:** January 27, 2025  
**RE:** Time Extension Change Orders For Phase II Athletics **DC**

Due to the timing of the next Board Meeting I'm making a request for a temporary reprieve of formal board approvals for Time Change Order Requests requested between February 1, 2025 – March 1, 2025.

As a temporary approval process, I request the Board's consideration of the following:

- Design Team reviews Time Change Order Requests from the Contractors working on Phase II Athletics and provides comments on time extensions and urgency of request. The Design Team forwards their comments and/or recommendation to BCPS Leadership.
- BCPS Leadership informs the Board of the request made via email. BCPS Leadership empowered to provide authorization of Change Order Requests for additional time if agreed to by all parties.

**I recommend approval of this request.**

**OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE**

**BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION**