



Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

January 24, 2025

AGENDA ITEM (ACTION ITEM):

Consider/Approve awarding the Fuel and Fuel Oil Bid to Mansfield Service Partners as indicated on the attached tabulation for the period of March 1, 2025, through June 30, 2026, with three (3) optional mutually agreed upon annual renewals.

APPLICABLE BOARD POLICY:

Fiscal Management 04.32 AP.1

HISTORY/BACKGROUND:

An advertisement to accept sealed bids for Fuel and Fuel Oil was posted on the District website on January 8, 2025. Bids were publically opened and read in the Purchasing Dept. on January 21, 2025, at 1:00 PM EST. Fuel Prices fluctuate based on the petroleum market. The vendor's mark-up is in addition to the OPIS price and includes all costs for delivery, bidder's profit, etc. Mansfield Oil pricing is \$0.005 less per gallon on diesel and \$0.12005 less per gallon on gasoline compared to the Fuel and Fuel Oil Bid awarded in 2021 for an estimated savings of \$5,025.00 for the initial contract period.

FISCAL/BUDGETARY IMPACT:

Will vary based upon quantities ordered/services performed during the contract period due to Fuel Prices fluctuating based on the petroleum market.

RECOMMENDATION:

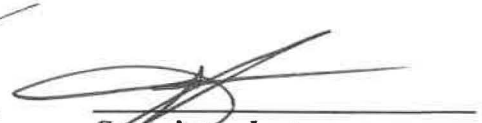
Approval to award the Fuel and Fuel Oil Bid to Mansfield Service Partners as indicated on the attached tabulation for the period of March 1, 2025, through June 30, 2026, with three (3) optional mutually agreed upon annual renewals.

CONTACT PERSON:

Cinda Roberts, Purchasing Agent


Principal/Administrator


District Administrator


Superintendent

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.*

**THE KENTON COUNTY SCHOOL DISTRICT
FUEL AND FUEL OIL BID TABULATION 2025**

	James River Solutions			Mansfield Service Partners		Petroleum Traders		Ports Petroleum		R.D. Holder Oil	
Option #1	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
NO 2 DIESEL FUEL (ULSD) MARK-UP OVER OPIS (+/-)	380,000	(+) \$0.001	\$ 380.00	(-) \$0.005	\$ (1,900.00)	(+) \$0.0164	\$6,232.00	(+) \$0.0191	\$ 7,258.00	(+) \$0.00	\$ -
MID-GRADE UNLEADED GAS 89 OCTANE-89G-10, WITH 10% ETHANOL MARK-UP OVER OPIS (+/-)	25,000	(-) \$0.005	\$ (125.00)	(-) \$0.005	\$ (125.00)	(+) \$0.0021	\$ 52.50	(-) \$0.0051	\$ (127.50)	(+) \$0.12	\$ 3,000.00
Total for Option #1			\$ 255.00		\$ (2,025.00)		\$ 6,284.50		\$ 7,130.50		\$ 3,000.00
Minimum # of Gallons per Delivery			5,000		7,500		5,000		7500/8500		0
Split Delivery Charge			\$ 50.00		\$ -		\$ 65.00		\$ 65.00		\$ -
Additional Charges for Deliveries Less than Minimum QTY.			\$ 75.00		\$ -		\$ 100.00		\$ 100.00		\$ -
Option #2A - Erlanger Service Station	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
NO 2 DIESEL FUEL (ULSD) MARK-UP OVER OPIS (+/-)	1,200	(+) \$0.28	\$ 336.00	NO BID		NO BID		NO BID		NO BID	
Total for Option #2A			\$ 336.00								
Option #2B - Mobile Fleet Fueling Service	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
NO 2 DIESEL FUEL (ULSD) MARK-UP OVER OPIS (+/-)	1,200	(+) \$0.28	\$ 336.00	(+) \$0.90	\$ 1,080.00	NO BID		NO BID		NO BID	
Total for Option #2B			\$ 336.00		\$ 1,080.00						
Minimum # of Gallons per Delivery			500		300						
Additional Charges			\$200.00*		\$ -						
Option #3- Home Heating Oil and Back-Up Generator	Quantity	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
HOME HEATING OIL - DELIVERED PRICE	3,000	\$ 2.89	\$ 8,682.00	\$ 2.59	\$ 7,782.00	NO BID		\$ 5.62	\$ 16,870.50	\$ 2.64	\$ 7,932.00
BACK-UP GENERATOR - DELIVERED PRICE	140	\$ 2.89	\$ 405.16	\$ 2.59	\$ 363.16	NO BID		\$ 5.62	\$ 787.29	\$ 2.64	\$ 370.16
Total for Option #3			\$ 9,087.16		\$ 8,145.16				\$ 17,657.79		\$ 8,302.16

* \$200.00 minimum delivery fee if less than 500 gallons delivered

Recommended as the lowest and/or best evaluated bid -

Notes:
The refueling service station offered for Option #2A is a Kroger on Dixie Hwy and is deemed insufficient for District buses to gas up and navigate safely.
The award recommendation for Option #2B is being tabled until the March 3, 2025, Board Meeting.