



Kenton County School District | It's about ALL kids.

Issue Paper

DATE:

01/23/2025

AGENDA ITEM (ACTION ITEM):

Consider/Approve the disposition of district equipment as surplus in accordance with the attached spreadsheet; offer the items for sale to the public using a sealed bid process, award items to the highest/best bidder(s), complete the sale and properly dispose of any items not sold through this process.

APPLICABLE BOARD POLICY:

Fiscal Management – Disposal of School Property 04.8

HISTORY/BACKGROUND:

The district requests that previously purchased equipment, that is no longer needed, be dispositioned as surplus and sold to the public through a sealed bid process.

FISCAL/BUDGETARY IMPACT:

None

RECOMMENDATION:

Approval to dispose of district equipment as surplus in accordance with the attached spreadsheet; offer the items for sale to the public using a sealed bid process, award items to the highest/best bidder(s), complete the sale and properly dispose of any items not sold through this process.

CONTACT PERSON:

Jennifer Weis-Smith


Principal/Administrator

 
District Administrator Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.



SURPLUS REQUEST FORM

To be used in the event that District property has become obsolete or is no longer usable

ID #	QTY	Category	Asset Tag No.	Item Description	Make/Model No.	Serial No.	Condition	School/Building
SUP-B-25.1	1	Food Service Equipment	24762	Refrigerated Merchandiser		326623BN215776	Poor	Patton
SUP-B-25.2	1	Food Service Equipment	24761	Refrigerated Merchandiser		326623BN215775	Poor	Patton
SUP-B-25.3	1	Food Service Equipment		Snack Vending Machine	Futura/3589		Damaged	Patton
SUP-B-25.4	1	Food Service Equipment	58398	Refrigerated Display Cabinet	Structural Concepts/CO67R	0604269 A T291981	Damaged	Scott High School
SUP-B-25.5	1	Food Service Equipment	58397	Refrigerated Display Cabinet	Structural Concepts/CO67R	0604269 A T291980	Damaged	Scott High School
SUP-B-25.6	1	Food Service Equipment	23918	Serving Line Component	Colorpoint/K50-ST	B10D30021C	Poor	Patton
SUP-B-25.7	1	Food Service Equipment	22633	Ice Machine	Manitowoc/SY0304A	110631915	Damaged	Patton
SUP-B-25.8	1	Food Service Equipment	13111	Cres Cor Insulated Hot Cabinet	H137SUA12C	KAF-J102966-1256	Damaged	Patton
SUP-B-25.9	1	Food Service Equipment		Freezer, 25 x 25 x 34			Fair	Ryland Heights Elementary
SUP-B-25.10	1	Food Service Equipment		Refrigerator, 18 x 19 x 17	Sanyo		Fair	Ryland Heights Elementary
SUP-B-25.11	1	Food Service Equipment		Ice Maker, 31 x 27 x 80, 2-Piece setup	Manitowoc		Fair	Ryland Heights Elementary
SUP-B-25.12	1	Food Service Equipment		Compressor Unit with Manitowoc Ice Maker	Manitowoc		Fair	Ryland Heights Elementary
SUP-B-25.13	27	Maintenance Equipment		Battery Operated Clock			Fair	Ryland Heights Elementary
SUP-B-25.14	7	Maintenance Equipment		Electric Clock			Fair	Ryland Heights Elementary
SUP-B-25.15	23	Academic Supplies		Read 180 Storage Bins, Plastic (Blue and Gray)			Fair	Twenhofel Middle School
SUP-B-25.16	5	Furniture		12' Rectangular Cafeteria Table			Damaged	Ryland Heights Elementary
SUP-B-25.17	92	Furniture		Hard Plastic Student Chair, with Casters, 17", Navy Blue			Fair	Twenhofel Middle School
SUP-B-25.18	12	Furniture		Hard Plastic Student Chair, 17", Navy Blue			Fair	Twenhofel Middle School
SUP-B-25.19	1	Furniture		4-Drawer Lateral File Cabinet			Poor	Twenhofel Middle School
SUP-B-25.20	1	Furniture		3-Drawer File Cabinet			Poor	Kenton Elementary
SUP-B-25.21	10	Furniture		4-Drawer File Cabinet			Fair	Kenton Elementary
SUP-B-25.22	6	Furniture		2-Drawer File Cabinet			Fair	Kenton Elementary
SUP-B-25.23	1	Furniture		2-Door Metal Cabinet			Fair	Kenton Elementary
SUP-B-25.24	1	Furniture		Metal Boockase			Poor	Kenton Elementary
SUP-B-25.25	4	Furniture		Round Cafeteria Table			Fair	Kenton Elementary
SUP-B-25.26	2	Furniture		4' Round Table			Fair	Kenton Elementary
SUP-B-25.27	2	Furniture		Office Chair			Poor	Kenton Elementary
SUP-B-25.28	4	Furniture		6' Table			Fair	Kenton Elementary
SUP-B-25.29	14	Furniture		12' Rectangular Cafeteria Table (mixed tabletop color)			Fair	Taylor Mill Elementary
SUP-B-25.30	2	Furniture		12' Rectangular Cafeteria Table (mixed tabletop color)			Damaged	Taylor Mill Elementary

ID #	QTY	Category	Asset Tag No.	Item Description	Make/Model No.	Serial No.	Condition	School/Building
SUP-B-25.31	3	Furniture		Round Cafeteria Table w/ Bench and Stools			Fair	Taylor Mill Elementary
SUP-B-25.32	2	Furniture		2-Drawer Lateral Filing Cabinet - Putty Color			Fair	Taylor Mill Elementary
SUP-B-25.33	13	Furniture		12' Rectangular Cafeteria Table			Poor	Turkey Foot Middle School
SUP-B-25.34	4	Furniture		Round Cafeteria Table (No Seats)			Poor	Turkey Foot Middle School
SUP-B-25.35	2	Furniture		Student Chair, Plastic, Tan, 16"			Fair	Ryland Heights Elementary
SUP-B-25.36	4	Furniture		Student Chair, Plastic, Blue, 16"			Fair	Ryland Heights Elementary
SUP-B-25.37	3	Furniture		Student Desk, Pearl Color			Fair	Ryland Heights Elementary
SUP-B-25.38	5	Furniture		Student Desk, Gray			Fair	Ryland Heights Elementary
SUP-B-25.39	40	Furniture		Preschool Student Chair w/ Glides, Green			Fair	Ryland Heights Elementary
SUP-B-25.40	5	Furniture		Preschool Student Chair w/ Glides, Blue			Fair	Ryland Heights Elementary
SUP-B-25.41	1	Furniture		Teaching Chair, Blue			Fair	Ryland Heights Elementary
SUP-B-25.42	1	Furniture		Teaching Chair, Red			Fair	Ryland Heights Elementary
SUP-B-25.43	1	Furniture		Teaching Chair, Black			Fair	Ryland Heights Elementary
SUP-B-25.44	16	Furniture		Student Chair, Plastic, Light Blue, 14"			Fair	Ryland Heights Elementary
SUP-B-25.45	40	Furniture		Student Chair, Plastic, Dark Blue, 14"			Fair	Ryland Heights Elementary
SUP-B-25.46	10	Furniture		Student Desk, Brown Top			Fair	Ryland Heights Elementary