



FLOYD COUNTY BOARD OF EDUCATION  
Larry Hammond, Interim Superintendent  
442 KY RT 550  
Eastern, KY 41622  
Telephone (606) 886-2354 Fax (606) 886-4550  
www.floyd.kyschools.us

William Newsome, Jr., Board Chair - District 3  
Linda C. Gearheart, Vice-Chair - District 1  
Dr. Chandra Varia, Member- District 2  
Keith Smallwood, Member - District 4  
Steve Slone, Member - District 5

**Consent Agenda Item (Action Item):**

Consider/Retroactive Approval for Nelson-Frazier Funeral Home to use the old Allen Central High School Gymnasium for the funeral services of Bonita Compton on Sunday, January 26, 2025.

**Applicable State or Regulations:**

01.11 General Powers and Duties of the Board; 05.3 Facility Use must have Board of Education approval.

**Fiscal/Budgetary Impact:**

N/A

**History/Background:**

All facility use agreements has to be approved by the board of education.

**Recommended Action:**

Approve request for Nelson-Frazier Funeral Home to use the old Allen Central High School Gymnasium for the funeral service.

**Contact Person(s):**

Larry B Hammond, Interim Superintendent

  
Superintendent

**Date:**

January 23, 2025

SCHOOL FACILITIES

05.31 AP.21

Application and Agreement for Use of District Property

**NOTE:** Please complete this form in duplicate and submit both copies to the Central Office designee for approval. If the application is approved, one (1) copy of the signed agreement will be returned to the using organization along with a contract prepared by the Board attorney. The contract shall be signed by the designated representative of the using organization and returned to the Central Office designee. If the application is not approved, both copies will be returned.

Name of Sponsoring Organization/Activity Nelson-Frazier Funeral Home Telephone(606) 285-5155

Representative's Name Sandra Nelson

Address PO Box 1609, Martin, KY 41649

The above-organization/individual requests the use of:

auditorium  gymnasium  dining room/kitchen  stadium

classroom(s) \_\_\_\_\_  other, specify \_\_\_\_\_

Is the organization planning to use District-owned equipment?  YES  NO

If yes, specify equipment \_\_\_\_\_ Operator's Name \_\_\_\_\_

Is the organization planning to conduct sales on school premises?  YES  NO

If yes, give a complete description of what is being sold and how the proceeds will be used. \_\_\_\_\_

Building/school/facility Old Allen Central High School Gymnasium

Purpose Funeral Services of Bonita Compton

Date(s) requested January 26, 2025 Time(s) Requested 10 AM - 3 PM

Will public be admitted?  YES  NO

Will advertisement(s) be used?  YES  NO

Will admission be charged?  YES  NO

- When using school facilities, this organization agrees to observe the following:**
- To schedule with the building Principal the time(s) District property is to be used. It is understood that the Superintendent/designee may cancel the use of the room or building at any time such use interferes with regular school activities.
  - To be legally responsible for any and all damage to individuals and school equipment, building(s), grounds, or facilities, resulting from use by the organization. To this end, the organization will procure sufficient liability insurance to indemnify the Board, school officers and employees for any injuries or property damage which might occur during the organization's use of the facilities. This insurance shall contain limits of \$1,000,000 for bodily injury and \$10,000 for property damage. A copy of the organization's insurance certificate shall be filed with the Board prior to the date the organization uses the building. The Board shall require the renting organization to assume all liability for injury to individuals by reason of the lease of Board property and that the organization indemnify and save harmless the Board from any loss or damage thereby.
  - To provide appropriate equipment for the use of District property. When gymnasiums are used, the organization agrees to permit on the gym floor only those persons wearing shoes that will not mark the floor.
  - To abide by the requirements of Board Policies 05.3 and 05.31 (see attached). Disregard of the rules and regulations governing the use of the school buildings, equipment and facilities shall result in the refusal of the Board to grant the offending organization further use.
  - To acknowledge that approval of this request does not signify District sponsorship, endorsement or approval of your organization or the activity.

SCHOOL FACILITIES

05.31 AP.21  
(CONTINUED)

**Application and Agreement for Use of District Property**

**FEE SCHEDULE**

The organization agrees to pay the applicable fee(s) for the use of District facilities.

	# of Employees Required	# of Hours	Hourly Rate (Overtime at 1.5 times)	Total
Custodians	N/A			
Food Service Employees	N/A			
Supervisory Personnel	N/A			
Other _____				
<b>TOTAL PERSONNEL CHARGE</b>				

Property Used	Facility/ Equipment Fee	Personnel Cost, if applicable	Insurance cost, if applicable	Total Cost for Facility Use
Gymnasium at _____ school				
Auditorium at _____ school				
Cafeteria - Dining Room Kitchen Both at _____ school	N/A			
Classroom(s) Number _____ at _____ school				
Stadium at _____ school				
Other Property at _____ school				

*Audra DeLeon*  
Signature - Representative of User Group

1/23/25  
Date

\_\_\_\_\_  
Signature - Superintendent/designee

\_\_\_\_\_  
Date

IN THE EVENT SCHOOL IS CLOSED DUE TO WEATHER CONDITIONS, ALL SCHEDULED ACTIVITIES, WITH THE EXCEPTION OF DINNER MEETINGS, WILL BE CANCELED AND OPPORTUNITY TO RESCHEDULE OR REFUND RENTAL FEE(S) WILL BE MADE.

SCHOOL FACILITIES

05.31 AP.21  
(CONTINUED)

Application and Agreement for Use of District Property

For Office Use Only - To be Completed by School Official		
Cost for use of District property \$ _____	Cost for school employee \$ _____	Total cost \$ _____
Deposit \$ _____	Is deposit refundable? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Date Deposit Received _____	Balance Due \$ _____	
Board employee(s) assigned: _____		
Board Action Date, if applicable _____	Board Order # _____	

Review/Revised:9/29/11



Kentucky Farm Bureau Mutual Insurance Company

Commercial Excess Liability



Nelson Frazier Funeral Home

Page 1 of 3

17575700046001

January 21, 2022

POLICY NUMBER: U3003153
POLICY PERIOD: 6/17/21 to 6/17/22
MEMBERSHIP NUMBER: 0002357126
YOUR AGENT: Brian Pugh, LUTCF, FSS
1288 S Lake Dr, Prestonsburg, KY 41653
606-886-8597
brian.pugh@kyfb.com

Nelson Frazier Funeral Home Inc
P O Box 1609
Martin, KY 41649-0000

You are receiving this package because a change has been made to your insurance coverage. The change(s) are reflected in this packet, which includes:

PREMIUM NOTICE - Your bill and a payment coupon.

DECLARATION - This is an itemized listing of your coverages, limits and premiums. Please review it carefully.

Below is a summary of your policy changes. Please review your Declaration to make sure the coverages shown are the ones you selected.

Policy Change(s)

Effective Date January 19, 2022

Underlying Policy Added - - Auto - Policy 20994590

Policy type: Auto
External policy: No
Carrier name: Kentucky Farm Bureau
Policy number: 20994590
Effective date: 12/31/2021
Expiration date: 12/31/2022
Bodily Injury Limit: 1,000,000/1,000,000
Property Damage Limit: 1,000,000
Uninsured Motorists Liability: 500,000/500,000
Underinsured Motorists Liability: 500,000/500,000

Underlying Policy Added - - Auto - Policy 20994581

Policy type: Auto
External policy: No
Carrier name: Kentucky Farm Bureau
Policy number: 20994581
Effective date: 12/31/2021
Expiration date: 12/31/2022
Bodily Injury Limit: 1,000,000/1,000,000
Property Damage Limit: 1,000,000
Uninsured Motorists Liability: 500,000/500,000
Underinsured Motorists Liability: 500,000/500,000

Underlying Policy Added - - Auto - Policy 20994597

Policy type: Auto
External policy: No
Carrier name: Kentucky Farm Bureau
Policy number: 20994597
Effective date: 01/12/2022

Kentucky Farm Bureau Mutual Insurance Company

Commercial Excess Liability



Nelson Frazier Funeral Home

POLICY NUMBER  
U3003153

POLICY PERIOD  
6/17/21 to 6/17/22

MEMBERSHIP NUMBER  
0002357126

YOUR AGENT  
Brian Pugh, LUTCF, FSS  
1288 S Lake Dr  
Prestonsburg KY 41653  
606-886-8597  
brian.pugh@kyfb.com

Questions? Please contact your agent for courteous and professional assistance.

Letter - continued

Expiration date	01/12/2023
Bodily Injury Limit	1,000,000/1,000,000
Property Damage Limit	1,000,000
Uninsured Motorists Liability	500,000/500,000
Underinsured Motorists Liability	500,000/500,000

Vehicle Added - 2022 CHRYSLER PACIFICA

Vehicle type	Light Trucks (under 10,000 lbs. GVW)
VIN	2C4RC1BG9NR107303
Year	2022
Make	CHRYSLER
Model	PACIFICA
Radius of operations	Local (50 miles or under)
Underlying policy	Kentucky Farm Bureau - 20994581

Vehicle Added - 2006 CHEVY DUMP

Vehicle type	Medium Trucks (10,001-20,000 lbs. GVW)
VIN	1GBJC39D86E168889
Year	2006
Make	CHEVY
Model	DUMP
Radius of operations	Local (50 miles or under)
Underlying policy	Kentucky Farm Bureau - 20994597

Vehicle Added - 2021 CHEVY C-4500

Vehicle type	Medium Trucks (10,001-20,000 lbs. GVW)
VIN	1HTKJPVK0MH813972
Year	2021
Make	CHEVY
Model	C-4500
Radius of operations	Local (50 miles or under)
Underlying policy	Kentucky Farm Bureau - 20994590



Kentucky Farm Bureau Mutual Insurance Company

Commercial Excess Liability



Nelson Frazier Funeral Home

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17575700046002

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U3003153

POLICY PERIOD  
6/17/21 to 6/17/22

MEMBERSHIP NUMBER  
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YOUR AGENT

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Questions? Please contact your agent for courteous and professional assistance

Letter - continued

Thank you for your continued business. If you feel this change is incorrect, or if you have any questions, please contact your local Kentucky Farm Bureau agent right away.

Thank you for allowing us to provide your insurance protection. We value your business.

Kindest regards,

*Steph A. Heag*

Vice President, Product and Risk Management

