

**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #: VII F DATE:** January 27, 2025

**TOPIC/TITLE:** Approve Grants

**PRESENTER:** Administrators

**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)  
☐ ACTION REQUESTED AT THIS MEETING  
☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL  
☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)  
☒ BOARD REVIEW REQUIRED BY

- ☒ STATE OR FEDERAL LAW OR REGULATION  
☐ BOARD OF EDUCATION POLICY  
☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION  
☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:  
☐ ACTION:

**BACKGROUND INFORMATION:**

Per Board Policy, grant applications must be pre-approved.

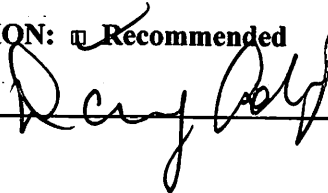
**SUMMARY OF MAJOR ELEMENTS:**

We are requesting Board Approval to apply for and accept if awarded: Kentucky Opioid Abatement Advisory Commission Grant (Special Education); KY NASP via the National Archery in the Schools Program (Southside),

**IMPACT ON RESOURCES:**

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:** ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY BOARD OF EDUCATION  
AGENDA ITEM**

**ITEM #:**            **DATE:** January 16, 2025

**TOPIC/TITLE:** Apply for and accept (if granted) the Kentucky Opioid Abatement Advisory Commission (KYOAAC) grant

**PRESENTER:** Tracey Francis



**ORIGIN:**

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☐ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING:            (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☐ BOARD OF EDUCATION POLICY
- ☐ OTHER:

**PREVIOUS REVIEW, DISCUSSION OR ACTION:**

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

**BACKGROUND INFORMATION:**

See attached information.

**SUMMARY OF MAJOR ELEMENTS:**

We would like to apply for, and accept if awarded, the KYOAAC grant.

**IMPACT ON RESOURCES:**

**TIMETABLE FOR FURTHER REVIEW OR ACTION:**

**SUPERINTENDENT'S RECOMMENDATION:**   ☐ Recommended                      ☐ Not Recommended

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## **Fwd: Partner letter for our KYOAC grant application**

1 message

**Francis, Tracey** <tracey.francis@woodford.kyschools.us>  
To: Jessica Mueller <jessica.mueller@woodford.kyschools.us>

Mon, Jan 13, 2025 at 12:19 PM

Board Item:

### **Project Summary**

This project is designed to support grieving children and teens who have experienced loss due to overdose or other causes. It aims to help students connect with peers who have also experienced loss, identify and process the emotions related to their grief, and develop healthy coping skills. By fostering peer connections, providing a safe environment to address stigmatized losses, and deepening their understanding of grief responses, the project seeks to equip students with mental health supports that promote healthier futures and potentially reduce the likelihood of future substance use.

The Woodford County Schools will participate under an MOU with:

The Kentucky Center for Grieving Children and Families (KCGCF) focuses on serving bereaved youth across Kentucky, with a particular emphasis on those impacted by the opioid crisis. According to the 2024 Childhood Bereavement Estimation Model (CBEM), 10% of Kentucky children will lose a parent or sibling by age 18, and 28% of these losses are attributed to overdose deaths—significantly higher than the national average of 21% (Judi's House/JAG Institute, 2024). Urban areas such as West Louisville, Central Kentucky, and Newport are disproportionately affected, reporting the highest rates of opioid-bereaved children.

Black youth are a critical subgroup within this population, as they are more likely to experience earlier and repeated losses compared to their white counterparts (Umberson et al., 2017). These losses are compounded by poverty-related stressors, which intensify psychological distress and limit access to grief support. Additionally, low-income bereaved youth often face barriers such as transportation, caregiver responsibilities, and stigma surrounding mental health care. These challenges are particularly acute for those grieving opioid-related deaths, which carry a unique stigma that can exacerbate isolation and emotional difficulties.

Children and teens who lose a parent to overdose are at significantly higher risk for substance use disorders (SUD) and mental health challenges, including depression and anxiety. Bereaved youth are 2.5 times more likely to develop SUD, with risks doubling for those experiencing multiple losses (Gayman et al., 2020). Middle and high school-aged youth are particularly vulnerable, as stigma and societal misunderstandings around overdose-related deaths often leave their grief unaddressed by schools and mental health providers.

KCGCF's services are designed to address these gaps by targeting bereaved youth—especially those from underserved or marginalized communities—through in-school grief support groups and educator training programs. By prioritizing these high-risk populations, the program aims to reduce the long-term risks of substance misuse and mental health struggles while fostering resilience and healthier coping strategies.





----- Forwarded message -----

From: **Oates, Amy** <[amy.oates@woodford.kyschools.us](mailto:amy.oates@woodford.kyschools.us)>  
Date: Mon, Jan 13, 2025 at 12:07 PM  
Subject: Fwd: Partner letter for our KYOAAC grant application  
To: Tracey Francis <[tracey.francis@woodford.kyschools.us](mailto:tracey.francis@woodford.kyschools.us)>

----- Forwarded message -----

From: **HUNDLEY, TORIE** <[torie.hundley@woodford.kyschools.us](mailto:torie.hundley@woodford.kyschools.us)>  
Date: Mon, Jan 13, 2025 at 10:39 AM  
Subject: Fwd: Partner letter for our KYOAAC grant application  
To: Culbertson, Logan <[logan.culbertson@woodford.kyschools.us](mailto:logan.culbertson@woodford.kyschools.us)>, Amy Oates <[amy.oates@woodford.kyschools.us](mailto:amy.oates@woodford.kyschools.us)>

Good morning! I worked with Leila and the KCGCF in Scott County. See email below from Leila regarding expanding services to Woodford on a larger scale. Amy- do you see this fitting into the MTSS process? I'd love to talk with you both early this week to see if this is something the district is interested in. Turnaround time is quick- as the deadline is the 17th.

----- Forwarded message -----

From: **Leila Salisbury** <[kychildrengrieve@gmail.com](mailto:kychildrengrieve@gmail.com)>  
Date: Thu, Jan 9, 2025 at 7:30 PM  
Subject: Partner letter for our KYOAAC grant application  
To: HUNDLEY, TORIE <[torie.hundley@woodford.kyschools.us](mailto:torie.hundley@woodford.kyschools.us)>

Hi Torie,

We are currently working on a large application to the Kentucky Opioid Abatement Advisory Commission to fund an expansion of our school-based grief support services to include additional central Kentucky counties. We hope to continue Fayette, Madison, and Scott, and we'd like to add three additional counties to the project. We would love for Woodford to be part of the new group since we know how supportive you all are of these types of services.

We could write 3-4 school-based groups per semester into this one year grant, so we could capture most of the schools during the project period (you all can help us identify which schools would be the best fit for the groups). We would also do a training for all the teachers and coaches in the district (we find that scheduling us in for 45-60 minutes on a previously scheduled PD day often works really well). We'll also plan for a separate and more in-depth training for the school counselors, FRYSCs, and others working directly with students on mental health and other guidance needs.

If awarded, the grant would cover the period July 1, 2025 through June 30, 2026; that way we could conduct groups both the fall and spring semester next year.

If you all are amenable to us including Woodford in our new request to the state, we would just need an MOU or letter of support that we can include as part of the application (due next Friday, January 17). I'll paste the pertinent parts of the draft grant wording below so you can see the scope, activities, and anticipated outcomes for the project.

I so appreciate everything you do for your students there, and I'm excited that we might be able to use this route to build on this first group we'll be doing this spring!

With all very best,  
Leila

## **Proposal for Funding for School-Based Grief Support Groups and Training Services**

### **Program Summary**

The KCGCF offers grief support groups for students during the school day, removing transportation and caregiver barriers. Of the nine current facilitators, six are individuals of color, which enhances trust by matching the diversity of the student population. In the initial pilot, 54% of KCGCF participants are youth of color, and 40% come from low-income families. The school-based format reaches underserved students, who often experience multiple family instabilities.

Facilitators, all licensed clinicians or former school counselors, work closely with school support staff to identify additional mental health needs, make referrals, and ensure safety. Each facilitator is trained in grief-specific responses and interventions, pre- and post-assessment, and school resources. If additional facilitators are needed, KCGCF will train and contract local facilitators for each district.

To ensure successful program implementation, KCGCF collaborates with school student support staff to select high-need school sites. Schools provide critical support in identifying bereaved students and securing caregiver permissions, with the help of FRYSC staff who maintain close relationships with affected families. KCGCF emphasizes that its groups are not formal therapy and are not affiliated with state agencies, helping reduce parental concerns.

Teacher and support staff training is a key part of KCGCF's program. KCGCF provides grief response training for teachers to better support bereaved students and offers in-depth training for support staff, equipping them with practical strategies. This program not only supports students directly but also empowers educators to serve grieving children long-term, promoting a culture of support for bereavement in school settings.

### **Project Summary**

This project is designed to support grieving children and teens who have experienced loss due to overdose or other causes. It aims to help students connect with peers who have also experienced loss, identify and process the emotions related to their grief, and develop healthy coping skills. By fostering peer connections, providing a safe environment to address stigmatized losses, and deepening their understanding of grief responses, the project seeks to equip students with mental health supports that promote healthier futures and potentially reduce the likelihood of future substance use.

This initiative serves as a preventative service, offering all grieving students tools and alternatives to substance use during times of emotional distress. To achieve this, the KCGCF proposes continuing school-based, facilitated grief support groups for K-12 public schools in Fayette, Scott, and Madison Counties, along with district-wide training for educators and student support staff; and establishing facilitated grief support groups for K-12 public schools in Franklin, Woodford, and Clark counties.

To ensure successful program implementation, KCGCF collaborates with school student support staff to select high-need school sites. Schools provide critical support in identifying bereaved students and securing caregiver permissions, with the help of FRYSC staff who maintain close relationships with affected families. KCGCF emphasizes that its groups are not formal therapy and are not affiliated with state agencies, helping reduce parental concerns.

Teacher and support staff training is a key part of KCGCF's program. KCGCF provides grief response training for teachers to better support bereaved students and offers in-depth training for support staff, equipping them with practical strategies. This program not only supports students directly but also empowers educators to serve grieving children long-term, promoting a culture of support for bereavement in schools.

## **Project Impact**

The KCGCF program is uniquely positioned to serve youth affected by the opioid crisis, as it directly addresses the emotional and mental health challenges associated with the loss of parents or significant individuals—circumstances often tied to overdose deaths. These in-school grief support groups provide a safe, nonjudgmental space for bereaved students to connect with peers, learn healthy coping strategies, and process their grief. By targeting mental health outcomes such as depression and anxiety—key risk factors for substance use—the program helps mitigate the heightened vulnerability of bereaved youth to substance use disorders. In fact, parentally bereaved children are 2 times more likely to engage in future substance use; this proposed program would act as a preventative factor for youth.

The inclusion of educator and school staff training ensures a systemic approach, equipping schools with the knowledge and tools to effectively support grieving students, filling a critical gap in grief education and resources. Furthermore, pilot data from Fayette County demonstrates the program's effectiveness, with statistically significant reductions in stress, anxiety, and depression among participating students. These measurable outcomes reinforce the program's potential to address the mental health needs of youth who are at risk due to the opioid epidemic.

With its evidence-based approach, focus on mental health, and emphasis on peer support, the KCGCF program provides an essential service for youth affected by the opioid crisis, supporting their emotional resilience and reducing the likelihood of future substance use.

## **Target Population**

The Kentucky Center for Grieving Children and Families (KCGCF) focuses on serving bereaved youth across Kentucky, with a particular emphasis on those impacted by the opioid crisis. According to the 2024 Childhood Bereavement Estimation Model (CBEM), 10% of Kentucky children will lose a parent or sibling by age 18, and 28% of these losses are attributed to overdose deaths—significantly higher than the national average of 21% (Judi's House/JAG Institute, 2024). Urban areas such as West Louisville, Central Kentucky, and Newport are disproportionately affected, reporting the highest rates of opioid-bereaved children.

Black youth are a critical subgroup within this population, as they are more likely to experience earlier and repeated losses compared to their white counterparts (Umberson et al., 2017). These losses are compounded by poverty-related stressors, which intensify psychological distress and limit access to grief support. Additionally, low-income bereaved youth often face barriers such as transportation, caregiver responsibilities, and stigma surrounding mental health care. These challenges are particularly acute for those grieving opioid-related deaths, which carry a unique stigma that can exacerbate isolation and emotional difficulties.

Children and teens who lose a parent to overdose are at significantly higher risk for substance use disorders (SUD) and mental health challenges, including depression and anxiety. Bereaved youth are 2.5 times more likely to develop SUD, with risks doubling for those experiencing multiple losses (Gayman et al., 2020). Middle and high school-aged youth are particularly vulnerable, as stigma and societal misunderstandings around overdose-related deaths often leave their grief unaddressed by schools and mental health providers.

KCGCF's services are designed to address these gaps by targeting bereaved youth—especially those from underserved or marginalized communities—through in-school grief support groups and educator



training programs. By prioritizing these high-risk populations, the program aims to reduce the long-term risks of substance misuse and mental health struggles while fostering resilience and healthier coping strategies.

### **Goals/Measurable Outcomes**

The goal of the project is to continue services in Fayette, Madison, and Scott Counties while expanding to include Clark, Franklin, and Woodford Counties. The project aims to serve 10-15 schools in Fayette County, with each school hosting one or two grief groups per year based on need. Similarly, 5-7 schools each in Madison, Scott, Clark, Franklin, and Woodford Counties will host one or two grief groups annually, depending on need. Success will be measured by the total number of grief support groups conducted and the number of educator training sessions held at each school site, with each school receiving at least one training.

### **Activities**

The project will expand school-based grief support services in Fayette, Madison, Scott, Clark, Franklin, and Woodford Counties by establishing grief support groups in 10-15 schools in Fayette County and 5-7 schools in each of the other counties. Each school will host one or two grief groups annually, led by trained facilitators who will provide a safe, age-appropriate, and culturally sensitive space for students to process their grief. Regular monitoring and feedback will ensure the groups are meeting students' needs.

Additionally, educator training will be provided across all participating schools to help teachers, counselors, and support staff recognize grief-related behaviors, offer emotional support, and create a compassionate learning environment. Each school will receive at least one training session, and ongoing support will be provided to help educators implement these strategies throughout the year.

### **Outcomes**

The project's outcomes will be measured by the number of grief support groups conducted and student participation rates. Success will be indicated by the delivery of groups in the targeted schools with strong student engagement. Additionally, the number of educators trained and feedback on the training's effectiveness will be tracked, measuring increased awareness and improved support for grieving students.

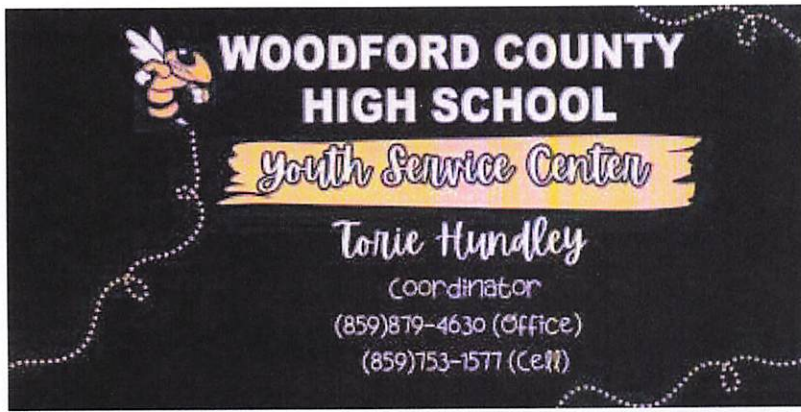
The impact on students, families, and staff will be assessed through surveys and interviews, gauging the effectiveness of the support groups and improvements in school climate regarding grief. Finally, sustainability will be evaluated by schools' ability to continue grief support activities independently, with successful outcomes including integration of grief support into existing programs and continued use of provided resources.

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THE KENTUCKY CENTER FOR  
GRIEVING CHILDREN & FAMILIES

Leila Salisbury, Executive Director  
The Kentucky Center for Grieving Children and Families  
KCGCF.org  
859-813-2759  
2333 Alexandria Drive Lexington, KY 40504



Amy M. Oates, Psy.S, NCSP  
WCPS MTSS Coordinator



# Woodford County Schools

## Preliminary Grant Proposal Form

After completing and printing this form as a Word document, please send it—along with grant application details or instructions—to the Superintendent's Office.

1. Project title: Southside Elem. Archery program reactivation grant
2. School(s): Southside Elementary
3. Your name: Coach Aldridge
4. Your e-mail address: Stallionsarchery@gmail.com
5. Phone number: 502-529-9302
6. Source of grant: Ky NASP via the National Archery in the Schools Program
7. Amount of request: \$ \$1,500
8. Proposal deadline: Equipment order deadline January 31
9. Today's date: January 7
10. Briefly describe the project: Improve archery experience for Southside students
11. What items do you plan to purchase? 10 "Block" targets, 2 left hand bows
12. What will you ask Woodford County Schools to contribute? Signature
13. What is the duration of this grant? Expires if not submitted by deadline
14. Who will write the grant proposal? Pre-approved by State Coordinator. Will use NASP order form using instructions provided with Pre-approval.

☒ Approved to complete grant application 

☐ Not approved. Reason:

  
Superintendent or Designee

1-22-25  
Date



Porter, Emily <emily.porter@woodford.kyschools.us>

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## NASP Equipment Grant

4 messages

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**Porter, Emily** <emily.porter@woodford.kyschools.us>  
To: lisa.johnson@ky.gov

Wed, Dec 18, 2024 at 12:40 PM

Hi Lisa,

Southside Elementary is starting their archery program back up and is interested in ordering equipment. The top of NASP Equipment Order Form states "\$1500 off \$2000 or more Kentucky NASP Equipment Grant."

Can you please tell me the process for using these funds?

Thank you,  
Emily

--  
Emily Porter  
Bookkeeper  
Southside Elementary  
ext 6002

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**Johnson, Lisa K (FW)** <lisa.johnson@ky.gov>  
To: "Porter, Emily" <emily.porter@woodford.kyschools.us>

Fri, Dec 20, 2024 at 10:30 AM

The school would place an order for \$2000 or more of equipment. Making a note along the top and side of the form "\$1500 KyNASP reactivated grant".

You'll receive your equipment and be invoiced \$1500 less your order of \$2000 or more of equipment.

Lisa Johnson, KyNASP® State Coordinator  
Kentucky Department of Fish and Wildlife Resources

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**From:** Porter, Emily <emily.porter@woodford.kyschools.us>  
**Sent:** Wednesday, December 18, 2024 12:40:08 PM  
**To:** Johnson, Lisa K (FW) <lisa.johnson@ky.gov>  
**Subject:** NASP Equipment Grant

[Quoted text hidden]

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# \$1,500 off \$2,000 or more Kentucky NASP Equipment Grant"

## NASP® Equipment Order Form - Public School & Government

NASP, Inc.  
W4285 Lake Drive  
Waldo, WI 53093

Prices effective:  
Jan 1 - Dec 22, 2024

Phone: (920) 523-6040  
Fax: (920) 523-6042  
Email: [orders@naspschools.org](mailto:orders@naspschools.org)  
[www.naspschools.org](http://www.naspschools.org)

Organization: Southside Elementary School Bill-To Address: same  
Contact Name: Principal Jeremy Reynolds (If different) \_\_\_\_\_  
Ship-To Address: 1300 Troy Pike City State Zip: \_\_\_\_\_  
(NO PO Box) \_\_\_\_\_ Phone: 859-879-4660  
City State Zip: Versailles, Kentucky 40383 Fax: 859-873-4571  
E-mail: [jeremy.reynolds@woodford.kyschools.us](mailto:jeremy.reynolds@woodford.kyschools.us)  
Sales Tax Exempt Document: ☐ Copy of Sales Tax Exemption

\*\*Sales tax will be added in KY, WI, OH, WA, and MD if sales tax exemption certificate is not rec'd.\*\*

Payment accepted by Check, MasterCard, Visa, or Purchase Order:

VISA / MasterCard:

PO Number: \_\_\_\_\_

\*PO Number is REQUIRED if order is not prepaid.

Name: \_\_\_\_\_

Card #: \_\_\_\_\_

Expires: \_\_\_\_\_ 3-Digit Code \_\_\_\_\_

Retain CC# for future orders? Yes No

PLEASE NOTE: You are free to choose components in any quantity or combination that suits your needs. A suggested "standard" school kit includes: 10 Right Hand bows, 2 Left Hand bows, 2 boxes arrows, 5 targets, 1 arrow curtain, 1 repair kit, and 1 bowrack.

\*\*\* All Public Schools/Gov't agencies purchasing arrows MUST complete an FET Exemption Form \*\*\*

\*\*\* Order will NOT BE PROCESSED without current FET Exemption Form on file \*\*\*

\*\*\* A blank FET Exemption Form can be found under the ordering link on the NASP Website. FET is not the same as Sales & Use Tax. \*\*\*

	Color	Right Hand Part #	Qty	Left Hand Part #	Qty		Price ** (Includes Shipping)	Extended Price
Genesis	Blue	10472		10471	2	Ea	\$122/bow	244.00
Compound	Yellow	10474		10473		Ea	\$122/bow	.00
Bows:	Red	10476		10475		Ea	\$122/bow	.00
	Green	10480		10479		Ea	\$122/bow	.00
	Orange	11409		11410		Ea	\$122/bow	.00
	Black	12232		12231		Ea	\$122/bow	.00
	Teal	10454		10453		Ea	\$122/bow	.00
	Purple	10478		10477		Ea	\$122/bow	.00
	Sand	12226		12225		Ea	\$122/bow	.00
	Ambush	12294		12293		Ea	\$122/bow	.00
Arrows:	10940	Easton 1820 Aluminum 5 dzn				Box	\$201 / box	
Targets 80cm Face:	11375	Morrell 33" Eternity Target				Ea	\$177 / target	.00
	11374	Morrell 33" Eternity Target...NO WHEELS				Ea	\$150 / target	.00
	10994	Feradyne 34" Block Target...NO WHEELS			10	Ea	\$177 / target	1,770.00
	10995	Feradyne Block Target Wheel Kit				Ea	\$22 / wheel kit	.00
	10921	Rinehart 32" Round Foam				Ea	\$241 / target	.00
	11379	Amer Whitetail 32" SQUARE Eclipse Tar				Ea	\$311 / target	.00
Arrow Curtain/Net:	10922	BCY 30' x 10' Net White				Ea	\$389 / net	.00
	10927	BCY 50' x 10' Net White				Ea	\$646 / net	.00
Repair Kit:	10997	Lancaster Maintenance Kit				Kit	\$148 / kit	.00
Bowrack:	12026	Hold Up Display Bowrack (16 bows)				Ea	\$213 / each	.00
(bow counts	11576	Archery Shooter Bowhanger (24 bows)				Set	\$321 / set	.00
assume 2 bows	11376	Bowtree Bowrack (20 bows)				Ea	\$354 / each	.00
per hook)	11377	Bowtree Bowrack (12 bows)				Ea	\$268 / each	.00
Floor Quiver:	11378	Floor quiver (qty of 10)				Pack	\$140 / pack	.00
Total								2,014.00

\*\*Repair parts for bows and arrows can be found on the parts order form.

\*\* Prices on this order form include shipping to an address in the lower 48 states. \*\*

\*\* Estimated delivery time is 3-4 weeks.

\* BY SUBMITTING AN ORDER TO NASP YOU AGREE THESE ITEMS WILL STAY PROPERTY OF THE ORGANIZATION\*  
\*\*\* AND WILL NOT BE RESOLD \*\*\*

\$1,500 off \$2,000 or more Kentucky NASP Equipment Grant"