

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: VII C **DATE:** January 27, 2025

TOPIC/TITLE: Approve Travel Requests

PRESENTER: Administrators

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
☐ ACTION REQUESTED AT THIS MEETING
☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
☐ BOARD OF EDUCATION POLICY
☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
☐ ACTION:

BACKGROUND INFORMATION:

As per Board Policy, the attached travel requests must be approved by the Board.

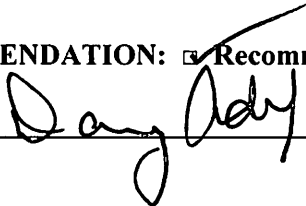
SUMMARY OF MAJOR ELEMENTS:

Attached: National Association of State Directors of migrant Education Annual Conference, Migrant Program Director and Assistant (San Francisco, California; 4/11/24-4/17/25); LRP's Nation Institue, Director of Special Education (Phoenix, Arizona; 4/27/25-4/30/25); KASBO Academy, Fincance Employees (3) (Lexington, Kentucky; 3/17/25-3/21/25)

IMPACT ON RESOURCES: Please see attached documentation

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



**WOODFORD COUNTY SCHOOLS- STAFF
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Yesenia Flores / Nabit Flores
DATES OF TRIP:	04/11/25 to 04/17/25
TRIP TO:	San Francisco, California
METHOD OF TRANSPORTATION:	Airplane
ACCOMMODATIONS:	TBD
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	National Association of State Directors of Migrant Education (NASDME). Migrant Education Annual Conference
CONFERENCE AGENDA: SEE ATTACHMENT	Attached.
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	2
TOTAL ESTIMATED COST:	\$ 5000
COST INCLUDES:	Conference Registration, Airplanes Tickets, Hotels, Food.
FUNDING SOURCE:	311L
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>Rynette</i> <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>Rynette</i> <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>Dany</i> <input type="checkbox"/> Not Recommended

2025 NATIONAL MIGRANT EDUCATION CONFERENCE

SUNDAY, APRIL 13 – WEDNESDAY, APRIL 16, 2025 IN SAN FRANCISCO, CALIFORNIA

TENTATIVE SCHEDULE AT A GLANCE

SATURDAY, APRIL 12, 2025

1:00 pm – 5:00 pm Registration

SUNDAY, APRIL 13, 2025

7:30 am – 3:45 pm Registration
1:00 pm – 3:30 pm Parent Orientation Meeting (for parents and those working with parents)
3:30 pm – 4:00 pm Student Entertainment
4:00 pm – 6:15 pm Opening General Session
6:15 pm – 8:00 pm Welcome Reception (appetizers and mingling)

MONDAY, APRIL 14, 2025

7:00 am – 5:00 pm Registration
7:30 am – 5:00 pm Exhibits Open
8:00 am – 8:30 am Student Entertainment
8:30 am – 10:00 am General Session
10:00 am – 10:30 am Break (coffee & hot tea) / Visit Exhibits
10:30 am – 12:00 pm First Workshop Sessions
12:00 pm – 1:30 pm Lunch (on your own)
1:30 pm – 3:00 pm Second Workshop Sessions
3:00 pm – 3:30 pm Break (lemonade & iced tea) / Visit Exhibits
3:30 pm – 5:00 pm Third Workshop Sessions

TUESDAY, APRIL 15, 2025

7:30 am – 3:30 pm Exhibits Open
8:00 am – 10:30 am Registration
8:00 am – 8:30 am Student Entertainment
8:30 am – 10:00 am General Session – Update from DC
10:00 am – 10:30 am Break (coffee & hot tea) / Visit Exhibits
10:30 am – 12:00 pm Fourth Workshop Sessions
12:00 pm – 1:30 pm Lunch (on your own)
1:30 pm – 3:00 pm Fifth Workshop Sessions
3:00 pm – 3:30 pm Break (lemonade & iced tea) / Visit Exhibits
3:30 pm – 5:00 pm Sixth Workshop Sessions
7:00 pm – 8:15 pm “Destination 2026” Reception
8:30 pm – 12:00 am Dance

WEDNESDAY, APRIL 16, 2025

8:30 am – 10:00 am Seventh Workshop Sessions
10:00 am – 10:30 am Student Entertainment
10:30 am – 11:45 am Closing General Session
11:45 am – 1:00 pm Closing Luncheon (provided)

**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Tracey Francis <i>TF</i>
DATES OF TRIP:	04/27/2025-04/30/2025
TRIP TO:	Phoenix, AZ
METHOD OF TRANSPORTATION:	Airplane
ACCOMMODATIONS:	Sheraton Phoenix Downtown (Phoenix, AZ)
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	To learn the most recent case law in special education that applies to the interpretation of federal requirements under IDEA and state requirements and implementing special education per individual student.
CONFERENCE AGENDA: SEE ATTACHMENT	
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Tracey Francis (Director of Special Education)
TOTAL ESTIMATED COST:	\$80
COST INCLUDES:	Mileage and meals
FUNDING SOURCE:	Travel funds from Special Education
FUND MANAGER RECOMMENDATION:	<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <i>Day</i> <input type="checkbox"/> Not Recommended

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April 27 - 30, 2025
PHOENIX CONVENTION CENTER
PHOENIX, ARIZ.

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LRP's National Institute 2025 Program Details

At LRP's National Institute on Legal Issues of Educating Individuals with Disabilities® in Phoenix, you'll experience a comprehensive, engaging, and high-quality program focused on the most effective ways to serve students with disabilities while maintaining compliance with special education and disability laws. With more than 40 relevant and timely sessions spanning 6 dedicated tracks, you will be able to easily customize your learning experience to meet your current professional development needs.

**Make your plans now to be
part of LRP's National
Institute in April.
You will not want to miss it!**



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SECURE YOUR PASS
TODAY

2025 PROGRAM

[GENERAL SESSIONS](#)[SESSION TRACKS](#)[AGENDA AT-A-GLANCE](#)[SESSION SCHEDULE](#)[SESSION DETAILS](#)[SPEAKERS](#)[PRE- & POST-SYMPOSIUMS](#)

General Sessions



Becoming a Catalyst for Change

Erin Gruwell

*Founder, Freedom Writers Foundation,
Long Beach, Calif.*

Be inspired by this teacher's journey of
helping students "rewrite" their futures



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championing equity and social justice. She first captured national attention through an ABC *Primetime Live* special where she and her 150 students, known as the Freedom Writers, shared their transformation from adversity to triumph. Their journey was chronicled in the book *The Freedom Writers Diary*, which became a #1 *New York Times* bestseller and was later adapted into the major motion picture starring two-time Academy Award-winner Hilary Swank as Erin. Erin will describe how she transformed her classroom into a community of learners who supported each other and how special educators can inspire their students and develop an environment filled with trust and communication.



The Year in Review: The 2024 Special Education Law Mixtape

Karen Haase

Attorney, KSB School Law, PC, LLO,
Lincoln, Neb.


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and administrative decisions in special education. This fast-paced session will keep you engaged as you discover the legal trends shaping the field, all set to the tune of pop music's greatest hits. Get ready to learn and hum along to the legal highlights from 2024 that every special education professional needs to know!



Addressing Absences and School Refusal in Our Most Vulnerable Population of Students

Geneva Jones

Attorney, Geneva Jones & Associates, PLLC, Sugar Land, Texas

You've heard plenty about chronic absenteeism plaguing schools nationwide. It is a primary cause of low academic achievement and a powerful predictor of which students will eventually drop out of school. Even sporadic absences can significantly hinder the progress of students with disabilities, and it is nearly impossible to provide FAPE when truancy and excessive



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absenteeism stems from a disability, IEP

teams are compelled by law to investigate and address student attendance. Join attorney Geneva Jones as she explores the causes of school refusal and chronic absenteeism, including factors that interfere with student attendance. Geneva will highlight specific special education laws and court cases, pointing out the obligations that fall on the school and IEP team and providing real ways to address absenteeism and improve student outcomes.

Agenda At-a-Glance

Sunday | April 27, 2025

7 a.m. - 5 p.m.	Registration Open
9 a.m. - 12 p.m.	Pre-Conference Morning Symposiums
12 - 1:30 p.m.	Lunch On Your Own
1:30 - 4:30 p.m.	Pre-Conference Afternoon Symposiums

Monday | April 28, 2025

7 - 8 a.m.	Networking Breakfast
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7 a.m. - 4:15 p.m.	Registration Open
8 - 10 a.m.	General Session
10 - 10:45 a.m.	Refreshment Break
10:45 a.m. - 12 p.m.	Concurrent Sessions
12 - 1:30 p.m.	Networking Lunch
1:30 - 2:45 p.m.	Concurrent Sessions
2:45 - 3:15 p.m.	Refreshment Break
3:15 - 4:15 p.m.	General Session



Tuesday | April 29, 2025

7:30 - 8:30 a.m.	Networking Breakfast
7:30 a.m. - 3 p.m.	LRP Bookstore Open
7:30 a.m. - 4:15 p.m.	Registration Open
8:30 - 9:30 a.m.	General Session

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10:15 - 11:30 a.m.	Concurrent Sessions
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11:30 a.m. - 1:15 p.m.	Networking Lunch
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1:15 - 2:30 p.m.	Concurrent Sessions
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2:30 - 3 p.m.	Refreshment Break
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3 - 4:15 p.m.	Concurrent Sessions
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Wednesday | April 30, 2025

7 - 8 a.m.	Networking Breakfast
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7 - 9:45 a.m.	LRP Bookstore Open
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7 a.m. - 1 p.m.	Registration Open
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8 - 9:15 a.m.	Concurrent Sessions
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9:15 - 9:45 a.m.	Refreshment Break
------------------	-------------------

9:45 - 11 a.m.	Concurrent Sessions
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11:15 a.m. - 12:30 p.m.	Concurrent Sessions
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12:30 - 1:45 p.m.	Lunch On Your Own
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1:45 - 5 p.m.	Post-Conference Symposiums
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6 Focused Learning Tracks



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Administration

Geared toward special education leaders who develop systems, programs, processes and policies that strengthen the working environment, support student achievement, optimize resources and enhance organizational outcomes.

Sessions are on point for state and local special education directors, superintendents and assistant superintendents, Section 504 coordinators, principals and assistant principals, directors of private schools, and regional coordinators.



Behavior

Effectively addressing student behavior may be the most pressing issue in schools today. Special education



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psychologists, behavior specialists, clinical services coordinators, and trauma trainers will get the latest strategies to approach discipline dilemmas and student mental health under federal laws.



Ethics

To earn continuing legal education credits, or CLEs, attorneys can attend one or both sessions based on application of the ABA Model Rules of Professional Conduct in the special education context.



IDEA

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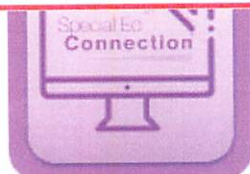
comprehensive coverage of schools' obligations to provide all children with disabilities with a free appropriate public education. School attorneys share insights on the most significant cases and common procedural missteps, and experts outline best practices and resources.



Section 504

Building a better understanding of how to avoid discrimination claims and provide all students an equal opportunity is the goal of each session in this track. Section 504 coordinators, administrators, social workers, counselors and service providers will receive unparalleled professional development while learning how to make defensible disability and 504 plan determinations.

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**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Katy Wilson, Teresa Grigsby, Anita Mize
DATES OF TRIP:	3/17-3/21/25
TRIP TO:	KASBO Academy
METHOD OF TRANSPORTATION:	Personal vehicle
ACCOMMODATIONS:	Marriott Griffin Gate Hotel
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	This is an intensive, hands-on experience in a small group setting with easy access to experts in the field as well as colleagues. Munis training and networking.
CONFERENCE AGENDA: SEE ATTACHMENT	TBD
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	3
TOTAL ESTIMATED COST:	\$2700 per person
COST INCLUDES:	Registration, per diem, and mileage
FUNDING SOURCE:	GF
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended