

**School-Related Student Trip Proposal Form**  
**SIMPSON COUNTY SCHOOLS**

**Teachers/Activity Sponsors:** Requests should be made to the Principal at least 2 weeks prior to the trip.

Staff Name: <u>Chelsea Adams</u>	Submission Date: <u>1/13/2025</u>
School: <u>FSHS</u>	Grade/Class/Group: <u>Jr/Sr.</u>

Name of Event/Activity: <u>Tomorrow's Leaders</u>	Location: <u>Washington D.C.</u>
Date of Event/Activity: <u>2/25/25 - 3/1/25</u>	Departure Time: <u>7:30am</u> Return Time: <u>3/1 - 4:00pm</u>
Description of Event/Activity (include educational purpose): <u>Leadership College's Career Series.</u>	

# of Students: <u>16</u>	# of Adults: <u>4</u>
<b>Fees</b> (Note: Parents may see a higher fee due to an administrative fee that may be added. Your school bookkeeper and Principal will determine the final costs of all trips.)	
Fee per Student: <u>300.00</u>	Fee per Adults: <u>0</u>
Fee to be paid by (check all that apply):	School: <input type="checkbox"/> Student/Adults: <input checked="" type="checkbox"/>
Transportation (check all that apply): Bus: <input checked="" type="checkbox"/> Walk: <input type="checkbox"/> Other: <input type="checkbox"/> (Please specify): <u>To airport - Nashville Fly Southwest Airlines</u>	
Meals (check all that apply): None: <input type="checkbox"/> Provided by School: <input type="checkbox"/> Provided by Parent: <input type="checkbox"/>	
Other: <input checked="" type="checkbox"/> (specify service and location): <u>Sponsorship / Student</u>	

Posting Date (parents will see item online this date):	<u>August 2024</u>
Purchase Deadline (date until trip will be available online):	<u>February 2025</u>
Revenue Coding/Deposit Category:	

This field trip is part of the instructional program and will contribute significantly to the achievement of the School's/District's instructional goals. All chaperones have undergone the required records check and have been approved by the Principal/designee to supervise students.

<u>Chelsea Adams</u>	<u>1/13/25</u>
Signature of Teacher	Date
<u>[Signature]</u>	<u>1/13/25</u>
Signature of Principal	Date
<u>[Signature]</u>	
Approved by Superintendent	Date

**Return form to school bookkeeper.**