



Ricoh USA, Inc.  
70 Valley Stream Parkway  
Malvern, PA 19355

## Product Schedule with Purchase Option

Product Schedule Number: \_\_\_\_\_  
Master Lease Agreement Number: \_\_\_\_\_

This Product Schedule with Purchase Option (this "Schedule") is between Ricoh USA, Inc. ("we" or "us") and RICOH, USA., as customer or lessee ("Customer" or "you"). This Schedule constitutes a "Schedule," "Product Schedule," or "Order Agreement," as applicable, under the RICOH, USA. (together with any amendments, attachments and addenda thereto, the "Lease Agreement") identified above, between you and \_\_\_\_\_.

All terms and conditions of the Lease Agreement are incorporated into this Schedule and made a part hereof. If we are not the lessor under the Lease Agreement, then, solely for purposes of this Schedule, we shall be deemed to be the lessor under the Lease Agreement. It is the intent of the parties that this Schedule be separately enforceable as a complete and independent agreement, independent of all other Schedules to the Lease Agreement.

### CUSTOMER INFORMATION

BOURBON COUNTY BOARD OF EDUCATION				JUDY OTTE			
Customer (Bill To) 3343 LEXINGTON ROAD				Billing Contact Name 3343 LEXINGTON ROAD			
Product Location Address PARIS BOURBON KY 40361				Billing Address (if different from location address) PARIS BOURBON KY 40361			
City County State Zip				City County State Zip			
Billing Contact Telephone Number 859-987-2180		Billing Contact Facsimile Number 859-987-2182		Billing Contact E-Mail Address JUDY.OTTE@BOURBON.KYSCHOOLS.US			

### PRODUCT DESCRIPTION ("Product")

Qty	Product Description: Make & Model
1	IM2500
13	IM350F
2	IM5000
2	IM6000
5	IM7000
4	IM9000
2	IMC3000

Qty	Product Description: Make & Model
4	IMC300

### PAYMENT SCHEDULE

<b>Minimum Term</b> (months)  <b>36</b>	<b>Minimum Payment</b> (Without Tax)  <b>\$ 3982.97</b>	<b>Interest Rate</b>  <b>5.64 %</b> per annum <i>*(see note below)</i>	<b>Minimum Payment Billing Frequency</b>  <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other: _____	<b>Advance Payment</b>  <input type="checkbox"/> 1 <sup>st</sup> Payment <input type="checkbox"/> 1 <sup>st</sup> & Last Payment <input type="checkbox"/> Other: _____
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\* Only applicable if the Purchase Option Price below is the \$1.00 Purchase Option.

Sales Tax Exempt: ☒ Yes (Attach Exemption Certificate)

I.R.C. Section 103 Interest Tax Exempt: ☐ Yes

Addendum Attached: ☐ Yes (Check if yes and indicate total number of pages: \_\_\_\_\_)

Customer Billing Reference Number (P.O.#, etc.) \_\_\_\_\_

### TERMS AND CONDITIONS

- The first Payment will be due on the Effective Date. If the Lease Agreement uses the terms "Lease Payment" and "Commencement Date" rather than "Payment" and "Effective Date," then, for purposes of this Schedule, the term "Payment" shall have the same meaning as "Lease Payment," and the term "Effective Date" shall have the same meaning as "Commencement Date."
- You, the undersigned Customer, have applied to us to rent the above-described Product for lawful commercial (non-consumer) purposes. **THIS IS AN UNCONDITIONAL, NON-CANCELABLE AGREEMENT FOR THE MINIMUM TERM INDICATED ABOVE**, except as otherwise provided in any non-appropriation provision of the Lease Agreement, if applicable. If we accept this Schedule, you agree to rent the above Product from us, and we agree to rent such Product to you, on all the terms hereof, including the terms and conditions of the Lease Agreement. **THIS WILL ACKNOWLEDGE THAT YOU HAVE READ AND UNDERSTAND THIS SCHEDULE AND THE LEASE AGREEMENT AND HAVE RECEIVED A COPY OF THIS SCHEDULE AND THE LEASE AGREEMENT.**
- Purchase Option:  
(a) Purchase Option Price:  
☐ Fair Market Value Purchase Option (plus any applicable tax)  
☒ \$1.00 Purchase Option (plus any applicable tax)

- (b) Unless the above Purchase Option price is the \$1.00 Purchase Option, Customer agrees that this transaction is a true rental. If the above Purchase Option price is the \$1.00 Purchase Option, then
- (i) notwithstanding anything to the contrary in the Lease Agreement, with respect to this Schedule only: It is the mutual intention of the parties that Customer shall be considered the owner of the Product (excluding all Software, which is owned and licensed to you by the Software Supplier) for various purposes, including federal income tax purposes, as of the Effective Date. You are entitled to all federal income tax benefits afforded to the owner of the Product, but we shall not be liable to you if you fail to secure or obtain such benefits. You will keep the Product free of all liens and encumbrances. You hereby grant to us a security interest in the Product covered by this Schedule (including any replacements, substitutions, additions, attachments and proceeds) as security for the payment of the amounts due or to become due under each Schedule. You are required to file all property tax returns where applicable and promptly pay all property taxes that may be assessed against the Product and, if we are required by the applicable taxing jurisdiction to pay such taxes, you shall promptly reimburse us for such tax payments.”;
  - (ii) in the event of default under the Lease Agreement or this Schedule, we may exercise all rights and remedies of a secured party under applicable law, in addition to any and all rights and remedies we may otherwise have under the Lease Agreement, including, without limitation, the right to repossess the Product free and clear of any of your rights and interests in the Product;
  - (iii) notwithstanding anything to the contrary in the Lease Agreement, if no default has occurred and is continuing under the Lease Agreement or this Schedule and all of your obligations under this Schedule have been satisfied, we will release any security interest that we may have in the Product, you shall have no obligation to provide any end-of-term notice to us, and this Schedule will terminate and not be renewed; and
  - (iv) the total cost of the Product is an amount equal to the sum of the Minimum Payments set forth above over the Minimum Term set forth above, discounted to present value at the constant per annum Interest Rate set forth above.
- (c) If the above Purchase Option price is the Fair Market Value Purchase Option, then notwithstanding anything to the contrary in the Lease Agreement, if no default has occurred and is continuing under the Lease Agreement or this Schedule, you will have the option at the end of the original term, or any renewal term, of this Schedule to purchase, for the above Purchase Option price, all (but not less than all) of the related Product covered by this Schedule at a purchase price equal to the then-existing fair market value of such Product. You must give us at least thirty (30) days written notice, by certified or registered mail, before the end of the original term of this Schedule, or any renewal term, that you will purchase the related Product or that you will return the related Product to us. In the event that you exercise such option, fair market value of the Product will be defined as the price a willing buyer will pay to a willing seller with no obligation to sell or purchase the Product in an open market. If both parties cannot agree to a price, you may request an independent appraisal by an appraiser approved by us, and both parties agree to the value as determined by the appraiser. All appraisal costs are to be borne by you. You agree to pay all sales tax, use tax and other similar tax payable in connection with the purchase of the Product. If you do not give us such written notice or if you do not purchase or return the related Product in accordance with the terms and conditions of the Lease Agreement and this Schedule, the original term of this Schedule, or any renewal term, will automatically renew in accordance with the terms of Section 14 of the Lease Agreement. This purchase option shall not apply to any Software.
- (d) If the above Purchase Option price is the Fair Market Value Purchase Option, then upon receipt by us of payment of the Purchase Option price described in clause (c) of this Paragraph 3, we will transfer our interest in the related Product to you “AS IS, WHERE IS” without any representation or warranty whatsoever, and this Schedule will terminate.
4. Both parties intend to comply with all applicable laws. In no event will we charge or collect any amounts in excess of those allowed by applicable law. Any part of the Lease Agreement or this Schedule that could, but for this Section, be read under any circumstance to allow for a charge higher than that allowable under applicable law is limited and modified by this Section to limit the amounts chargeable to the maximum amount allowed. If, in any circumstance, any amount in excess of that allowed by law is charged or received, any such charge will be deemed limited by the amount legally allowed and any amount received by us in excess of that legally allowed will be applied by us to the payment of amounts legally owed under the Lease Agreement or refunded to Customer.
5. WE MAKE NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED, WITH RESPECT TO THE LEGAL, TAX OR ACCOUNTING TREATMENT OF THE LEASE AGREEMENT, THIS SCHEDULE OR THE TRANSACTIONS EVIDENCED THEREBY. YOU ACKNOWLEDGE THAT WE ARE NOT AN AGENT OR A FIDUCIARY OF CUSTOMER. YOU WILL OBTAIN YOUR OWN LEGAL, TAX AND ACCOUNTING ADVICE AND WILL MAKE YOUR OWN DETERMINATION OF THE PROPER TREATMENT OF THE LEASE AGREEMENT AND THIS SCHEDULE.
6. Additional Provisions (if any) are: \_\_\_\_\_

THE PERSON SIGNING THIS SCHEDULE ON BEHALF OF THE CUSTOMER REPRESENTS THAT HE/SHE HAS THE AUTHORITY TO DO SO.

<p><b>CUSTOMER</b></p> <p>By: <b>X</b> <u>Wesley Tipton</u> Authorized Signer Signature</p> <p>Printed Name: <u>Wesley Tipton</u></p> <p>Title: <u>CIO</u> Date: <u>9/17/21</u></p>	<p><b>Accepted by: RICOH USA, INC.</b></p> <p>By: _____ Authorized Signer Signature</p> <p>Printed Name: _____</p> <p>Title: _____ Date: _____</p>
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## ORDER AGREEMENT

Sales Type: LEASE

Master Maintenance and Sale Agreement Number:

Master Maintenance and Sale Agreement Date:

### EQUIPMENT BILL TO INFORMATION

<b>Customer Legal Name:</b> BOURBON COUNTY BOARD OF EDUCATION		
<b>Address Line 1:</b> 3343 LEXINGTON RD	<b>Contact:</b> Wesley Tipton	
<b>Address Line 2:</b> BOURBON COUNTY CENTRAL OFFICE	<b>Phone:</b> (606)528-1166	
<b>City:</b> PARIS	<b>E-mail:</b> no.email@ricoh-usa.com	
<b>ST/Zip:</b> KY/40361-1000	<b>County:</b> BOURBON	<b>Fax:</b>

**Check all that apply:**

- |   |  |
|---|--|
| <input type="checkbox"/> PO Included PO#  | <input type="checkbox"/> PS Service (Subject to and governed by additional Terms and Conditions) |
| <input type="checkbox"/> TS PO# (if applicable)   | <input type="checkbox"/> IT Service (Subject to and governed by additional Terms and Conditions) |
| <input checked="" type="checkbox"/> Sales Tax Exempt (Attach Valid Exemption Certificate) | <input checked="" type="checkbox"/> Fixed Rate Service Term <u>60 Months</u>                     |
| <input type="checkbox"/> Syndication  |  |
| <input type="checkbox"/> Add to Existing Service Contract #                               |  |

This is an Order made pursuant to the terms and conditions of the above referenced Master Agreement(s) between Customer and Ricoh USA, Inc. The signature below indicates that the customer accepts all terms and conditions of the applicable Master Agreement(s) for this sale, all of which are incorporated herein by reference and made part of this Order. This Order is not valid unless and until signed by and Authorized Signatory of Ricoh USA, Inc.

### SERVICE INFORMATION

#### SERVICE BILL TO INFORMATION

<b>Customer Legal Name:</b> BOURBON COUNTY BOARD OF EDUCATION			
<b>Address Line 1:</b> 3343 LEXINGTON RD	<b>Contact:</b> Wesley Tipton		
<b>Address Line 2:</b> BOURBON COUNTY CENTRAL OFFICE	<b>Phone:</b> (606)528-1166		
<b>City:</b> PARIS	<b>E-mail:</b> no.email@ricoh-usa.com		
<b>ST/Zip:</b> KY/40361-1000	<b>County:</b> BOURBON	<b>Fax:</b>	
<b>Service Term (Months)</b>	<b>Base Billing Frequency</b>	<b>Overage Billing Frequency</b>	<b>Service Type</b>
36	QUARTERLY	QUARTERLY	GOLD

<b>Blended Overages</b>		<b>Service Base</b> QUARTERLY
<b>B/W</b>	.0029	\$0.00
<b>Color</b>	.029	

### SHIP TO INFORMATION



Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax			
BOURBON COUNTY BOARD OF EDUCATION	3341 LEXINGTON RD BOURBON COUNTY HIGH SCHOOL	PARIS KY/40361-1038 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us			
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM2500A CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	3341 LEXINGTON RD BOURBON COUNTY HIGH SCHOOL		PARIS KY/40361-1038 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM9000 CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax			
BOURBON COUNTY BOARD OF EDUCATION	3341 LEXINGTON RD BOURBON COUNTY HIGH SCHOOL	PARIS KY/40361-1038 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us			
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM7000 CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax			
BOURBON COUNTY BOARD OF EDUCATION	3341 LEXINGTON RD BOURBON COUNTY HIGH SCHOOL	PARIS KY/40361-1038 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us			
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM7000 CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION
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Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax			
BOURBON COUNTY BOARD OF EDUCATION	3343 LEXINGTON RD BOURBON COUNTY CENTRAL OFFICE	PARIS KY/40361-1000 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us			
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM5000 CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax			
BOURBON COUNTY BOARD OF EDUCATION	367 BETHLEHEM RD BOURBON CENTRAL ELEMENTARY SCHOOL	PARIS KY/40361-2493 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us			
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM9000 CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax			
BOURBON COUNTY BOARD OF EDUCATION	3339 LEXINGTON RD BOURBON COUNTY MIDDLE SCHOOL	PARIS KY/40361-1038 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us			
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM5000 CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax			
BOURBON COUNTY BOARD OF EDUCATION	3339 LEXINGTON RD BOURBON COUNTY MIDDLE SCHOOL	PARIS KY/40361-1038 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us			
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM9000 CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION
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Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	3339 LEXINGTON RD BOURBON COUNTY MIDDLE SCHOOL		PARIS KY/40361-1038 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM9000 CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2	City ST/Zip County	Contact	Phone E-mail Fax			
BOURBON COUNTY BOARD OF EDUCATION	369 BETHLEHEM RD BOURBON COUNTY PRESCHOOL HEADSTART	PARIS KY/40361-2493 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us			
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM6000 CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	369 BETHLEHEM RD BOURBON COUNTY PRESCHOOL HEADSTART		PARIS KY/40361-2493 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IMC300F CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	8000 MARTIN LUTHER KING JR BLVD CANE RIDGE ELEMENTARY SCHOOL		PARIS KY/40361-2157 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM7000 CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00



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Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	8000 MARTIN LUTHER KING JR BLVD CANE RIDGE ELEMENTARY SCHOOL		PARIS KY/40361-2157 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM7000 CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	367 BETHLEHEM RD BOURBON CENTRAL ELEMENTARY SCHOOL		PARIS KY/40361-2493 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM7000 CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

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PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM350F CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	3343 LEXINGTON RD BOURBON COUNTY CENTRAL OFFICE		PARIS KY/40361-1000 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM350F CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00



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PRODUCT INFORMATION							
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PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
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PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
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PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM350F CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00





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BOURBON COUNTY BOARD OF EDUCATION	367 BETHLEHEM RD BOURBON CENTRAL ELEMENTARY SCHOOL		PARIS KY/40361-2493 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
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PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
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Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	3343 LEXINGTON RD BOURBON COUNTY CENTRAL OFFICE		PARIS KY/40361-1000 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IMC3000 CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	552 HIGH ST # 123		PARIS KY/40361-1809 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM350F CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00



SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	3339 LEXINGTON RD BOURBON COUNTY MIDDLE SCHOOL		PARIS KY/40361-1038 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM350F CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	301 COLLEGE ST NORTH MIDDLETOWN ELEMENTARY SCHOOL		NORTH MIDDLETOWN KY/40357 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IMC300F CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	8000 MARTIN LUTHER KING JR BLVD CANE RIDGE ELEMENTARY SCHOOL		PARIS KY/40361-2157 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IMC300F CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	369 BETHLEHEM RD BOURBON COUNTY PRESCHOOL HEADSTART		PARIS KY/40361-2493 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kyschools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY



RICOH IM350F CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00
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SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	369 BETHLEHEM RD BOURBON COUNTY PRESCHOOL HEADSTART		PARIS KY/40361-2493 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IM350F CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	369 BETHLEHEM RD BOURBON COUNTY PRESCHOOL HEADSTART		PARIS KY/40361-2493 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IMC300F CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00

SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	3343 LEXINGTON RD BOURBON COUNTY CENTRAL OFFICE		PARIS KY/40361-1000 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY
RICOH IMC3000 CONFIGURABLE PTO MODEL	1	GOLD	0	0.0029	0	0.029	\$0.00


SHIP TO INFORMATION							
Customer Name	Address Line 1 Address Line 2		City ST/Zip County	Contact	Phone E-mail Fax		
BOURBON COUNTY BOARD OF EDUCATION	3339 LEXINGTON RD BOURBON COUNTY MIDDLE SCHOOL		PARIS KY/40361-1038 BOURBON	Wesley Tipton	(859)340-0108 wesley.tipton@bourbon.kysch ools.us		
PRODUCT INFORMATION							
Product Description	QTY	Service Level	Total B/W Allowance  QUARTERLY	B/W Ovg	Total Color Allowance  QUARTERLY	Color Ovg	Service Base QUARTERLY





RETURN CHARGE - SEGMENT 2 OR GREATER DEVICES	1
RETURN CHARGE - SEGMENT 2 OR GREATER DEVICES	1
RETURN CHARGE - SEGMENT 2 OR GREATER DEVICES	1
RETURN CHARGE - SEGMENT 2 OR GREATER DEVICES	1
RETURN CHARGE - SEGMENT 2 OR GREATER DEVICES	1
RETURN CHARGE - SEGMENT 2 OR GREATER DEVICES	1
TS NETWORK & SCAN CONNECT - SEG BC2	1
TS NETWORK & SCAN - PRINTER	1
TS NETWORK & SCAN - PRINTER	1
TS NETWORK & SCAN CONNECT - SEG BC3	1
TS NETWORK & SCAN CONNECT - SEG BC3	1
TS NETWORK & SCAN - PRINTER	1
TS NETWORK & SCAN - PRINTER	1
TS NETWORK & SCAN CONNECT - SEG BC3	1
TS NETWORK & SCAN CONNECT - SEG BC2	1
TS NETWORK & SCAN - PRINTER	1
RETURN CHARGE - SEGMENT 2 OR GREATER DEVICES	1
TS NETWORK & SCAN CONNECT - SEG4	1
TS-TRAINING ADVANCED HARDWARE ONLY	4
TS-TRAINING ADVANCED HARDWARE ONLY	2
TS-TRAINING ADVANCED HARDWARE ONLY	1
TS-TRAINING ADVANCED HARDWARE ONLY	3
TS-TRAINING ADVANCED HARDWARE ONLY	2
TS-TRAINING ADVANCED HARDWARE ONLY	2
TS-TRAINING ADVANCED HARDWARE ONLY	2

ORDER TOTALS		
<b>Service Type Offerings:</b>	<b>Product Total:</b>	
<b>Gold:</b> Includes all supplies and staples. Excludes paper.	<b>BASIC CONNECTIVITY / PS / IT Services :</b>	
<b>Silver:</b> Includes all supplies. Excludes paper and staples.	<b>BuyOut After Promotions:</b>	
<b>Bronze:</b> Parts and labor only. Excludes paper, staples and supplies.	<b>Grand Total:</b>	
<b>Additional Provisions: Insert ANY additional provisions here</b>	<b>(Excludes Tax)</b>	
Order is subject to NASPO Contract #140602 & State of Kentucky Contract MA 758 2000000222		

Accepted by Customer	Accepted: Ricoh USA, Inc.
Authorized Signature:  	Authorized Signature:
Printed Name: Wesley Tipton	Printed Name:
Title: CIO	Title:
Date 9/17/21	Date



wrt  
Initials



## EQUIPMENT REMOVAL/BUYOUT AUTHORIZATION

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	367 BETHLEHEM RD			City:	PARIS
State:	KY	Zip:	40361-2493	Fax/Email:	no.email@ricoh-usa.com

Make	Model			Serial Number	
	MP9003SP			G678LC00004/C84259508	

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	367 BETHLEHEM RD			City:	PARIS
State:	KY	Zip:	40361-2493	Fax/Email:	no.email@ricoh-usa.com

Make	Model			Serial Number	
	MP305SPF			G588P700280/C84259390	

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	3339 LEXINGTON RD			City:	PARIS
State:	KY	Zip:	40361-1038	Fax/Email:	no.email@ricoh-usa.com

Make	Model			Serial Number	
	MP9003SP			G678LC00002/C84259507	

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	367 BETHLEHEM RD			City:	PARIS
State:	KY	Zip:	40361-2493	Fax/Email:	no.email@ricoh-usa.com

Make	Model			Serial Number	
	MP305SPF			G588P700286/C84259389	

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	3341 LEXINGTON RD			City:	PARIS
State:	KY	Zip:	40361-1038	Fax/Email:	no.email@ricoh-usa.com

Make	Model			Serial Number	
	MP7503SP			G668LC00090/C84259574	

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	3343 LEXINGTON RD			City:	PARIS
State:	KY	Zip:	40361-1000	Fax/Email:	no.email@ricoh-usa.com

Make	Model			Serial Number	
	MP5055SP			C338R900419/C84259434	



Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	3343 LEXINGTON RD			City:	PARIS
State:	KY	Zip:	40361-1000	Fax/Email:	no.email@ricoh-usa.com

Make	Model		Serial Number		
	MP305SPF		G589P400264/C84277243		

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	369 BETHLEHEM RD			City:	PARIS
State:	KY	Zip:	40361-2493	Fax/Email:	no.email@ricoh-usa.com

Make	Model		Serial Number		
	MPC307		C509P602032/C84278516		

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	3343 LEXINGTON RD			City:	PARIS
State:	KY	Zip:	40361-1000	Fax/Email:	no.email@ricoh-usa.com

Make	Model		Serial Number		
	MPC3504EX		C728MB10667/C84259411		

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	3343 LEXINGTON RD			City:	PARIS
State:	KY	Zip:	40361-1000	Fax/Email:	no.email@ricoh-usa.com

Make	Model		Serial Number		
	MP305SPF		G588P700099/C84259393		

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	3341 LEXINGTON RD			City:	PARIS
State:	KY	Zip:	40361-1038	Fax/Email:	no.email@ricoh-usa.com

Make	Model		Serial Number		
	MP2555SPAD		C298RA20638/C84259506		

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	8000 MARTIN LUTHER KING JR BLVD			City:	PARIS
State:	KY	Zip:	40361-2157	Fax/Email:	no.email@ricoh-usa.com

Make	Model		Serial Number		
	MP7503SP		G668LA00230/C84259503		





Customer Name:	BOURBON COUNTY BOARD OF EDUCATION			Phone:	(606)528-1166
Contact Name:	Wesley Tipton			City:	PARIS
Address:	3341 LEXINGTON RD			Fax/Email:	no.email@ricoh-usa.com
State:	KY	Zip:	40361-1038		

Make	Model	Serial Number
	MP9003SP	G678LC00009/C84259510

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION			Phone:	(606)528-1166
Contact Name:	Wesley Tipton			City:	PARIS
Address:	3341 LEXINGTON RD			Fax/Email:	no.email@ricoh-usa.com
State:	KY	Zip:	40361-1038		

Make	Model	Serial Number
	MP305SPF	G588PC00238/C84267504

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION			Phone:	(606)528-1166
Contact Name:	Wesley Tipton			City:	PARIS
Address:	3339 LEXINGTON RD			Fax/Email:	no.email@ricoh-usa.com
State:	KY	Zip:	40361-1038		

Make	Model	Serial Number
	MP9003SP	G678LC00003/C84259509

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION			Phone:	(606)528-1166
Contact Name:	Wesley Tipton			City:	PARIS
Address:	369 BETHLEHEM RD			Fax/Email:	no.email@ricoh-usa.com
State:	KY	Zip:	40361-2493		

Make	Model	Serial Number
	MP6055SP	C348RB00054/C84259501

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION			Phone:	(606)528-1166
Contact Name:	Wesley Tipton			City:	NORTH MIDDLETOWN
Address:	301 COLLEGE ST			Fax/Email:	no.email@ricoh-usa.com
State:	KY	Zip:	40357		

Make	Model	Serial Number
	MP5055SP	C338RA01024/C84259433

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION			Phone:	(606)528-1166
Contact Name:	Wesley Tipton			City:	PARIS
Address:	3343 LEXINGTON RD			Fax/Email:	no.email@ricoh-usa.com
State:	KY	Zip:	40361-1000		

Make	Model	Serial Number
	MP305SPF	G588P700158/C84259391

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION		
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Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	3339 LEXINGTON RD			City:	PARIS
State:	KY	Zip:	40361-1038	Fax/Email:	no.email@ricoh-usa.com

Make	Model			Serial Number	
	MP5055SP			C338RA01183/C84259432	

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	3341 LEXINGTON RD			City:	PARIS
State:	KY	Zip:	40361-1038	Fax/Email:	no.email@ricoh-usa.com

Make	Model			Serial Number	
	MP7503SP			G668LA00429/C84259504	

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	8000 MARTIN LUTHER KING JR BLVD			City:	PARIS
State:	KY	Zip:	40361-2157	Fax/Email:	no.email@ricoh-usa.com

Make	Model			Serial Number	
	MP7503SP			G668LA00513/C84259502	

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	8000 MARTIN LUTHER KING JR BLVD			City:	PARIS
State:	KY	Zip:	40361-2157	Fax/Email:	no.email@ricoh-usa.com

Make	Model			Serial Number	
	MP305SPF			G588PA00039/C84260329	

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	3343 LEXINGTON RD			City:	PARIS
State:	KY	Zip:	40361-1000	Fax/Email:	no.email@ricoh-usa.com

Make	Model			Serial Number	
	MP2554SP			G146R600956/C84171089	

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166
Address:	367 BETHLEHEM RD			City:	PARIS
State:	KY	Zip:	40361-2493	Fax/Email:	no.email@ricoh-usa.com

Make	Model			Serial Number	
	MP305SPF			G588P700172/C84259392	

Customer Name:	BOURBON COUNTY BOARD OF EDUCATION				
Contact Name:	Wesley Tipton			Phone:	(606)528-1166





Address:	367 BETHLEHEM RD	City:	PARIS
State:	KY	Zip:	40361-2493
		Fax/Email:	no.email@ricoh-usa.com

Make	Model	Serial Number
	MP7503SP	G668LA00443/C84259505

**This Authorization applies to the equipment identified above and to the following Removal/Buy Out Option**

This Authorization will confirm that Customer desires to engage Ricoh USA, Inc. ("Ricoh") to pick-up and remove certain items of equipment that are currently (i) owned by Customer or (ii) leased from Ricoh or other third party (as specified below), and that you intend to issue written or electronic removal requests (whether such equipment is identified in this Authorization, in a purchase order, in a letter or other written form) to Ricoh from time to time for such purpose. Such removal request will set forth the location, make, model and serial number of the equipment to be removed by Ricoh. By signing below, you confirm that, with respect to every removal request issued by Customer (1) Ricoh may rely on the request, (2) the request shall be governed by this Authorization, and (3) Ricoh may accept this Authorization by either its signature or by commencing performance (e.g. equipment removal, initiating Services, etc.). Each party agrees that electronic signatures of the parties on this Authorization will have the same force and effect as manual signature. Notwithstanding the foregoing, the parties acknowledge and agree that Ricoh shall have no obligation to remove, delete, preserve, maintain or otherwise safeguard any information, images or content retained by, in or on any item of equipment serviced by Ricoh, whether through a digital storage device, hard drive or similar electronic medium ("Data Management Services"). If desired, Customer may engage Ricoh to perform such Data Management Services at its then-current rates. Notwithstanding anything in this Authorization to the contrary, (i) Customer is responsible for ensuring its own compliance with legal requirements pertaining to data retention and protection, (ii) it is the Customer's sole responsibility to obtain advice of competent legal counsel as to the identification and interpretation of any relevant laws and regulatory requirements that may affect the customer's business or data retention, and any actions required to comply with such laws, (iii) Ricoh does not provide legal advice or represent or warrant that its services or products will guarantee or ensure compliance with any law, regulation or requirement, and (iv) the selection, use and design of any Data Management Services, and any and all decisions arising with respect to the deletion or storage of any data, as well as any loss of data resulting therefrom, shall be the sole responsibility of Customer, and Customer shall indemnify and hold harmless Ricoh and its subsidiaries, directors, officers, employees and agents from and against any and all costs, expenses, liabilities, claims, damages, losses, judgments or fees (including reasonable attorneys' fees) (collectively, "Losses") arising therefrom or related thereto.

☒ **Equipment Removal (Owned by Customer).** In addition to the terms and conditions set forth above, the following terms and conditions shall apply for Customer-owned equipment removals: Customer confirms that (1) Customer has good, valid and marketable title to such equipment and has satisfied all payment and other obligations relating to such equipment which may be owing to any third party under applicable lease, financing, sale or other agreements, (2) Customer has obtained any and all necessary consents and approvals required to authorize Ricoh to remove such items of equipment and to take title thereto, and (3) by this Authorization, Customer hereby transfers good and valuable title and ownership to Ricoh to the equipment, free and clear of any and all liens and encumbrances of any nature whatsoever and Customer will cause to be done, executed and delivered all such further instruments of conveyance as may be reasonably requested for the vesting of good title in Ricoh.

☒ **Equipment Removal (Leased by Customer).** In addition to the terms and conditions set forth above, the following terms and conditions shall apply for equipment removals of equipment leased by Customer: Except for the obligations of Ricoh to pick up and remove the identified equipment, Ricoh does not assume any obligation, payment or otherwise, under any lease agreement, which shall remain Customer's sole responsibility. As a material condition to the performance by Ricoh, Customer hereby releases Ricoh from, and shall indemnify, defend and hold Ricoh harmless from and against, any and all claims, liabilities, costs, expenses and fees arising from or relating to any breach of Customer's representations or obligations in this Authorization or of any obligation owing by Customer under its lease agreement.

**CUSTOMER**

Signature: Wesley Tipton  
Name: Wesley Tipton  
Title: CIO  
Date: 9/17/21

**RICOH USA, INC.**

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Initials

