

STUDENTS

09.36 AP.21

School-Related Student Trip Request Form & Event Specific Emergency Action Plan (EAP)

SCHOOL TCHS FACULTY MEMBER(S) SPONSORING TRIP Mya Hampton
Lori Carver

TYPE OF TRIP (CHECK ONE):

Organization requesting the Trip / Organization responsible for Payment: TCHS Cheer

DESTINATION Disney-ESPN WWS ADDRESS Orlando, FL

☒ Overnight; give name, address, phone of lodging To Be Determined by Disney

DATE(S) OF TRIP 2/5/25 - 2/10/25 DEPARTURE TIME 8:00 am RETURN TIME 10 pm

SOURCE OF FUNDING FOR TRIP Cheer Acct

NO STUDENT SHALL BE DENIED THE TRIP BECAUSE OF AN INABILITY TO PAY.

NUMBER OF: STUDENTS 16 FACULTY SPONSORS 2 TOTAL # OF PARTICIPANTS 18

EAP: Person contacted at venue to discuss EAP: Erin Schueler Person making contact: 270-313-3926

Is there an Automated External Defibrillator (AED) on site: ☒ Yes ☐ No If yes, where: _____

Does the venue have an Emergency Response Team: ☒ Yes ☐ No If yes, how are they contacted: _____

School Employee(s) Attending Trip (Please note beside name if employee is CPR trained):

Mya Hampton
Lori Carver
Kara Smith - possibly

(Please use separate sheet and attach to this form if more space is needed to list school employees attending).

Lori Carver 12-9-24
Signature of Faculty Sponsor Date

Approval of Site Based Council Representative [Signature] Date 12-17-24

District Use Only

Section 2

Approval of District Representative _____ Date _____

DRIVER: TURN THIS FORM IN WITH TIMESHEETS

Section 3

Date/Time Departure: _____ Odometer Start: _____

Date/Time Return: _____ Odometer End: _____

I hereby certify that the above information is correct to the best of my knowledge.

Driver Signature _____ Date _____

Driver Comments: _____

Coach or School Representative Signature _____ Date _____

Request to Place an Item on the AgendaName: TCCHS CheerAddress: 806 South main

Telephone number: _____

Name of school children attend, if applicable: 16 CheerleadersGroup represented: TCCHS CheerCheck if request was submitted to: ☐ Superintendent ☐ Board ChairpersonConferred with following administrators (names): Lee QuanesDescription of Issue: travelSpecific Action Requested: Permission to travel to
UCA Nationals Disney FL for cheer
2/6/2025 - 2/11/2025Check if you are: ☐ Board Member ☐ District Employee ☐ Community Member

All requests for items to be placed on the agenda must be submitted to the Superintendent prior to the Board meeting as specified in Board Policy 01.45. Items submitted shall require prior approval of the Superintendent.

Review/Revised: 3/13/06