

**Field Trip Planning Form**

This form is to be used when students take any trip off campus for school purposes.

School: Ryle High School Grade(s): 7-12 Class/Activity Group/Team: Cheerleading  
 Teacher/Sponsor/Coach: Sarah Casson/Jessie Enlinson Cell Phone Number: 859 992-0525  
 Person trained with current medication administration training CPR/FA/AED credential: Sarah Casson, Jessie Enlinson, Courtney Koch, Allison Mueller  
 Destination Venue, Location and State: NHSCC - Orlando, FL (Disney Resort/Parks)  
 Trip Location Contact Person: Tyra Johnson Phone Number: 888-243-3782  
 # Teachers: 5 # Students: 37 # Chaperones: 0 Adult/Student Ratio: 1:8

<b>Date(s) &amp; Times</b> Departure Date: <u>Feb 7 2025</u> Time: <u>5:00</u> AM/PM Return Date: <u>Feb 13 2025</u> Time: <u>5:00</u> AM/PM		<b>Cost</b> Total Cost: \$ <u>60,000</u> Funding Source: <u>Cheer Fundraising Acct.</u> Fee to be assessed to students: \$ <u>1400</u> Attach Student Activity Cost Form 09.15 AP.23	<b>Transportation</b> <input type="checkbox"/> District Bus/Van <input type="checkbox"/> Charter Bus: Approved Bid - Company Name <input checked="" type="checkbox"/> Other: <u>Airline</u> Attach a copy of Charter Bus Contract.
<b>Meals</b>	At school prior to departure <input type="checkbox"/> <input checked="" type="checkbox"/> Student Packed <input type="checkbox"/> Location where packed lunches will be consumed: _____ School Cafeteria Packed <input type="checkbox"/>	Name & Location: <u>Disney All-Star Resort</u> Name & Location: _____	
	Student Purchase Restaurant <input checked="" type="checkbox"/> (Name and location of each stop)		
<b>Over Night</b>	Date: <u>Feb 7</u> Date: <u>Feb 13 2025</u>	Lodging: <u>Disney All-Star Resort</u> Lodging: _____	

Trip Purpose and Core Content/learning targets: national cheerleading championshipSpecial Student Circumstances: Review rosters for students who require handicapped accessibility, students not participating, other: n/a

If any medication is listed on the parent permission form, someone must be identified and trained to administer medications. Consult with the school nurse to see who is permitted to give routine and/or emergency medications in the state(s) where the trip is planned. This form may not be submitted to Central Office for Board consideration until you have listed who will be administering all medications and the nurse has ensured that they are trained and authorized.

Name of trained administrator(s) of routine and emergency medications: All coaches (see Annex)School Nurse Initials: SW for verification that medications administrator listed above received training.

Due Date: \_\_\_\_\_ to turn in Roster and completed Parent Permission Slips for nurse's final review.

The following items have been completed or are in process. (Teacher/Sponsor/Coach must initial below)

- N/A I have viewed the field trip video for teachers/sponsors/coaches found on the district website  
SC I have attached an anticipated Trip Itinerary (in process)  
SC I have evaluated the trip site for potential hazards/special requirements  
SC I have an event-specific emergency action plan for the trip site and will distribute to all personnel attending the event in an official capacity.  
SC Funds have been secured for indigent students  
N/A If needed, background checks for chaperone approval have been initiated  
SC Plans have been made for students who currently have medication orders on file at the school, to receive routing medications (trained employee for KY trips and states where approved, nurse, or parent attending):

Teacher/Sponsor/Coach Signature: Sarah Casson Date: 11-19-24

**School-Related Student Trip Request Form****EVENT SPECIFIC EMERGENCY ACTION PLAN (EAP)**

FOR

**ATHLETIC AND NONATHLETIC EVENT HELD OFF-CAMPUS**Destination/Venue Disney All-Star Resort / Parks / ESPN WWSVenue Address 1801 West Buena Vista Dr. Lake Buena Vista FL 32830Person or email contacted at venue to discuss EAP Tyra Johnson - 888-243-3782Position/Title of person contacted Registration SpecialistDate (s) of contact 11/7/24Is there an Automatic External Defibrillator (AED) on site? ☒ yes ☐ no? Is it regularly maintained? ☒ yes ☐ no? If yes, where is it located? in resort building, competition venueDoes venue have an emergency response team (ERT)? ☒ yes ☐ no?Process to request AED and/or ERT if needed at the scene Available near buildings of resort; during competition/practice trainers will be on-site for medical needsWill a portable AED be taken from school on this trip? ☐ yes ☒ no? If yes, who will be responsible for oversight and location of AED? \_\_\_\_\_Is any other assigned emergency equipment available on field trip? ☒ yes ☐ noIf so, list location of equipment trainer at venue will have medical supplies

The school personnel or volunteer attending in an official capacity who is in charge of the student is responsible for the main components of the EAP.

The main components of this Cardiac Emergency Action Plan that need to be communicated include:

- Location of AEDs.
- If possible, how to gain access.
- Steps that must be taken quickly to initiate the chain of survival.
  - Recognition of a sudden cardiac arrest event (assume cardiac arrest in anyone who is collapsed and unresponsive and not breathing).
  - Call 911 using cell phone or other means of communication.
  - Begin Hands-Only CPR (push hard and fast in center of chest about 100 times/minute).
  - Retrieve and use the nearest AED.
  - Continuing supporting the victim until the local EMS arrives and takes over care; and
  - Direct EMS to the scene.

**APPROVAL SIGNATURES REQUIRED**

CHECK ALL BOXES BELOW THAT APPLY TO THIS TRIP REQUEST AND SECURE ALL REQUIRED SIGNATURES

Principal: [Signature] Date: 11/7/24☐ Required for all tripsSuperintendent/Designee: [Signature] Date: 11/7/24☐ Overnight Trips

Board of Education: \_\_\_\_\_ Meeting Date: \_\_\_\_\_

Submit forms to Superintendent/Designee for review and submission to the Board for approval.

☐ Travel outside the Tri-State area of KY, OH, IN☐ Common Carrier contract including cost☐ Common Carrier Transportation Reason for using a Charter Bus/Plane: \_\_\_\_\_

All field trip forms requiring Board approval must be completed and submitted by Deadline for next Board meeting.

**Wednesday, Feb. 7—Travel Day**

**7:30 AM—Report to school on time**

**1:00 PM—Check out of school; proceed to airport**

**2:00 PM—Meet Coaches at Ticketing Counter to Check In—Get Luggage Tags, Check Bags**

**2:30 PM—Proceed Through Security**

**5:10—Depart Cincinnati (Flight 1008)**

**6:42—Arrive in Atlanta—QUICK dinner/snack at airport**

**9:10—Depart Atlanta (Flight 2091)**

**10:24—Arrive in Daytona Beach**

**10:45—Charter bus to WDW resort (1.5 hour—take a nap!)**

**12:30 am—Arrive at WDW and get checked in**

**Thursday, Feb. 8—NO PARKS**

**8:30—10:30—Brunch on your own**

**11:00—Meet outside rooms and travel to ESPN**

**11:30—Practice on the field at ESPN**

**1:00 pm—Varsity Mat Time**

**1:30 pm—JV Mat Time**

**2:00—Return to rooms, get ready for**

**5:30—Pictures**

**6:00—Leave for Dinner**

**7:30—Team Dinner & Show**

**11:00—Room Checks**

**Friday, February 9—NO PARKS**

**8:30 am—Breakfast on your own**

**10 am—Practice on the field (both teams)**

**11:30 am—lunch on your own**

**1:00 pm—Leave for ESPN WWS**

**2:20 pm—JV checks in for prelims**

**2:30 pm—JV warm ups**

**3:05 pm—JV performs (Arena South—Red)**

**3:30 pm—Both squads return to resort**

**5:00 pm—Practice on the field**

**6:00 pm—Dinner on your own**

**8:00 pm—Team meetings**

**10:00 pm—Room Checks**

**Saturday, February 10 —NO PARKS**

**6:00 am—Breakfast on your own**

**7:00 am—Varsity leaves for ESPN**

**8:00 am—JV leaves for ESPN**

8:07 am—Varsity checks in  
8:37 am—Varsity warmups  
8:52 am—Varsity Performs (State Farm Field House)  
9:04–10:45—JV Semis in Arena South—red (if advance on Friday)  
11:00 am—Return to Resort; lunch on your own  
2:00 pm—Practice on the field  
4:00 pm—Both teams to ESPN to watch competition  
7:00 pm—Pizza at ESPN; return to the resort  
8:30 pm—Team meetings  
11:00 pm—Room checks

**Sunday, February 11—No Parks**

8:30 am—Breakfast on your own  
11:00 am—Leave for ESPN  
12:30 pm–3:30 pm—Varsity Finals (State Farm Field House)  
4:15–4:30—Varsity Awards in the Field House  
4:30 pm–5:35 pm—JV finals in Arena North—yellow (if advance on Saturday)  
???—Return to Resort, Visit Parks  
10 pm–2 am—Celebration Party (tbd)

**Monday, February 12**

8 am—Breakfast on your own; Enjoy the Day at the Parks  
    \*\*Park reservations at Magic Kingdom -must go to Magic Kingdom first and  
    then can hop to any other park.

10 pm—Room Checks—Begin cleaning rooms and packing bags

**Tuesday, February 13**

8 am—bags packed; breakfast on your own  
9:00—room checks; drop bags off at UCA tents; spend some time at the parks or  
Disney Springs or pool  
12:00—Meet at UCA Tent to board bus back to Airport  
3:09 pm—depart from Orlando (FLIGHT 1534 to Charlotte)  
4:57 pm—arrive in Charlotte  
6:20 pm—depart from Charlotte (FLIGHT 1584 to Cincinnati)  
7:44 pm—arrive in Cincinnati; an ADULT must check you out with a coach

**Wednesday, February 14**

**ARRIVE AT SCHOOL ON TIME! NO EXCEPTIONS!**

# 2025

## NATIONAL HIGH SCHOOL CHEERLEADING CHAMPIONSHIP

FEBRUARY 7-10, 2025 | AT Walt Disney World Resort



A deposit of \$100 per person is due upon registration. All teams must be registered by January 7, 2025 as registration will close on this day. Final payment must be made by January 7, 2025.

### Walt Disney World Resort

	4 Night Hotel Travel Package	3 Night Hotel Travel Package	2 Night Hotel Travel Package	Commuter Coach / Athlete
Nights and Days of Hotel Accommodations	4 nights, 5 days	3 nights, 4 days	2 nights, 3 days	
Celebration Party at Disney's Hollywood Studios Sunday Night Transportation provided by UCA	✓	✓		
Walt Disney World Theme Park, Park Hopper ticket	3 days	3 days	2 days	2 days
Up to 5 days Admission to the ESPN Wide World of Sports® Complex	✓	✓	✓	✓
Bus Transportation to all Nationals Events	✓	✓	✓	
Friday night extended evening hours at EPCOT® Transportation provided by UCA	✓	✓	✓	

#### VALUE – Disney's All-Star Resorts, Pop Century Resort (All prices are listed per person)

\$499 Commuter Price

Quad (4 per room)	\$899	\$849	\$799
Triple (3 per room)	\$989	\$919	\$839
Double (2 per room)	\$1,139	\$1,029	\$909
Single (1 per room)	\$1,479	\$1,329	\$1,129
Extra Nights price per room/per night	\$244 per room/ per night	N/A	N/A

#### MODERATE – Disney's Coronado Springs Resort or Disney's Caribbean Beach Resort (All prices are listed per person)

Quad (4 per room)	\$1,009	\$929	\$869
Triple (3 per room)	\$1,099	\$999	\$919
Double (2 per room)	\$1,249	\$1,119	\$1,009
Single (1 per room)	\$1,919	\$1,479	\$1,249
Extra Nights price per room/per night	\$371 per room/ per night	N/A	N/A

#### MARRIOTT DELTA HOTEL-CELEBRATION – Hotel (All prices are listed per person)

Quad (4 per room)	\$874	\$824	\$774
Triple (3 per room)	\$964	\$894	\$814
Double (2 per room)	\$1,114	\$1,004	\$884
Single (1 per room)	\$1,454	\$1,304	\$1,104
Extra Nights price per room/per night	\$219 per room/ per night	N/A	N/A