

Joy Outdoor Education Center, LLC Services Agreement



Organization: Beechwood Elementary
Booking Name: Beechwood 7th Grade
Primary Contact: Alan Yanke
Contact Email: Alan.yanke@beechwood.jyschools.us
Contact Phone: +1 859-331-1220 ext. 6800

Billing Contact: Stefanie Ruhland
Billing Address: 54 Beechwood Rd
Ft. Mitchell KY 41017
Billing Email: stefanie.ruhland@beechwood.kyschools.us
Billing Contact Phone #: +1 859-331-1220 ext. 6814

Helping people grow and succeed through life-long, experience-based learning

Guaranteed Participant Number: 115 *(You will be billed for the guaranteed # of participants on this contract.)*
Date/ Time: Arrival: 9:00 AM - Tuesday, April 22, 2025
Date/ Time: Departure: 6:00 PM - Tuesday, April 22, 2025

Program Cost: \$107 per participant

Fees Include: A day of team building with a focus on leadership and challenge course opportunity for each participant and dinner.

Total Investment: \$15,840.00 **Deposit:** \$3,960.00 **Due Date:** Jan 15, 2025

(A 3% processing fee will be charged to any credit card payment over \$100.00.)

PLEASE READ CAREFULLY:

To Guarantee your Program Dates

- A non-refundable deposit of 25% of the expected contract total, along with this signed service agreement is required to confirm and hold the date(s) requested above. Program dates are confirmed after our office receives the signed agreement and deposit.

Cancellation Policy *If a program needs to cancel the following cancellation policy will be upheld.*

- Cancellation within 15 days of the program results in forfeiture of 100% of the contract amount.
- Cancellation within 16-29 days of the program will result in forfeiture of 75% of the total contract amount.
- Cancellation 30-60 days of the program will result in forfeiture of 50% of the total contract amount.
- Should the program need to reschedule, the deposit will be applied to a future date if the program is rescheduled within the same calendar year and notification to reschedule is given to JOEC, LLC. at least 60 days prior to the original date of the program.
- If Camp Joy cancels the program due to unforeseen circumstances a full refund will be given.

Payment Terms

- Client is expected to render payment in full within 30 days after receipt of final invoice. Client agrees to ensure that all necessary medical information and acknowledgement of risk for each participant is produced upon arrival.
- The final invoice will be adjusted to reflect the cost for any additional participants over and above the Guaranteed Number. The invoice will also reflect any extra charges incurred while at JOEC, LLC.

Please select the clients intent for payment:

- Check - please make check payments to: Joy Outdoor Education Center, LLC
- Credit Card
- ACH

Do you have a PO number you need added to this invoice?

Guaranteed Participant Number

- Client may adjust the guaranteed number of participants 30 days prior to the program arrival date. Increases in the Guaranteed Number of participants will be based on cabin \ staff \ program availability, and could require a shift in dates.
- This final number is considered the guaranteed number of participants 30 days prior to the program arrival date.
- In the event that the actual number of participants is less than the Guaranteed Number, the client will be billed for the Guaranteed Number.**

In case of inclement weather JOEC, LLC will make all efforts to create alternatives to running high adventure, living history, or other weather-contingent programming. It is understood that the availability of space, time and other clients on campus could limit these programming alternatives.

An authorized agent of the client organization must sign and date this document. This signature indicates a full understanding and acceptance of all prices, services, materials and terms contained in this agreement. JOEC, LLC. will not guarantee program dates until signed agreement and deposit are received.

JOY OUTDOOR EDUCATION CENTER, LLC dba CAMP JOY ON-SITE AGREEMENT



- 1 RISK & RELEASE/MEDICAL FORMS: All guests and visitors will be required to sign the Camp Joy's Risk and Release form.
- 2 LIABILITY: Camp Joy holds a Certificate of Liability covering Camp Joy program delivery.
- 3 NO SMOKING: Smoking is not permitted inside any building. Smoking is only allowed in certain designated areas outside of buildings. See the Camp Joy Coordinator for designated area locations.
- 4 FIRST AID & MEDICAL CONCERNS: The Client Group is responsible, unless prior arrangements are made, for dispensing routine medications, for the care of ill guests, and is advised to have an advisor/leader certified in first aid and CPR. Emergency medical response is available through the county 911 EMS system. The nearest hospital, Clinton Memorial, is located 11 miles away in the town of Wilmington. Any expenses involved in responding to a medical emergency will be the sole responsibility of the injured party.
- 5 VEHICLES: Each Client Group must have one vehicle available for emergency transportation for the duration of the stay at Camp Joy unless prior arrangements have been made with Camp Joy. All vehicles are to be parked in designated areas only. If possible, please carpool in order to reduce fuel consumption and the number of vehicles on site.
- 6 PROHIBITED BEHAVIOR / SUBSTANCES: Common sense and considerate behavior are expected of all of our guests. No alcoholic beverages will be allowed on the property unless prior approval has been granted by Camp Joy. In order to provide a safe learning environment for all youth and adult guests, no drugs/controlled substances, firearms, explosives (fireworks) or other improper materials or behaviors (theft, harassment, etc.) are permitted at any time at Camp Joy. To ensure the safety of all guests, visitors, and staff, Camp Joy or its representative reserves the right to inspect not only cabins, common areas and offices, but also the personal effects, packages, luggage, pocket contents or other methods of concealment of any person entering or leaving Camp Joy. Any employee, guest or visitor who wishes to avoid inspection of any articles or materials should not bring such items onto the Camp Joy's premises. This policy extends to vehicles on company property. Refusal to cooperate in such an inspection shall result in removal from the premises and/or notification of proper authorities.
- 7 SUPERVISION: Camp Joy staff is primarily responsible for the supervision of minor guests in cabin and during any Camp Joy led activity. In the event that the Client Group is leading an activity (education session, specialized activity area, etc.) then the Client Group staff/volunteers are primarily responsible for the supervision of minor guests. Camp Joy also recommends all adult group leaders and chaperones conform to ACA standards for appropriate background checks. For more information, contact your Camp Joy Coordinator.
- 8 1:1 ADULT/MINOR INTERACTION: Camp Joy operates with the "rule of three". Adults must avoid being in secluded one to one situations with minors. This includes but is not limited to restrooms, healthcare settings etc. If a situation does require one on one interaction another adult must be able to hear and/or observe the interaction.
- 9 LIABILITY AREAS: Use of the following areas is prohibited unless approved/supervised by Camp Joy staff: all ponds, rivers, creeks, ropes courses, climbing structures, initiatives, walls, barns, lofts, and any other restricted areas.
- 10 OPEN FLAMES: All campfires must be cleared through the Camp Joy Coordinator and must remain in designated areas only. Campfires may never be left unattended. No open flames (candles, etc.) are permitted in buildings.
- 11 PROPERTY DAMAGE: Client Groups are responsible to leave all cabins and facilities in the same conditions found. A cleaning/damage fee may be assessed during a 72-hour period following the departure of the Client Group. If Camp Joy equipment or facilities are damaged due to neglect or abuse, the Client Group will be billed for these charges.
- 12 PETS: Guests and guests may not bring their pets to the Center. Use of service animals is permitted (contact Camp Joy for more information).
- 13 BEDDING: Unless prior arrangements have been made, guests must provide their own bedding, toiletries, towels, alarm clock, clothing, etc.
- 14 PERSONAL EQUIPMENT: Guests may not bring or use personal sporting equipment, such as archery or climbing gear, without prior permission of Camp Joy.
- 15 NON-ENDORSEMENT: This Agreement and the use of Camp Joy by the Client Group does not constitute an approval or endorsement of any policy, belief, or practice of the Client Group, it's members or affiliates, by Camp Joy.

The Authorized Client Group Leader has read and voluntarily signs this Agreement and the Client Group agrees to abide by these policies and requirements. The Authorized Client Group Leader agrees to share all information on this Agreement with all Client Group members.

Group Leader: _____

Date: _____

Group Name: _____

Date: _____

Camp Joy Staff Signature: Renee Jacobs

Date: December 13, 2024