



Anchorage Independent Board Of Education Regular Meeting

December 16, 2024 6:00 PM

Anchorage Public School Library
11400 Ridge Road
Anchorage, KY 40223

Link to sign-up to address Anchorage Independent Board of Education -
<https://www.signupgenius.com/go/10C0A4FA5AF2BA1FCC25-52328593-anchorage#/>

1. Approval of Agenda

Hannah Barnes

The Vision of the Anchorage Board of Education: “Launching Lifelong Learning, Through Inspiration, Exploration, and Connections”

The mission of Anchorage Public School is to unite with the Anchorage community to equip all students with the knowledge, skills, behaviors, and mindset that will inspire and empower them to make a positive impact on their community and world.

The Anchorage Board of Education Annual Calendar is attached for your reference.

2. Outgoing Board Member Recognition

AISS Board

Tonight we recognize four years of dedicated service to our district from outgoing board members, Rosanna Gabriele and Wilson Greene. Amidst unprecedented challenges facing schools around the globe, virtual learning mandates, and a heavily divided nation, Gabriele and Greene generously ran for the two open AISS board positions. Since starting their terms in January 2021, Wilson and Rosanna were instrumental in returning Anchorage staff and students back to the classroom during the COVID pandemic and then moving from a hybrid instructional model to offering five full days of in-person instruction prior to the end of the 2020-21 academic year.

Their tenure on the board has been marked by their relentless attention to student-focused initiatives and a pursuit of educational best practices. Among the legacy they leave with our district are rising home values; healthy general and building funds; daily recess and biannual field trips for K-8 students; LETRS trained staff; high quality instructional resources for math, ELA and science; and a choice electives program for middle school students. Under their watch, the outdoor sports court was installed and the cafeteria and auditorium have been revitalized. Anchorage School was named a 2021 National Blue Ribbon School and the top elementary school and middle school in Kentucky by Niche.com for 2025.

Using her experience in advocating at the state level for dyslexia matters, Ms. Gabriele helped steer Anchorage to becoming the first district in the state to adopt a dyslexia policy ensuring early identification and intervention for our students which lead to better outcomes and success in the classroom long term. She led a panel symposium for KSBA membership featuring special education staff, superintendent, board member, KDE leadership, and state legislator perspectives.

Mr. Greene, the consummate empath, has gifted his communications prowess and professional expertise to all our superintendents and fellow board members throughout his four years of service. Behind the scenes, he was instrumental in bringing legal matters to swift conclusions, ensuring large sums of public funds were spent on the children in the building instead of ongoing legal expenses. While dedicating numerous hours to board service each month, Wilson has also made time to coach several Anchorage soccer and basketball teams along the way.

Modifying a James Whistler quote for this occasion as we celebrate the positive impact you have made on our district over the last four years,

“Hang [this print of Anchorage School on your wall as a reminder] of your successes... Think of the good jobs you have done. Think of the times when you rose above your average level of performance and carried out an idea or a dream or a desire for which you had deeply longed [because you believed in the difference it would make in the lives of Anchorage students].”

3. Persons Addressing the Board

To address the Board of Education:

Anyone wishing to address the Board of Education must sign in. You can sign in before the meeting at this link: <https://www.signupgenius.com/go/10C0A4FA5AF2BA1FCC25-52328593-anchorage#/> or upon arrival.

When it's your turn to speak, please stand, use the microphone, and state your name and any group(s) you represent. Direct your comments to the Board. Note that a time limit may be imposed based on the number of speakers.

4. Special Reports

A. Member Reports

I. City Council Report

Hannah Barnes

II. A.P.T.A. Report

Kate Weber,

III. Other Board Reports/ Announcements

President Elect

IV. Other Reports

AISS Board

B. Staff & Special Reports

I. Personnel Report

Sharla Six

Rationale:

This should serve as notification to the Board that I have taken the following personnel actions:

Open Positions:

Instructional Assistant

Terminations:

APS Principal Jeff Rogers

Current Sub List:

Kim Adams

Penny Altman

Jennifer Archibald

JoLynn Baltzley

Bruce Blue

Joann Bowman

Robin Bowman

Megan Brady

Amy Chandler

Emilie Delehanty

Tara Denham

Lucy DeSmet

Cindy Droste

Carla Fields

Maria Galvin

Teresy Gamsky

LeeAnne Hill

Lizanne Hunter

Jodine Mann

Amanda Matter

Kim Mitchell

Robin Nyland

Amanda Pagano

Judy Howard-Rube

Carter Sartor

Karen Steltenpohl

Jeannette Stratton

Mills Sublett

Kirk Thomas

Johnna VanZant

Jacob Vaughn

David Vetter

Pauline Wasser

Meg Wilson

II. Conference Participation Schedule

III. Kindergarten Readiness

Rationale:

Please see attachment for the state-required Brigance Screener/Kindergarten Readiness Results.

The Brigance screener is administered during the state window before school begins. This quick and accurate entry screener assesses a child's development in five areas: academic/cognitive, language development, physical development, self-help, and social-emotional development.

Sharla Six

Sharla Six and Kristy Clark

This year, 65% of our students were considered "ready" according to the guidelines. Although this percentage is still above the state average for readiness, we are working hard to support our students who are in need of intervention.

As a district, we hope to schedule an earlier date (February) for 2025-2026 kindergarten registration and provide resources and possible opportunities to build readiness for our future anchors.

In our report, we are prepared to discuss prior setting data and recognize the successful daycare/preschool programs with high rates of readiness.

Prior Setting Data

Preschools with 100%

Kindergarten Readiness Scores

- Middletown United Methodist Preschool
- Westport Road Baptist Church Preschool
- Sacred Heart Preschool
- Primrose Old Henry
- Montessori School of Louisville
- Watkins Memorial United Methodist Preschool
- Crestwood Baptist Church Preschool
- Cornerstone Child Development Center
- St. Mary Academy

IV. WHAS Crusade for Children Grant Application Background/Rationale

Kristy Clark

This will be our twenty-eighth year to apply for a WHAS Crusade for Children Grant. During the current school year these grant funds are being spent toward funding the salary of an instructional assistant for our ECE program and a social skills consultant. We are also asking for assistance for a pathway extension to access the playground.

The following is a listing of prior grant awards by fiscal year.

WHAS GRANT TOTALS OVER THE YEARS

YEAR	GRANT TOTAL	YEAR	GRANT TOTAL	YEAR	GRANT TOTAL
FY 99	\$15,000	FY 08	\$31,725	FY 17	\$43,173
FY 00	\$17,700	FY 09	\$20,000	FY 18	\$40,000
FY 01	\$20,000	FY 10	\$25,000	FY 19	\$20,000
FY 02	\$20,000	FY 11	\$44,475	FY 20	\$25,000
FY 03	\$30,000	FY 12	\$43,173	FY 21	\$25,000
FY 04	\$36,000	FY 13	\$35,500	FY22	\$25,000
FY 05	\$39,067	FY 14	\$35,500	FY23	\$20,000
FY 06	\$36,200	FY 15	\$26,880	FY24	\$28,000
FY 07	\$30,000	FY 16	\$43,173	FY25	\$26,000

Each year, we have applied for a greater amount than we have received. The funding we do receive is often designated by the funder for specific approved initiatives contained within our grant application.

Approval of grant will be listed in Consent Items later in Agenda.

V. ECE Enrollment Projections for 2025-26

Kristy Clark

VI. APS Enrollment Projections for 2025-26

Bart Roettger

APS Enrollment Projections 2025-2026

Grade Level	Projected Enrollment
K	38
	(avg. of past five years)
1	39
2	35
3	40
4	43
5	60
6	39
7	47

VII. Curriculum Update

Bart Roettger

VIII. School Council Report

Bart Roettger

IX. First Reading - 2026-2027 School Calendar

Sharla Six

Rationale:Information Only – First Reading

The School Calendar Committee met on November 20, 2024 to develop a recommended 2025-2026 school calendar for second reading and adoption later in this agenda.

The calendar committee applied the same structure to the 2026-2027 calendar to submit for first reading. Based on community and staff recommendations to Board Members, Election Day has been added as a closed school day. It is not in the 2025-2026 calendar because there is not an Election Day in 2025. The second reading of the 2026-2027 calendar will be placed on the January agenda for board approval.

X. Facilities Report

Sharla Six

Facilities Update (11-18 to present)

The following maintenance tasks have been completed or are in process:

- Courtyard Gutter Overflow and Installation of New Downspout (see memo attachment)
- Plumbing in Restrooms and Kitchen--4/5 Boys, Middle School and Kitchen (see attachment)
- Elevator Repair
- Hiring of our new custodial team (see attachment)
- Front office repairs
- Boiler repairs
- Heated Floor/Condensate Return Leak (see attachments)
- Grease Interceptors pumped (see attachment)
- Roof work for Library, Gyms, Front Office, Room 206, and District Building
- HVAC Repairs for Holiday Break - replace fan coil in Room 204A, repairs to units in Room 122 and the Auditorium

XI. Staff Holidays for Year-Round Employees

Sharla Six

Rationale:Information Only - No action required

Board Policy requires the Superintendent to annually set the paid days off for twelve-month employees.

I have reviewed the following with interested 12-month district staff and have designated the following paid days off for impacted employees for 2025-26. Modifications to an employee's plan should be pre-approved by the superintendent.

With the exception of **FLEX Holidays** that can be swapped to observe other days, this plan remains consistent in terms of the number of days observed in previous years. The summary below represents **a total of thirteen paid days to select each year**.

FLEX planning offers staff flexibility and creates opportunities to keep the office open on days we may have observed a closing in the past.

July 3, 2025	Fourth of July FLEX Holiday (Thursday)
July 4, 2025	Fourth of July Holiday (Friday)
September 1, 2025	Labor Day (Monday)
November 26, 2025	FLEX WEDNESDAY before Thanksgiving
November 27, 2025	Thanksgiving Day (Thursday)
November 28, 2025	Friday Following Thanksgiving
December 24, 2025	December Break (Wednesday)
December 25, 2025	December Break (Thursday)
December 26, 2025	December Break (Friday)
January 1, 2026	New Year's Holiday (Thursday)
January 2, 2026	FLEX New Year's Break (Friday)
January 19, 2026	Martin Luther King, Jr. Day (Monday)
May 1, 2026	Oaks Day (Friday)
May 25, 2026	Memorial Day (Monday)
June 19, 2026	Juneteenth FLEX Holiday

Rationale:

Website Update - Attached documentation

Superintendent Goals Update - Attached documentation

XIII. Review of Superintendent's Itemized Travel Reimbursement Request

Sharla Six

Per Board Policy 03.125, prior to granting approval for payment, the Board shall review itemized reimbursement requests for the Superintendent's travel expenses in an open Board meeting. This item does not require consideration of approval as the Board will have the opportunity under the approval of vouchers to consider whether to approve the request for reimbursement.

KSBA Winter Symposium - mileage (14 mi @ \$0.61/mi - \$8.54) & parking (\$15.00)

Total \$23.54

XIV. Treasurer's Report

Prindle Hinton

XV. Monthly Donation Report

Prindle Hinton

5. Items for Action**A. Consent Items for Approval****I. APPROVAL - Expenditures & Salaries****Recommendation:**

Approve the expenditures and salaries as listed below.

a. Regular Monthly Expenditures**b. School Activity Funds Report**

Per Board Policy 04.312, the board shall review the status of school activity funds based on a schedule developed by the Superintendent. Please find attached a report confirming the school activity funds have been reconciled.

II. APPROVAL - November 18, 2024 Regular Board Meeting Minutes**Recommendation:**

Approve the minutes of the following Board meeting:

- November 18, 2024 6:00pm - Regular Monthly Board Meeting

III. APPROVAL - Personnel Leave**Recommendation:**

Approve personnel leave as presented.

Rationale:

Per board policies 03.123 and 03.223, the board may grant leave to certified and classified employees. Below is a list of personnel leave requested for board approval at this time

Leave-Approval Needed:

- (1) Maternity leave begin approximately on 01/23/2024 through remainder of school year

IV. APPROVAL - WHAS Crusade for Children Grant**Recommendation:**

Approve grant proposal as submitted by ECE Director Kristy Clark

V. APPROVAL - Kentucky Heritage Council Rehabilitation Tax Credit Application - Auditorium Renovation**Recommendation:**

In accordance with Board Policy 01.11, approve district submission of application for Rehabilitation Tax Credit program available for National Register Historic properties. Superintendent and Board Chair to work with architect to complete submission.

Background/Rationale:

The Rehabilitation Tax Credit program is an "investment credit" that offers a percentage of the Rehabilitation costs back to the building owner in the form of an income tax credit. As an investment credit, the building owner must apply for preliminary approval, invest in the property's rehabilitation, and then when all the work is complete, the KY Heritage Council confirms and awards the tax credits.

The steps to participate in the program are:

1. Make sure your property is listed on the National Register of Historic Places.
2. Identify your property's use and select ONE of the following categories:
 1. Owner-Occupied Residential (must spend a minimum \$20,000 to participate, and will be eligible for a 30% state income tax credit)
 2. Income-Producing (must spend the value of the building to participate (known as the "adjusted basis"), and will be eligible for a 20% state income tax credit and a 20% federal income tax credit)
 3. **Other / Tax Exempt (must spend a minimum \$20,000 to participate, and will be eligible for a 20% state income tax credit)**

After you've determined the first two prerequisites (above), complete and submit application. **All projects' Qualifying Rehabilitation Expenses (QREs) must take place within 24 months.** *It is best practice to submit a Part 1 and Part 2 application before work begins. But if work has already started, you may only claim expenses for the 2-years prior to the project's Allocation Year.*

There is a 0.15% fee associated with the stage 2 and stage 3 application review process.

Our auditorium renovation architect, Craig Aossey of G. Scott & Associates, shares Plaster, Paint, Stage Extension work, Carpet, Lighting, and Seating should all qualify.

VI. APPROVAL - School-Wide Fundraiser Request (ACT Gold Stars)

Sharla Six

Recommendation:

Approve a new fundraiser idea that will also assist in the promotion of our actors for upcoming shows.

Background/Rationale:

Gold stars for \$1 will be sold and may be personalized by the buyer for good luck messages. The stars will be placed on lockers, or in the walls of their hallways on a bulletin board, and/or in the auditorium. These stars would be sold during show week. ACT promises to do a beautiful display to celebrate ALL the actors. Funds will be collected by ACT volunteers and deposited by the school per Redbook guidelines. Depending on the amount collected, the ACT would like to give back to phase 2 auditorium costs (e.g. the purchase of a seat).

ACT actors will enjoy this recognition for their hard work and dedication!

VII. Approval - Donation Acceptance

Sharla Six

I am pleased to recommend the approval of a donation as committed to be given to AISD, in the amount of \$300,000.00, for the purposes of the innovation lab. This donation is anticipated to be received in January of 2025 and will then appear on the monthly donation report when funds are received.

Board Policy 04.61 is provided below for your convenience:

FISCAL MANAGEMENT

04.61

Gifts and Donations, and Grants

The Board may directly accept gifts or donations that are restricted by the grantor to be used in furtherance of lawful school safety, security, and student health purposes to the extent allowed by applicable laws and shall use any accepted gift or donation for the purpose for which it was granted.¹

Donations

With the Principal's approval, schools may receive any gifts of real or personal property for the benefit of the school or for the students of the school that is valued less than \$1000 and hold and use it as requested. Donations valued at more than \$1000 may be provisionally accepted by the Superintendent, but must be approved by the Board. Any gift so approved and accepted on behalf of the school becomes the property of the Board.

A report of donations received by schools and the District shall be submitted to the Board at regular meetings. A listing of all donations shall be submitted to the Board at year-end.

Family Resource and Youth Service Centers

The District may accept monetary donations for the operation and maintenance of Family Resource and Youth Service Centers (FRYSCs). Any donations given to the District for operation and maintenance of FRYSCs shall be used for that purpose only.²

The Board shall accept gifts and grants from private sources, including donors wishing to remain anonymous, subject to the provisions of [KRS 160.580](#) and with the understanding that the purpose must be consistent with the policies and programs approved by the Board. Professional services provided to the District as a gift or donation through a professional services contract or Memorandum of Agreement shall be approved by the Board prior to acceptance of the donation and before beginning services within the District.

References:

¹[KRS 160.580](#); 158.4461

²[KRS 156.496](#)

Accounting Procedures for Kentucky School Activity Funds (Redbook)

Related Policy:

04.312

Adopted/Amended: 2/12/2024

Order #: VB

B. APPROVAL - Comprehensive District & School Improvement Plans (CSIP/CDIP)

Recommendation:

Approve the Anchorage Public School 2023 Comprehensive School Improvement Plan and the Anchorage Independent School District 2023 Comprehensive District Improvement Plan as submitted.

Background/Rationale:

Since we are a one school district our CDIP (district plan) is identical to our CSIP (school plan), however KDE requires that we submit both and that the Board approve both.

Comprehensive School/District Improvement Planning in Kentucky is used as the means of determining how schools and districts will plan to ensure that all students are college and career ready. Kentucky schools and districts are required to create and submit a plan outlining their goals, measurable objectives, strategies and activities. Some of the goals included in our plans are required by the Kentucky Department of Education. Approval of the plans also constitutes Board approval of gap closure goals for the district and school.

The term of the plan is January through December of each year. The CSIP for Anchorage Public School and the CDIP for Anchorage Independent School District were reviewed by the School Council, which includes an administrator, teachers, classified staff member and parents.

C. APPROVAL - Waived Member Earnings Expenditures

Background:

Per KRS 160.280, board members are eligible for \$150 per day for each regular or special meeting attended. Historically, many AISD board members elect to not collect the per diem and allow the waived stipend to be invested within the district. On 07/30/2018, the board approved the creation of a line item in the accounting system to earmark funds for board approved initiatives to be funded by waived earnings donated to the district.

As 2024 comes to a close, the board may want to consider and approve expenditures from the accrued funds. Below is a table showing income and expenditures for 2024. Roughly \$4000 remains from the FY 24/25 contributions.

Date Range	Item	Regular Meetings	Called Meetings	Per Diem	Amount Waived	2024 Available	FY 24-25 Available
01/01/24-6/30/24	Greene	6	4	\$150.00	\$1,500.00	\$1,500.00	
01/01/24-6/30/24	O'Brien	6	4	\$150.00	\$1,500.00	\$3,000.00	
01/01/24-6/30/24	Tyler	6	4	\$150.00	\$1,500.00	\$4,500.00	
01/01/24-6/30/24	Gabriele	6	4	\$150.00	\$1,500.00	\$6,000.00	
01/01/24-6/30/24	Barnes	6	4	\$150.00	\$1,500.00	\$7,500.00	
August 2024	Back to School Gift Cards for staff				-\$2,302.02	\$5,197.98	-\$2,302.02
October 2024	The Pastabilities are Endless Meal				-\$428.43	\$4,769.55	-\$2,730.45
7/1/24-12/30/24	Greene	6	3	\$150.00	\$1,350.00	\$6,119.55	-\$1,380.45
7/1/24-12/30/24	O'Brien	6	3	\$150.00	\$1,350.00	\$7,469.55	-\$30.45
7/1/24-12/30/24	Tyler	6	3	\$150.00	\$1,350.00	\$8,819.55	\$1,319.55
7/1/24-12/30/24	Gabriele	6	3	\$150.00	\$1,350.00	\$10,169.55	\$2,669.55
7/1/24-12/30/24	Barnes	6	3	\$150.00	\$1,350.00	\$11,519.55	\$4,019.55

Excerpt from 07/30/18 Board Meeting Minutes:

Approval to Establish Account for Board Members Donations:

Mrs. Robertson moved that the Board approve establishing a line item in our accounting system into which funds can be deposited, for which the board members could have been compensated for serving on the Board. These funds, which the Board members are waiving as earnings, will be earmarked to be spent each year, toward specific Board-approved initiatives to specifically be funded through the donated and waived member earnings.

Mr. Harris seconded the motion and it passed unanimously.

KRS 160.280 Per diem and expenses for board members -- Eligibility for insurance plans.

- (1) Members of boards of education shall receive no salaries, but members of boards of education may receive, for each day a regular or special meeting is attended, a per diem of one hundred fifty dollars (\$150) and their actual expenses. Members shall receive this same per diem for training required by KRS 160.180. In no case shall the expenses incurred within the district or per diem of any member exceed six thousand dollars (\$6,000) in any calendar year.
- (2) Members of boards of education may be reimbursed for actual and necessary expenditures incurred outside the district in the performance of their duties authorized by the board.
- (3) All claims shall be made out according to law and filed with the secretary of the board and shall be approved and paid as other claims against the board.
- (4) Board members shall be eligible to participate in any group medical or dental insurance plan provided to employees of the district pursuant to KRS 161.158. Participating board members shall pay the full cost of any premium required for their participation in the plan.

Effective: July 1, 2019

D. APPROVAL - Easement for Louisville Water Company water lines

Recommendation:

Approve the Deed of Easement as presented.

Background/Rationale:

The Louisville Water Company requests easement for future work on the water lines. It is our understanding city hall has granted this request as well as the nearby church.

We have requested consideration of this work to take place in June/July of 2025.

See attachments for background information.

E. APPROVAL - 2nd Reading of School Calendar for 2025-26

Recommendation:

Approve on second reading the 2025-2026 Anchorage School Calendar as recommended by the Anchorage Independent School District Calendar Committee.

Background/Rationale:

Board Policy requires first reading on the school calendar before subsequent second reading and approval at a later meeting. First reading of the calendar occurred at the regular Anchorage School Board meeting on November 18, 2024.

Through committee discussions and with consideration of staff and parent/community survey feedback, the Anchorage Independent School District (AISD) Calendar Committee recommends the 2025-2026 school calendar as included with this memo.

Members of the calendar committee and their respective positions as outlined in the law, were as follows:

- One (1) District Principal - Jeff Rogers
- One (1) District office administrator other than Superintendent - Kristy Clark
- One (1) local Board member - Rosanna Gabriele
- Two (2) parents of students attending a school in the District - Mills Sublett & Courtenay Wilson
- One (1) District elementary teacher - Brigid Breetz
- One (1) District middle or high teacher - Carey Wilson
- Two (2) District classified employees - Roxane Grayson & Tammy Young
- Two (2) community members from the local chamber of commerce, business community, or tourism commission - Melanie Galloway & Patrick McMahon

Requirements for our 2025-2024 School Calendar include the following:

- KRS 2.110 No person shall be compelled to labor on Labor Day.
- KRS 157.350 Eligibility of districts for participation in Fund to Support Education Excellence in Kentucky (SEEK) requires that all schools have at least 1,062 hours of instructional time and no less than 170 student attendance days.
- KRS 158.070 (6) (b) All schools must be closed for Martin Luther King Day. This day must either be a holiday or a day outside of the minimum school term and may not be used as a makeup day or a PD day.
- KRS 158.070 (12) (a) Allows additional instructional time in excess of the state and local requirements to fulfill the 185-day contract requirement under KRS 157.350 as well as the calculation of service credit for certified staff under KRS 161.500 in exchange for days missed due to emergency if all state and local requirements have been met. All instructional time information and a plan for make-up days must be included on the KDE-approved calendar.
- KRS 158.070 requires that the local board of education, upon recommendation of the local school district superintendent, annually appoint a school district calendar committee to review, develop and recommend school calendar options.

6. Other

7. CLOSED SESSION for the purposes of discussions of proposed or pending litigation against or on behalf of the district in accordance with KRS 61.810 (1)(c) and for the purposes of discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee in accordance with KRS 61.810 (1)(f).

8. Items for Action Resulting from Closed Session (if any)**9. Adjournment**

A. Next meeting January 21, 2025 6:00pm