

# **Memorandum of Understanding (MOU)**

**Between**

**Hopkins County Central High School Agriculture Department**

*and*

**Hopkins County Schools Food Service Department**

## **Purpose**

This Memorandum of Understanding (MOU) establishes the terms and conditions under which the Agriculture Department of Hopkins County Central High School will grow corn for use by the Food Service Department of Hopkins County Schools in its meal programs. The Food Service Department will purchase the corn grown by the Agriculture Department for use in school cafeterias.

## **Parties Involved**

**1. Hopkins County Central High School Agriculture Department**

Represented by: Ben Prevette, Agriculture Teacher

Address: 6625 Hopkinsville Road, Madisonville, KY 42431

**2. Hopkins County Schools Food Service Department**

Represented by: Scott Moore, Director of Child Nutrition

Address: 320 South Seminary Street Madisonville, KY 42431

## **Scope of Agreement**

- The Hopkins County Central High School Agriculture Department will plant, cultivate, and harvest corn on school property.
- The corn will be grown according to food safety standards suitable for human consumption, following all applicable agricultural and food handling practices.
- The corn will be harvested and made available for purchase by the Food Service Department in accordance with the district's procurement timelines and needs.

## **Responsibilities**

### **Agriculture Department:**

- **Planting and Cultivation:** Responsible for preparing the land, planting corn, maintaining the crop, and ensuring proper agricultural practices.
- **Harvesting:** The department will ensure timely harvesting and processing of the corn to meet the Food Service Department's needs.
- **Compliance:** The department will comply with any local, state, and federal food safety standards relevant to the growth and handling of corn intended for consumption.

### **Food Service Department:**

- **Purchase and Payment:** The Food Service Department agrees to purchase a set quantity of corn based on an agreed price per unit (bushel/pound, etc.). The specific quantity and price will be determined at the beginning of the growing season.
- **Transport and Handling:** The Food Service Department will coordinate the transportation of harvested corn from the Hopkins Central High School farm to the district's food processing or storage facilities.
- **Usage:** The corn will be incorporated into the school meal programs, ensuring that it is used effectively to enhance student nutrition.

## **Term and Duration**

This MOU shall be effective from the date of signing and shall remain in effect for the duration of the 2025-2026 school year. This agreement may be extended upon mutual consent by both parties.

## **Financial Terms**

- The price per unit (bushel/pound) of corn shall be agreed upon at the beginning of the growing season.
- Payment will be made by the Food Service Department upon receipt of the harvested corn, based on the agreed quantity delivered.
- Both parties agree to review and negotiate prices annually based on market conditions and budgetary constraints.

## **Termination**

Either party may terminate this MOU with a 30-day written notice. In the event of termination, both parties agree to resolve any outstanding payments or obligations related to the growing and purchasing of the corn crop.

## **Amendments**

This MOU may be amended at any time by mutual written agreement of both parties.

## **Signatures**

### **Hopkins County Central High School Agriculture Department**

**Signature:**\_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### **Hopkins County Schools Food Service Department**

**Signature:**\_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

### **Hopkins County Schools Superintendent**

**Signature:**\_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

### **Hopkins County School Board Chair**

**Signature:**\_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_