



Kenton County School District | *It's about ALL kids.*

## Issue Paper

**DATE:**

12/5/2024

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve A one-year Equipment Maintenance agreement with DSC Office Systems/Waltz Business Solutions for continued maintenance on River Ridge Elementary duplicator. The agreement period is 1/2025 until 1/2026.

**APPLICABLE BOARD POLICY:**

"01.1 Legal Status of the Board"

**HISTORY/BACKGROUND:**

Annual renewal of our maintenance agreement tiwh DSC Office Systems/Waltz Business Solutions for our duplicator.

**FISCAL/BUDGETARY IMPACT:**

\$ 695.20 SBDM Budget

**RECOMMENDATION:**

Approval A one-year Equipment Maintenance agreement with DSC Office Systems/Waltz Business Solutions for continued maintenance on River Ridge Elementary duplicator. The agreement period is 1/2025 until 1/2026.

**CONTACT PERSON:**

Natalie Ewald

A handwritten signature in blue ink, appearing to read 'Natalie Ewald', written over a horizontal line.

Principal/Administrator

A handwritten signature in blue ink, appearing to read 'Tina Wartman', written over a horizontal line.

District Administrator

A handwritten signature in blue ink, appearing to be a stylized 'S', written over a horizontal line.

Superintendent

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.*

*Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent’s mailbox.*



# DETERMINATION AND FINDING FORM

I have determined that pursuant to K.R.S. 45A.380, the following item(s) should be obtained by Non-Competitive Negotiation Methods; since competition is not feasible.

**All Emergencies** – An emergency exists which will cause public harm as a result of the delay.

State Date Emergency Filed \_\_\_\_\_

**Single Source Item(s)** – Item(s) that cannot be purchased from any other vendor/source within a reasonable geographical area.

Explanation of Single Source: I determine that Waltz Business Solutions/DSC is the only vendor that handles the maintenance renewal for our duplicator machine.

**Services of a Licensed Professional**

State type of service \_\_\_\_\_

**Perishable Item(s)** – Items that are subject to natural decay or deterioration, if not put to their intended use within a reasonable period of time.

State Item(s) \_\_\_\_\_

**Replacement Parts** – Where the need cannot be reasonably anticipated and stockpiling is not feasible.

State Item(s) \_\_\_\_\_

**Resale Item(s)** – Proprietary items for resale, including the buying or selling by students when it is part of the educational experience.

State type of item(s) \_\_\_\_\_

**Significant Savings** – Item(s) will afford the District a significant savings

Explanation of Logic \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Waltz Business Solutions/DSC (1505)  
Vendor Name

River Ridge Elementary  
School

Sherry Taylor  
Individual Submitting Requisition

  
Principal

## Taylor, Sherry

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**From:** Zach Messer <zachm@waltzbusiness.com>  
**Sent:** Thursday, December 5, 2024 12:29 PM  
**To:** Taylor, Sherry  
**Subject:** RE: DSC Service Contract Quote

### External Message

Sorry about that Sherry, not sure how I missed your last email. Details for your contract renewal are below. The base charge is what will be owed.

Model	ID	Serial #	Period	Base Charge	Covered Copies	Overage Rate
RISO SF 5130	4458	42290452-2	1/25-1/26	\$695.20	150,000	\$0.0045

If you could also please send me a meter reading that would be great. You can get it to display on the machine by pressing the custom button, enter 52 on the number keys then press start.

Thank you!

**ZACH MESSER**

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