

Fund-Raising Activities

DEFINITION

Fund-raising is an organized activity of soliciting and collecting money for school or student organizations. Contributions and collections derived from school-sponsored fund-raising activities shall be deposited in the school's activity fund bank account or the District bank account.⁴

APPROVAL REQUIRED

All schoolwide fund-raising activities, including the proposed use of the funds, must be approved by the Board.⁴ Requests must be channeled through the Principal and Superintendent.

All other fund-raising activities, including the proposed use of the funds, shall require the approval of the Principal or a designee.

All funds raised for a specific purpose shall be used for that purpose.

Any sale or canvassing of the school community for the purpose of selling a school-related item, including the proposed use of the funds, must be approved by the Principal, Superintendent, or Board.

Any and all money raised by any person or organization in the name of the school must have Board approval and shall belong to the school.

DOOR-TO DOOR SALES

Door-to-door sales are prohibited.

SUBSCRIPTION SALES OF PRINTED MATERIALS

The Superintendent shall provide written approval to the county clerk for all subscription sales of printed materials. This approval shall identify the product(s) being sold, the students involved as solicitors, and the duration of sales.²

PUPIL NOT COMPELLED

No student shall be compelled to participate in or meet any kind of quota in a fund-raising activity.¹ Students choosing not to participate in a fund-raiser shall not be excluded from benefitting from the fund-raiser or otherwise penalized in any way.⁴

CONDUCT OF ACTIVITIES

- All school-sponsored groups shall conduct fund-raising activities to benefit the entire group and shall not permit credit to be earned through fund-raising for an individual student in lieu of participation fees or related activity costs.
- Any support/booster organization wishing to be recognized by and/or affiliated with the District shall conduct fund-raising activities to benefit the entire group and shall not permit credit to be earned through fund-raising for an individual student. No dues, fees, or charges shall be assessed to students or parents, except for the PTA assessing membership fees to forward to national/state/district/local chapters.

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REFERENCES:

¹[KRS 158.290](#)

²[KRS 367.515](#)(3)

³[KRS 238.505](#); [KRS 238.535](#); [KRS 238.540](#)

⁴[Accounting Procedures for Kentucky School Activity Funds](#)
[KRS 156.160](#); [KRS 158.854](#)
[OAG 79-330](#); [OAG 79-556](#); [OAG 78-508](#)

RELATED POLICY:

04.312

Adopted/Amended: 7/8/2020
Order #: IV.B