



| It's about ALL kids.

Issue Paper

DATE:

December 2 2024

AGENDA ITEM (ACTION ITEM):

Consider/Approve the contract with Dixie Heights High School and Concord Theatricals to perform the production Chicago: Teen Edition in March of 2025. The show will be produced by the Dixie Drama Department.

APPLICABLE BOARD POLICY:

01.1 Legal Status of the Board

HISTORY/BACKGROUND:

Each year the Dixie Drama Department produces and performs a variety of shows including, but not limited to, first run Broadway shows. In the past shows have been performed for several sold out houses. In March of 2025, Dixie Drama would like to perform Chicago: Teen Edition.

FISCAL/BUDGETARY IMPACT:

All expenses for the show will be paid from the Dixie Drama Department. The Concord production costs of \$412.50 will include production rights, scripts and production materials. Proceeds from ticket sales will benefit the Dixie Drama Department.

RECOMMENDATION:

Approval to contract with Dixie Heights High School and Concord Theatricals to perform the production of Chicago: Teen Edition in March of 2025. The show will be produced by the Dixie Drama Department.

CONTACT PERSON:

Roddy Stainforth/Teresa Catchen/Alex Koenig


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal—complete, print, sign and send to your Director. Director—if approved, sign and put in the Superintendent's mailbox.

INVOICE #: 2353330

LATEST DUE DATE*: 12/18/2025

INVOICE DATE: 11/21/2024

**No auditions, casting, rehearsals, advertising, publicity, or performance of the Property may commence unless and until all monies owing to Concord Theatricals as set forth in your Agreement are paid in full.*

Producing Organization: Dixie Heights High School

Title: "Chicago: Teen Edition"

Performance Dates: 03/18/2026 – 03/21/2026

Licensing Agreement Number: 594708

BILL TO:	
Dixie Heights High School ACCT #: 101-009-137811 3010 Dixie Highway Covington, KY, 41017 United States	PO #:

FEES DUE:

Type	Category	Description	Fee
Amateur	Performance Fee - 1st Payment	1st Payment	USD 412.50

TOTAL	USD 412.50
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Please read the following pages for detailed payment instructions.

Amateur Licensing Customers: The first step in accepting your agreement is to sign it. To sign your agreement, you must log on to the Concord Theatricals website and sign the agreement through your customer dashboard. Fees must be paid, processed, and acknowledged in accordance with the terms of your agreement before you may audition, cast, rehearse, advertise, publicize, or perform. Your agreement is not a license to perform until Concord Theatricals receives the signed agreement and payment as specified in your agreement.

Professional Licensing Customers: The first step in accepting your agreement is to sign it. Please initial and sign your agreement and return to the licensing representative listed on your agreement for countersignature. A copy of the agreement has been emailed to you and it is also available on your customer dashboard. Fees must be paid, processed, and acknowledged in accordance with the terms of this agreement before you may audition, cast, rehearse, advertise, publicize, or perform. Your agreement is not a license to perform until Concord Theatricals countersigns the contract and receives payment as specified in your agreement.

If you decide that you do not want to go forward with your production, please notify your Licensing Representative immediately via email.

Once your payment is received, your production will be listed on the Concord Theatricals NOW PLAYING map. This online production locator is a popular tool for theatre lovers across the world and can be found at www.concordtheatricals.com/now-playing.

Note if producing a Musical: Please review your rental package details in your main agreement to determine whether scripts/librettos are included in the rental package. If scripts/librettos are not included, they must be purchased separately. To purchase scripts/librettos

for your production, visit www.concordtheatricals.com. No music materials will be shipped to the customer until the fees stipulated in your agreement are paid in full.

If you have any questions, please contact our licensing department at an email listed below:

Schools/Youth Groups/Camps:	k12@concordtheatricals.com
Collegiate Groups:	collegiate@concordtheatricals.com
Amateur Groups:	nonprofessional@concordtheatricals.com
Professional Groups:	professional@concordtheatricals.com
International (outside US & Canada):	international@concordtheatricals.com

METHODS OF PAYMENT

ACH (e-Check) or Wire Transfer:

Concord Theatricals is happy to offer US Domestic customers a faster and safer payment method alternative to sending us a paper check: ACH (e-Check). Unlike a paper check, which may have to go through the mail, an ACH payment is paid online, cutting down on processing time. Once your bank account has been verified through micro-deposits, it's good to use on any future payment with Concord Theatricals. This type of payment can be made directly through your customer dashboard on www.concordtheatricals.com. Please note failed ACH (e-Check) transactions are subject to a \$15 USD fee. For more information on this payment method please visit: <https://help.concordtheatricals.com/knowledgebase/what-is-the-ach-e-check-payment-option/>.

For Wire Transfers (For Customers Outside the US): Please note that wire transfers are subject to a \$35 USD fee, please include this fee in your initial transfer. Licensing Fees must be in USD.

Please email a detailed payment remittance, with your Quote number, to accountsreceivable@concordtheatricals.com before you issue any wire payments.

Bank Routing Number: 021000021

SWIFT Code: CHASUS33

General Bank Reference Address: JPMorgan Chase New York, NY 10017

Account Number: 520510360

Account Name: Concord Theatricals Corp

Credit Card: We also accept Visa, MasterCard, American Express, and Discover. Credit Card Payments can be made directly through your customer dashboard on www.concordtheatricals.com.

Check or Money Order:

To pay with a check or money order, make payable to Concord Theatricals Corp. in USD and mail it with a copy of your quote to:

Concord Theatricals Corp.
c/o JPM-Chase
P.O. Box 22824
New York, NY 10087-2824

Checks sent by standard mail take 3 weeks to be received and processed; to ensure your payment is received on time, please send it well in advance of the noted due date. If you are sending your check to us via an expedited shipping method, please mail it with a copy of your quote to this address:

Overnight Mailing Address:
JPMorgan Chase – Lockbox Processing

concord
theatricals



SAMUEL
FRENCH



THE
ALW
COLLECTION

CT Rep: **K12 Licensing**
Request #: 594708
Acct #: 101-009-137811

Attn: Concord Theatricals Corp. & 22824
4 Chase Metrotech Center 7th floor East Brooklyn, NY 11245

Checks sent to the Overnight Mailing Address may take up to 7 business days to be received and processed.

For a copy of our W-9, please visit <https://help.concordtheatricals.com/knowledgebase/w-9/>

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Toll Free: (866) 979-0447
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