

**School-Related Student Trip Proposal Form****SIMPSON COUNTY SCHOOLS****Teachers/Activity Sponsors:** Requests should be made to the Principal at least 2 weeks prior to the trip.

Staff Name: <u>Dee Spencer</u>	Submission Date: <u>11/15/24</u>
School: <u>FSHS</u>	Grade/Class/Group: <u>9-12</u>

Name of Event/Activity: <u>Smokey Mountain Christmas Classic</u>	Location: <u>Gettysburg, TN</u>
Date of Event/Activity: <u>Dec. 18-21</u>	Departure Time: <u>1pm</u> Return Time: <u>TBA</u>
Description of Event/Activity (include educational purpose): <u>Basketball Tournament</u>	

# of Students: <u>13</u>	# of Adults: <u>5</u>
<b>Fees</b> (Note: Parents may see a higher fee due to an administrative fee that may be added. Your school bookkeeper and Principal will determine the final costs of all trips.)	
Fee per Student: <u>N/A</u>	Fee per Adults: <u>N/A</u>
Fee to be paid by (check all that apply):	School: <input type="checkbox"/> Student/Adults: <input type="checkbox"/>
Transportation (check all that apply): Bus: <input type="checkbox"/> Walk: <input type="checkbox"/> Other: <input checked="" type="checkbox"/> (Please specify): <u>Vans</u>	
Meals (check all that apply): None: <input type="checkbox"/> Provided by School: <input type="checkbox"/> Provided by Parent: <input type="checkbox"/>	
Other: <input checked="" type="checkbox"/> (specify service and location): <u>Booster Club</u>	

Posting Date (parents will see item online this date):	<u>N/A</u>
Purchase Deadline (date until trip will be available online):	<u>N/A</u>
Revenue Coding/Deposit Category:	<u>N/A</u>

This field trip is part of the instructional program and will contribute significantly to the achievement of the School's/District's instructional goals. All chaperones have undergone the required records check and have been approved by the Principal/designee to supervise students.

<u>Dee Spencer</u> Signature of Teacher	<u>11/15/24</u> Date
<u>[Signature]</u> Signature of Principal	<u>11/15/24</u> Date
<u>[Signature]</u> Approved by Superintendent	 Date

**Return form to school bookkeeper.**