

**G.C. BURKHEAD SITE BASED COUNCIL
OCTOBER MEETING MINUTES
October 24th , 2:45pm**

The meeting was called to order by the chairperson, Hal Bender, with the following members present: Mary Horn, Alisa Nichols, Erica Nichols and Dannya Mora.

Members Absent – Heather Korrell

RECOGNITION OF VISITORS – None

Alisa Nichols made a motion to approve the October agenda. Erica Nichols seconded. Motion carried by consensus.

Erica Nichols made a motion to approve the August minutes. Mary Horn seconded. Motion carried by consensus.

Mr. Bender presented KSA data. The council analyzed the KDE KSA calculator to determine initial needs assessments. This data will be used for the focus of the CSIP Needs Assessment. This document will be presented to SBDM at the November meeting in draft form.

Mr. Bender presented the attendance update for the 24-25 school year. The council analyzed August/September data. While attendance has decreased from August, ADA numbers are much improved from the 23-24 school year.

Mr. Bender asked the council to review the school's Writing Policy. Council saw no need to revise, but suggested that beginning in the 25-26 school year, each teacher create a Google Folder for each student to maintain writing samples.

Mr. Bender presented the budget.

Mr. Bender consulted with SBDM on staffing, new hires, and recent resignations.

ADJOURNMENT – There being no further business Dannya Mora motioned to adjourn the meeting. Mary Horn seconded. Motion carried by consensus.

Signed _____
