



Issue Paper

DATE:

11/14/24

AGENDA ITEM (ACTION ITEM):

Consider/Approve the Contract between Executive Charter and Summit View Academy for the field trip on 3/13/25.

APPLICABLE BOARD POLICY:

01.1 Powers and Duties of the Board

HISTORY/BACKGROUND:

SVA's 5th grade class will visit the Kentucky state capital to enhance their knowledge of civics and the operations of state governments.

FISCAL/BUDGETARY IMPACT:

4,425 Student Activity Account, Field Trips

RECOMMENDATION:

Approval of the Contract between Executive Charter and Summit View Academy for the field trip on 3/13/25.

CONTACT PERSON:

Jason Loreaux, Principal


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

Executive Charter, Inc.
1810 Monmouth St. Newport KY 41071
859-261-8841
reservations@executive transportation.org

Account Name: **SUMMIT VIEW ACADEMY** Acct ID: **3599604**

Address: **5006 MADISON PIKE INDEPENDENCE, KENTUCKY 41051**

Client Contact: **AMY BROSSART** Phone#: **5133006015**

3/13/2025 8:30:00AM SUMMIT VIEW ACADEMY		Confirmation# 3039881
MOTOR COACH 55	FROM: SUMMIT VIEW: 5006 MADISON PIKE. KY 41051	FARE: \$1,425.00
	TO: FRANKFORT, KY:	TIPS: \$50.00
TRIP REMARKS: WAIT & RETURN BY 4PM; KENTUCKY HISTORY CENTER: 100 W. BROADWAY ST. FRANKFORT, KY 40601 / NEW CAPITOL BUILDING: 700 CAPITAL AVE. FRANKFORT, KY 40601		Total Fare \$1,475.00
3/13/2025 8:30:00AM SUMMIT VIEW ACADEMY		Confirmation# 3039890
MOTOR COACH 55	FROM: SUMMIT VIEW: 5006 MADISON PIKE. KY 41051	FARE: \$1,425.00
	TO: FRANKFORT, KY:	TIPS: \$50.00
TRIP REMARKS: WAIT & RETURN BY 4PM; KENTUCKY HISTORY CENTER: 100 W. BROADWAY ST. FRANKFORT, KY 40601 / NEW CAPITOL BUILDING: 700 CAPITAL AVE. FRANKFORT, KY 40601		Total Fare \$1,475.00
3/13/2025 8:30:00AM SUMMIT VIEW ACADEMY		Confirmation# 3039891
MOTOR COACH 55	FROM: SUMMIT VIEW: 5006 MADISON PIKE. KY 41051	FARE: \$1,425.00
	TO: FRANKFORT, KY:	TIPS: \$50.00
TRIP REMARKS: WAIT & RETURN BY 4PM; KENTUCKY HISTORY CENTER: 100 W. BROADWAY ST. FRANKFORT, KY 40601 / NEW CAPITOL BUILDING: 700 CAPITAL AVE. FRANKFORT, KY 40601		Total Fare \$1,475.00

Invoice Total: \$4,425.00

DEPOSIT: A \$100 deposit per motorcoach is required to reserve service. To avoid cancellation, the balance of the payment is due thirty (30) days prior to the event. If balance is not paid in full 30 days prior, trips can be cancelled without notice to fulfill company needs.

CANCELLATION: We have a 2 week cancellation policy. Cancellation less than two (2) weeks prior to service will result in forfeiture of all monies paid.

PAYMENTS: We accept credit card, check or EFT. Please make checks payable to: Executive Charter, Inc.

CREDIT CARD PROCESSING FEE: A processing fee of 3% will be added to all credit card payments.

PAST DUE AMOUNTS: A Finance Charge of 2% Per Month, 24% Annual Percentage Rate will be charge on all past due accounts.

PRICE VARIATIONS: The price quoted above is from terminal to terminal and is based upon the information originally given. Any changes may affect the original price quote.

AMENITIES such as wi-fi, PA system, electrical outlets, DVD players and TV monitors are provided at no charge. Therefore no refund will be issued for the failure of such amenities.

DAMAGE AND CLEAN UP FEES: If excessive clean up is required there will be an additional charge of \$250. You will be liable for any damage caused by the passengers of the bus.

ITINERARY: A specific itinerary is required 2 weeks before the trip, listing all locations and expected times for the driver(s).

NOTES: Please check the information above regarding your trip. Please contact us with any changes, corrections, or additions to your itinerary. Our staff is anxious to help you.

Please sign and return with your deposit to ensure your coach reservation.

Signature _____ Date _____