



Issue Paper

DATE:
11/01/2024

AGENDA ITEM (ACTION ITEM):

Consider/Approve the contract between Simon Kenton and Executive Charter for bus transportation on February 12, 2025.

APPLICABLE BOARD POLICY:

1.1 Legal Status of the Board; Transportation 06.35: School-Sponsored Trips and Extra Curricular Transportation; STUDENTS 09.36: School-Related Student Trips

HISTORY/BACKGROUND:

FFA members will be going to Louisville, KY to attend the National Farm Machinery Show. Students will participate in workshops, meet industry leaders, visit college booths, and explore equipment used in the agriculture industry.

FISCAL/BUDGETARY IMPACT:

Total cost is \$1725.00 for charter bus. This cost will come out of the CTE account.

RECOMMENDATION:

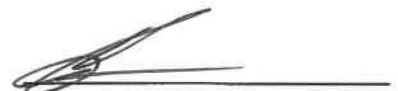
Approval to the contract between Simon Kenton and Executive Charter for bus transportation from Louisville to Simon Kenton on Wednesday, February 12, 2025.

CONTACT PERSON:

Connor Bartels. Distribution Coordinator at Executive Charter Transportation; Gina Ligon, Simon Kenton Teacher/FFA Advisor.


Principal/Administrator


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.
Principal—complete, print, sign and send to your Director. Director—if approved, sign and put in the Superintendent's mailbox.



1810 Monmouth St
Newport, KY 41071
(859)261-8841

Bill To: Simon Kenton

gina.ligon@kenton.kyschools.us

Quotation

DATE November 1, 2024
Quotation # TSY-001

Quotation valid until: December 2, 2024
Prepared by: Connor Bartels

| Date | Description | AMOUNT |
|-----------|--|-------------|
| 2/12/2025 | (1) 55 passenger bus service - Louisville, KY Trip - 8am-6pm | \$1,725 |
| TOTAL | | \$ 1,725.00 |

This quote is based on availability at the time of the quote. Availability may have changed by time of booking.

THANK YOU FOR YOUR BUSINESS!

DEPOSIT: A \$100 deposit per motorcoach is required to reserve service.

PAYMENT OF BALANCE: To avoid cancellation, the balance of the payment is due thirty (30) days prior to the event. If the balance is not paid in full 30 days prior, trips can be cancelled without notice to fulfill company needs.
CANCELLATION: We have a 2 week cancellation policy. Cancellation less than two (2) weeks prior to service will result in forfeiture of all monies paid.

ADDITIONAL CHARGES: You will be responsible for any tolls, city fees and applicable parking for the bus.

AMENITIES such as wi-fi, PA system, electrical outlets, DVD players and TV monitors are provided at no charge. Therefore no refund will be issued for the failure of such amenities.

DRIVER ACCOMODATIONS: You are responsible for a hotel room for the driver. This includes booking and payment of the room.

PAYMENTS: We accept credit card or check. Please make checks payable to: Executive Charter, Inc.

A Finance Charge of 2% Per Month, 24% Annual Percentage Rate will be charge on all past due accounts.

PRICE VARIATIONS: The price quoted above is from terminal to terminal and is based upon the information originally given. Any changes may affect the original price quote. A revised quote will be given at the time of change.

DAMAGE AND CLEAN UP FEES: If extraordinary clean up is required there will be an additional charge of \$250. You will be liable for any damage caused by the passengers of the bus.

LIMITATIONS ON DRIVE TIMES: Please NOTE the following:

The bus will not be driven between 1:00 am and 5:00am. Please adjust your itinerary to accommodate this.

The D.O.T. only allows a driver to be on duty for 15 consecutive hours and to drive for 10 hours of the 15 hours before an 8 hour break is required.

It is important to communicate with us prior to your trip regarding any itinerary that may exceed these requirements so accommodations for a second driver can be made. A second driver will increase the cost of your charter.

ITINERARY: A specific itinerary is required 2 weeks before the service, listing all locations and expected times for the driver(s).

NOTES: Please check the information above regarding your trip. Please contact us with any changes, corrections, or additions to your itinerary. Our staff is anxious to help you.