

<b>POSITION:</b>	<b>Chief of School Safety and Security</b>
<b>POSITION SUMMARY:</b>	Responsible for providing operational support to to the Director of School Safety and Security and technical guidance to school security and administrative staff; training in safety and security related skills and knowledge to security staff, school administrative, teaching, and other support staff; and to coordinate all phases of school safety and security for staff and students
<b>QUALIFICATIONS/ REQUIREMENTS:</b>	<input type="checkbox"/> Bachelor's Degree with at least 7 years of experience in emergency management and law enforcement. Administrative experience is preferred.
<b>REPORTS TO:</b>	Director of School Safety and Security
<b>SUPERVISES:</b>	School Resource Officers
<b>PERFORMANCE RESPONSIBILITIES:</b>	<input type="checkbox"/> Assist the Director of School Safety and Security <input type="checkbox"/> Assist with developing, implementing and overseeing an effective school division safety plan to include preparation, prevention, response and recovery <input type="checkbox"/> Assist with ensures compliance with all local, state, and federal laws related to school safety ➤ Responds to school division emergencies and works in direct partnership with local law enforcement, Fire Department, and city emergency management plan ➤ Assist the Director of School Safety and Security with supervising and evaluating the performance of assigned subordinates; assist and provide resource information as needed to assure proper completion of assigned tasks; instruction and assign officers to investigate and suppress illegal activities ➤ Develops and maintains relations with the city and county officials and other jurisdiction crisis teams to assist in the implementation of crisis and emergency response plans

	<ul style="list-style-type: none"> <li>➤ Assist with designs and directs the training and advocacy of school district safety and security to all schools, personnel, parents and community groups</li> <li>➤ Works closely with all departments, schools, and locations to coordinate the assignment of all security personnel and maintenance of safety equipment</li> <li>➤ Attends meetings, conferences and workshops related to schools safety to stay abreast of updates and new information</li> <li>➤ Acts as a critical component of investigations and after action reviews, as directed by division leadership, Superintendent and the School Board</li> <li>➤ Applies for grants relating to security and safety</li> <li>➤ Maintain confidentiality of records and information according to established procedures</li> <li>➤ Perform related duties as assigned</li> </ul>
<b>TERMS OF EMPLOYMENT:</b>	Employment for 238 days, with salary to be determined by the adopted teacher and administrative salary schedule of the Christian County Board of Education.
<b>EVALUATION:</b>	Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Classified Personnel. Evaluations will be conducted by the Director of School Safety and Security.

**Board Approval:**

DRAFT