

POSITION:	Director of School Safety and Security
POSITION SUMMARY:	Responsible for providing operational support and technical guidance to school security and administrative staff; training in safety and security related skills and knowledge to security staff, school administrative, teaching, and other support staff; and to coordinate all phases of school safety and security for staff and students
QUALIFICATIONS/ REQUIREMENTS:	<input type="checkbox"/> Master's Degree with at least 10 years of experience in emergency management, law enforcement and/or administrative level experience in school safety
REPORTS TO:	Superintendent
SUPERVISES:	Chief of School Safety and Security School Resource Officer
PERFORMANCE RESPONSIBILITIES:	<input type="checkbox"/> Develops, implements and oversees an effective school division safety plan to include preparation, prevention, response and recovery <input type="checkbox"/> Ensures compliance with all local, state, and federal laws related to school safety ➤ Responds to school division emergencies and works in direct partnership with local law enforcement, Fire Department, and city emergency management plan ➤ Supervise and evaluate the performance of assigned subordinates; assist and provide resource information as needed to assure proper completion of assigned tasks; instruction and assign officers to investigate and suppress illegal activities ➤ Develops and maintains relations with the city and county officials and other jurisdiction crisis teams to assist in the implementation of crisis and emergency response plans ➤ Designs and directs the training and advocacy of school district safety and security to all schools, personnel, parents and community groups

	<ul style="list-style-type: none"> ➤ Works closely with all departments, schools, and locations to coordinate the assignment of all security personnel and maintenance of safety equipment ➤ Attends meetings, conferences and workshops related to schools safety to stay abreast of updates and new information ➤ Acts as a critical component of investigations and after action reviews, as directed by division leadership, Superintendent and the School Board ➤ Applies for grants relating to security and safety ➤ Maintain confidentiality of records and information according to established procedures
TERMS OF EMPLOYMENT:	Employment for 238 days, with salary to be determined by the adopted teacher and administrative salary schedule of the Christian County Board of Education.
EVALUATION:	Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Certified Personnel. Evaluations will be conducted by the Superintendent.

Board Approval: