

**Lincoln Trail Elementary**  
**Site Base Decision-Making Council**  
**October 14, 2024**  
**Meeting Minutes**

Kelly Miller, chairperson of the LTES SBDM Council called the meeting to order at 1:10 PM. Members present were Tracy Hardeman, Casey Robichaud and Kaila Simpson.

Casey Robichaud made the motion to approve the meeting agenda. Tracy Hardeman seconded the motion. **Motion 25-12** Carried.

Casey Robichaud made the motion to approve the September and Special Call to Meet Meeting Minutes. Tracy Hardeman **Motion 25-13** Carried.

**Good News Report-**

Mrs. Miller commented on the success of the Book Blast Program. All students will receive at least 2 books from the program.

The Fall Family Night and school Book Fair was successful! We had an excellent turn out.

### **Student Achievement-**

The council discussed the school's 2024 State Assessment results.

### **Policy Readings/Reviews-**

The council went over Policies 8.04 and 9.02.

The edits and changes were presented to the council for review for both policies. A second review and reading for both policies will be held at the November Site Base Meeting.

### **Reports-**

The council reviewed the Student Activity Funds Budget Report for the month of September. The Enrollment, Accident, and PBIS Reports were reviewed.

### **Upcoming Deadlines/Events-**

- a. Policies 8.04 and 9.02 Final Review/Approval
- b. School Report Card
- c. No School November 27, 28, 29
- d. Next Site Base Meeting December 9th, 2024 at 2:45 PM

**Adjournment-** Casey Robichaud made the motion to adjourn. Kaila Simpson seconded the motion. **Motion 25-14** Carried.

The meeting ended at 1:31 PM.