

James E. Biggs Early Childhood Education Center

Advisory Council Meeting Minutes

October 2, 2024

10:30-11:30

- Call to order/Welcome and Introductions

FRC Report: Maurissa Brown, FRC

Attendance: Rebecca Zmurk (Chairperson), Hailey Smallwood (Assistant Principal), Marykay Conoly (Community Partner), Lori Knochelman (McKinney Vento coordinator), Maurissa Brown (FRC).

Call to order- Rebecca Zmurk

Maurissa- reported old and new business.

Old business- past events were Kindergarten graduation, Cruise to Kindergarten, Awarded KET

New business – Introduction to the advisory council. Started the school off with a family literacy with 37 families in attendance.

FRC reported that they were awarded a grant from KET, Family Learning Community series that will take place over the summer. The grant award was \$3500. It was low in attendance and will be used again on some PAC Time

The FRC is currently writing the Continuation Program Plan for 2024-2026. The grant is due March 1. The FRC asked staff who reviewed the grant to submit their feedback so changes can be made or added.

Looking forward to some upcoming events; Fall Fest, PAC Time, Mayors reading challenge.

Rebecca- Is working with Read Ready Covington and is working with Mary Kay with the Ipad program.

Lori- Homeless count for Biggs is 36. Lori may be able to help with books. . She has a new group of support including, Ms. Duty, Ms. Elgin, Josh and Ms. Coyle. Working on several things together starting with monthly meetings with assistant principals and their teams.

Hailey- working on curriculum. Scheduling ARC meetings.

SBDM Agenda

Glenn O. Swing Elementary

October 17, 2024

Vision Statement

Respectful, Responsible and Ready to Learn

Mission Statement

It is the mission of Glenn O. Swing Elementary to provide students with opportunities that promote high levels of achievement and build a community that inspires students to give back and love learning.

1. Opening Business

- a. Call Meeting to Order Meeting called to order at 3:30 by Joseph Frakes, second by Chelsea Brown.
- b. Roll Call Ellen Peach, Chelsea Brown, Joseph Frakes, Tara Macke
- c. Approval of Minutes from last meeting Minutes approved by Chelsea Brown, second by Tara Macke.
- d. Good News Report Chick-fil-a night and Chipotle fundraiser nights were successful; first Cool Cats of the year was a big hit with students; My Heart Rocks for third grade
- e. Public Comment N/A

2. Climate and Culture

- a. Enrollment Report Council reviewed report. Current enrollment is 393 students.
- b. Behavior Report Council reviewed report.
- c. FRYSC Report Council reviewed report.

3. Bylaw or Policy Review/Readings/Adoption

- a. Bylaws Review Council adopted Bylaws
- b. Title I Parent Involvement Policy- 2nd Read Council adopted Title I Parent Involvement Policy

4. Budgets

- a. Activity Account Budget Council reviewed budget.
- b. SBDM Budget Council reviewed budget.
- c. Title I Budget Council reviewed budget.
- d. FRYSC Budget Council reviewed budget.

5. Adjournment Meeting adjourned at 3:52 by Joseph Frakes, second by Chelsea Brown.

HMS SBDM October 21, 2024 Agenda

1. **Opening Business- Start Time 5:20** -Present: Heizer, Wassler, Clemons, Grosser, Bowen Absent: Price, Turner
 - a. Approval of the Agenda- **Agenda approved with corrections Motion: Heizer, Second:Clemons, Consensus Approval**
 - b. Approval of the Minutes of the Previous Meeting- **Minutes approved with corrected dates Motion: Wassler, Second: Grosser- Consensus Approval**
 - c. Good News Report
 - d. Public Comment- **Alex Steinhaus, NKU education student attended but did not comment**
 - e. Meeting Norms
2. **Student Achievement Report/Data**
 - a. 24-25 KSA - **Reviewed handouts, discussed the Climate and Safety survey as a high point of the assessment, errors on handouts will be corrected and shared with Mr. Turner to send to staff, Bowen will share the Climate and Safety information with parent members**
 - b. 2024 Fall Benchmark- **Testing next week will include extended response- Benchmark scores were higher last year than our KSA results with writing likely being the difference, Grosser said they'd asked for KSA assessment results to be separated by multiple choice and extended response to see if there is actually a correlation between KSA and Benchmark scores**
3. **School Improvement Planning**
 - a. CSIP progress update- **We are working with content area leads to develop goals/objectives that focus on writing**
4. **Budget Report**
 - a. 24-25 Current Budget update- **District pulled a special education position from us, replaced with current staff and sacrificing SBDM funded position to cover the loss, Wassler asked who had made this decision, if it was common to pull staff mid-year, Bowen explained that the decision had come from central office, that TLC needed a teacher, and that it is not common, but it does happen that staff are pulled during the year, Bowen explained that the school board doesn't get involved in personnel, but that they provide the school allocations. Wassler asked how we could lose staff if the allocations had already been set, Bowen told her it was based on numbers, not necessarily on the model or the student need**
5. **Standing or Ad Hoc Committee or Other Committee Reports**
 - a. Committees will meet during Staff Planning Days starting in November- **We ran out of time in October to start committees, Mr. Turner spoke to staff about KSA scores instead, Wassler asked how we were feeling about the scores- Grosser replied that we were disappointed and had expected to do better.**
6. **Bylaw or Policy Review/Readings/Adoption**
 - a. Review HMS Bylaws- **No new changes/questions**
 - b. No new policies
7. **Old Business**
 - a. Vice-chair- do we need to elect a new one each year?- **tabled until all members are in attendance**
 - b. Minority parent (per bylaws)- who will take control of elections?- **tabled until all members are in attendance**
8. **New Business**
 - a. None
9. **Ongoing Learning**
 - a. Equity Series- Dr. Cleveland - **He will continue to provide training during our staff planning days**
 - b. Content area writing plan development- **Working on a school wide writing plan to address writing in the content areas**
 - c. Grosser created and shared several instructional videos with staff as requested- **Bowen will share with parent members**
10. **Important Dates**
 - a. October 21-25- Red Ribbon Week
 - b. October 25- Fall Dance- 4-5:30
 - c. October 28-November 15- Fall Benchmark
 - d. November 4, 2024-Professional Development Day
 - e. November 5, 2024- Election day- School Closed

- f. November 6, 2024- Parent Conferences- 5-7
- g. November 9, 2024- Saturday School Begins
- h. November 11, 2024- Veteran's Day Program
- i. November 25, 2024- SBDM Meeting
- j. November 27- Professional Development Day
- k. November 28-29- Holiday- School Closed
- l. January 1, 2025- CSIP- SBDM Review at December Meeting

11. Adjournment- End time: 6:02

Wassler asked if we were still on fire watch. Bowen told her that we are still being told to disregard the alarm if it goes off. She also asked about the incident on campus Friday. She was concerned that she had not received a text. Bowen told her that the teachers were not getting messages either, but that she would look into why she didn't get a message. She asked if we had gone on lockdown, we did not. Most of the staff, including admin, were unaware that anything was going on until we saw the student being pursued up Campus Drive by the Covington Police.

Adjourned by consensus

Latonia Elementary

SBDM Minutes

10/16/2024

The meeting was called to order at 4:02. In attendance were Maranda Meyer, Lindsay Hoefker, Shawna Davis, and Jillian Groh. Missing were Katy Williams and Amy Andrews.

A motion was made by Mrs. Hoefker and seconded by Mrs. Davis to approve today's agenda.

The September meeting minutes were approved with a motion by Mrs. Groh and seconded by Mrs. Hoefker.

Good News Report

KSA results have been released and we are first in the district!! We also scored higher than the state average in 5 out of 7 areas! The first incentive took place and students were super excited to throw water balloons at Mr. Mencsik and Mrs. Meyer. Positive office referrals are continuing to come in to the office. Parents and guardians have loved getting the phone call when their child has received the positive office referral. Fourth grade students were excited to witness the life cycle of a butterfly from the chrysalis to the butterfly. After watching the transformation, students released the butterflies wishing them safe travels on their migration. Our September Family Night was a success, drawing 35 students and their families for an engaging evening of fun and connection! The first round of MTSS for all grades is completed.

Old Business

The possible pet policy was not approved and will not be adopted as a policy.

New Business

None

Policy Review

10.0 Professional Development

14.0 Staff Assignment

20.0 Homework

Student Achievement

The following reports were presented and discussed:

- DIBELS-Benchmark 1 data
- KSA
- CSIP-School Profile Report

Behavior Data Review

Presented and discussed

Committees Report

None

Planning

FRC report was presented and discussed.

CLC report was presented and discussed.

Budget

The budget was presented and reviewed.

Next Meeting

The next meeting is scheduled for 11/20/24 at 4:00.

The meeting was adjourned with a motion by Mrs. Groh and seconded by Mrs. Davis at 4:50.



Principal Advisory Meeting Agenda

10.9.24

3:30 - 4:30

- Introductions
 - Rachel Jenkins, Principal
 - Bill Grein, District Assessment Coordinator
 - Jake Gibson, 4th Grade Teacher
 - Lisa Niesche, ELL Teacher

- KSA Results
 - 4th-6th Grade Student Reward Trip: Silverlake
 - Demonstrated growth in 6 of 7 subject areas
 - 55.9 overall score and 63.6 state average
 - 3rd Grade Reading P/D: 43% Shout-out
 - Ninth District – Improves overall index
 - Ninth District - Above the state average indicator score for Science, Social Studies, Combined Writing
 - Ninth District improved in Reading from 23% to 31%
 - Ninth District improved in Math from 16 to 22%
 - Ninth District improved in Social Studies from 13% to 34%
 - Ninth District improved editing and mechanics proficiency from 15% to 29%
 - Ninth District improved in Combined Writing from 3% to 20%

- Student Survey Results
 - Survey question concerns will be directed to the Student Support Team to help create curricula to address these needs.

 - 2023 Climate results: 68.0
 - 2024 Climate results: 73.4 +growth

 - 2023 Safety results: 63.9
 - 2024 Safety results: 66.1 +growth

- Upcoming Events
 - Boo Fest: Friday, October 25
 - Dudes and Dudettes, February TBA
 - Will address K-2 and 3-5 slots

- Personnel Updates
 - K-5 Staffing changes

- K: Wildey,
- 1: Fielder
- 2: Somtrakool
- 4: K. Fuller
- 5: G. Fae and S. Albers
- Sped: No changes
- Interventionist: Powers
- MSD:
- IAs:
- PASS:
- FRC: D. McGee
- CLC: J. Simmons

| | |
|-------------------|--------------------|
| Rachel Jenkins | Principal |
| Bill Grein | Secondary Director |
| Jacob Gibson | Teacher |
| Lisa Niesche | Teacher |
| Kathleen Wilmhoff | Parent |

Notes:

- Introductions
- KSA Results/Student Survey Results
- Budget - SBDM Budget for 24-25 school year - will
- Golden Apple Awards: Buy these and distribute to staff who demonstrate growth

Next Meeting: Monday, November 11, 2024

November 7, 2024: Board Meeting @ Board Room (9th District Representatives)

SBDM Agenda
John G. Carlisle
October 21, 2024

Vision Statement

For ALL:

Empowered, Goal Oriented, Safe, Collaborative, Productive, Supportive

Mission Statement

The John G. Carlisle staff, in cooperation with community, is committed to meeting each child's academic, social, and emotional needs.

1. Opening Business

- a. Call Meeting to Order
 - o Tara Bell Calls the meeting to order, PJ Lonneman seconds
- b. Roll Call
 - o Present: PJ Lonneman, Casey Taylor, Melba Boiselle, Janeane Humes, Kiersten Campbell, Tara Bell
 - o Not Present: Brittany Vancini
- c. Agenda Approval
 - o Janeane Humes Motions to Approve, PJ Lonneman Seconds
- d. Approval of Minutes from last meeting
 - o PJ Lonneman Motions to Approve, Janeane Humes Seconds
- e. Good News Report
 - o Our new EL Teacher started on 10/21/2024
 - o We will get another free book fair
 - o We have seen some growth for Tier 1+
 - o Hired another MSD IA and PASS IA
 - o We sent 3-4 fundraisers over to the Board for approval
 - o State Safety Officer visited and he found no concerns
- f. Public Comment

2. Culture and Climate

- a. Attendance Report
 - o Hovering around 94-95%
 - o New Attendance Incentives will start in November
 - o At the end of the year the class with the highest percentage upstairs downstairs will get to go on a field trip
- b. Behavior Report
 - o Reviewed
- c. FRC Report
 - o Reviewed
- d. CLC Report
 - o Reviewed

3. Student Achievement Reports

- a. DIBELS
 - o Discussed and Reviewed
- b. KSA report
 - o Discussed and Reviewed
- c. School Profile Report
 - o Reviewed and signed

4. By-Law or Policy Review

- a. School Parent Compact Policy 2nd read
 - o Discussed the wording on the 2nd bullet under the parent/guardian section (when assigned)
 - o Discussed the wording on the 4th bullet under the parent/guardian section
 - o Discussed the wording on the 3rd bullet under the principal section
 - o We will come back for a 3rd read with the changes
- b. Parent and Family Engagement Policy 2nd read
 - o Approves: **PJ Lonneman, Casey Taylor, Melba Boiselle, Janeane Humes, Kiersten Campbell, Tara Bell**
- c. By-laws (will be handed out and reviewed at next meeting) 1st read
 - o Discussed changing term for 2 years instead of 1 year
 - o Discussed changing elections to the first 5 school days in May. Last week of April send info to parents and teachers
 - o Discussed changing how votes are counted (FRC and Parent SBDM member)
 - o Looked at Elections and will continue with By-laws next month

5. Budget

- a. SBDM
 - o Ordered FunHub and REWARDS
- b. Title One
 - o Reviewed
- c. Activity Fund
 - o Reviewed

6. Adjournment

- a. **Janeane Humes Motions to Adjourn, PJ Lonneman seconds**



Sixth District Council Minutes for 10/3/2024

Opening Business

Meeting called to order at: 4:15

Council members present: Joe Moran, Jameela Salaah, Laruen Wassler, Donna Dillmore, Olivia Winebrenner, and Elizabeth Vroegindewey

Others present, if known: Brittany Brandenburg

a. **Opening Business**

a. **Welcome**

b. **Approval of the Agenda (legally required)**

Motion: Lauren Wassler Second: Donna Dillmore

c. **Approval of previous meeting's Minutes (legally required)**

Motion: Lauren Wassler Second: Donna Dillmore

d. **Good News Report**

School Resource Officer Allen has started. Sixth District Elementary has the first SRO due to our population being the largest. He has recess and lunch with students. He does walkthroughs to check gates and doors. He is not involved with behaviors unless the police would be called for a behavior.

Family Fitness Night on 10/2/24 was a success.

400 students' artwork will be displayed on Washington Square for blink.

e. **Public Comment**

f. **Meeting Norms**

a. **Measuring Student Achievement**

DIBELS Data

-Discussed how students receiving special education services are dispersed in classes

-Discussed the growing population of students who are english as a second language

Brigance Testing. 26% ready compared to 23% last year

-Discussed percentage of students who attended James E. Biggs or another preschool

a. Monthly Review

b. Planning Process

Budget

Teacher supplies

Heggerty

Lexia is up and going: \$10,500

Money is being used for the Hispanic Heritage Month

Bylaw or Policy Review / Readings / Adoption

Policy #22 Writing Still waiting on information

-working with Amanda Johnson on implementation

New Business

New Hires-Ms. Rice IA

a. Required work

Parent elections and Ms. Jameela Salaah was elected

Complete SBDM training

b. Other Council Work

Still need Kindergarten teacher

EL IA

Interpreter

c. Update

Questions for the group

Adjournment at 4:52

Motion: Donna Dillmore Second: Elizabeth Vroegindewey