

**MEMORANDUM OF
AGREEMENT**

This Memorandum of Agreement made by and between **Christ the King School** ("Christ the King"), acting by and through Emily McEnaney, Chairman of the Board, and Katie Burgett, Secretary of the Board, of 1500 Kingsway Drive, Madisonville, Kentucky 42431, and the **Hopkins County Board of Education**, acting by and through its Chairman John Osborne and Superintendent Amy Smith ("Hopkins"), of 320 South Seminary Street, Madisonville, Kentucky 42431.

WITNESSETH

Whereas, Christ the King School has in its employment three (3) teachers certified by the Kentucky Department of Education to provide Title I supplemental services and one (1) classified support staff member to Provide Title I supplemental services; and

Whereas, Hopkins has provided Christ the King with the Title I supplemental services proportionate amount not to exceed \$5,000.00 for the 2024-2025 school year; and

Whereas, Christ the King and Hopkins have agreed upon a plan to share the instructional services of Christ the King's teachers for its students in need of Title / supplemental services.

Now, therefore, it is agreed as follows:

1. **Purpose of Agreement.** The purpose of this document is to confirm an

agreement between Christ the King and Hopkins relative to services to be provided to Hopkins by Debra Brown ("Brown"), Tammy Audas ("Audas") and Amanda Blue ("Blue") who are employed by Christ the King as teachers. Erin Clark ("Clark"), a classified instructional aide will also provide services. Brown, Audas, and Blue are certified employees assigned by Christ the King to provide Title I / supplemental services to students. Brown, Audas, Blue, and Clark will perform Title I professional duties for Hopkins until available Title I proportionate funds have been ended or depleted no later than May 31, 2025.

2. **Duties.** Brown's, Audas', Blue's, and Clark's duties for Hopkins shall include providing Title I supplemental service to identified students enrolled in Christ the King school all in accordance with that job description adopted by Hopkins for this position. The Title I supplemental service shall be provided outside of contract / school hours at Christ the King. A time and effort sheet shall be signed semi annually to verify all work conducted in this supplemental services time is outside of Christ the King contract / school hours and in accordance to the program guidelines of Title I.

3. **Compensation.** Hopkins will reimburse Brown's services at Christ the King at the rate of \$27.00 per hour, will reimburse Audas' services at Christ the King at the rate of \$27.00 per hour, will reimburse Blue's services at Christ the King at the rate of \$24.00 per hour, and will reimburse Clark's services at Christ the King at the rate of \$17.50 per hour not to exceed \$5,000.00 for the 2024-2025 school year. Hopkins will make its reimbursement payments directly to Brown, Audas, Blue, and Clark monthly based upon timesheets. Invoices will be prepared by Brown, Audas, Blue, and Clark and sent to Hopkins on

or before the 5th day of the month in which a payment is due and Hopkins will return the required payments to Brown, Audas, Blue and Clark.

4. Legal Effect. It is fully understood by the parties that Brown, Audas, Blue, and Clark will continue to be and remain tenured employees of Christ the King while operating under the MOA with Hopkins County Schools.

Effective Date. The effective date of this agreement shall be upon its execution.

This _____ day of August, 2024.

Christ the King School

Emily McEnaney, Chairman of Board

Katie Burgett, Secretary of Board

Hopkins County Board of Education

John Osborne, Chairman

Amy Smith, Superintendent