



Fayette County Public Schools

Executive Summary Fayette County Public Schools Board Meeting Agenda Item

MEETING: Planning

DATE: 11/11/2024

TOPIC: Ricoh Copier Lease

PREPARED BY: Curt DeMott

Recommended Action on: 11/25/2024

Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: No

Recommendation/Motion: A motion is in order to approve the Ricoh Color Copiers

Background/Rationale: Board Policy 01.11 states that contracts with the district with an expenditure amount above \$30,000.00 must be approved by a vote of the Board. The printing department seeks approval of this Ricoh Color Copier contract that will replace the current color copier contract.

Strategic Priority:

- ☒ Student Achievement ☒ Diversity, Equity, Inclusion & Belonging
- ☒ Highly Effective & Culturally Responsive Workforce
- ☒ Stakeholder Engagement & Outreach ☒ Organizational Health & Efficiency

Data Considerations: 2024/2025 budget included.

Policy: 01.11

Fiscal Impact: The monthly cost to the printing department budget would be \$9,210.99 or \$110,531.88 per year. These figures reflect savings of \$42,000.00 over the term of the lease. We will transition from two color and black and white devices to three color and one black and white device, enhancing the capabilities of our print center. The devices will feature functions for binding, trimming, perforating, and creasing. By consolidating vendors, we will reduce CPC and simplify management with few contacts. This approach also streamlines toner supply management and billing, ensuring consistent service maintenance.

Attachments(s): Contract and Excel Spreadsheet