

MEMO

TO: Dr. Jesse Bacon, Superintendent

FROM: Danny Clemens, Director of Facilities

Date: October 25, 2024

RE: Phase II Athletics – Baseball/Softball Fields (Bid Package No. 1) - Change Order 03 **DC**

Scoreboard trusses to be deducted from the General Contract and added to assigned Material DPO. This is a net zero change to the overall Contract Value.

*Attached paperwork is listed below with **action items** noted for each:*

- .G701-2017 - Change Order 03 - Deduct for Scoreboard Trusses – for Board Signature
- G701-2017 - Change Order 03 - DPO 11 - ADD to DPO for Scoreboard Trusses– for Board Signature
- FACPAC FORM - Change Order 03 - Deduct Trusses from Contract - For Signature - for Board Signature
- COR-02 Deduct Trusses from Contract - No action – for Board Reference.

I recommend approval of this request.



OUR MISSION IS TO INSPIRE AND EQUIP OUR STUDENTS TO SUCCEED IN LIFE

BULLITT COUNTY PUBLIC SCHOOLS IS AN EQUAL EDUCATION AND EMPLOYMENT INSTITUTION



AIA Document G701® – 2017

Change Order

PROJECT: *(Name and address)*
BCPS - Phase II Athletics - Bid Package
No. 1 - Baseball and Softball
Bullitt County, Kentucky

CONTRACT INFORMATION:
Contract For: General Construction

Date: July 29, 2024

CHANGE ORDER INFORMATION:
Change Order Number: 003

Date: October 28, 2024

OWNER: *(Name and address)*
Bullitt County Public Schools Board of
Education
1040 Hwy 44 East
Shepherdsville, KY 40165

ARCHITECT: *(Name and address)*
Studio Kremer Architects, Inc.

1231 S. Shelby Street
Louisville, KY 40203

CONTRACTOR: *(Name and address)*
Calhoun Construction Services, Inc.

7707 National Turnpike
Louisville, Kentucky 40218

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

See COR #02 for scope of Work included in this Change Order. This is a Contract deduct that will be applied to a Material DPO.

The original Contract Sum was	\$	18,661,831.00
The net change by previously authorized Change Orders	\$	355,552.00
The Contract Sum prior to this Change Order was	\$	19,017,383.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	18,000.00
The new Contract Sum including this Change Order will be	\$	18,999,383.00

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Studio Kremer Architects, Inc.

Calhoun Construction Services, Inc.

Bullitt County Public Schools Board of
Education

ARCHITECT *(Firm name)*

CONTRACTOR *(Firm name)*

OWNER *(Firm name)*

Catherine N. Ward
SIGNATURE

Joel Pittard
SIGNATURE

SIGNATURE

Catherine Noble Ward, AIA
PRINTED NAME AND TITLE

Joel Pittard, Project Manager
PRINTED NAME AND TITLE

Dr. Jesse Bacon, Superintendent
PRINTED NAME AND TITLE

10-24-2024
DATE

10-23-2024
DATE

DATE



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Change Order

PROJECT: *(Name and address)*
 BCPS - Phase II Athletics - Bid Package
 No. 1 - Baseball and Softball
 Bullitt County, Kentucky

CONTRACT INFORMATION:
 Contract For: General Construction
 Date: July 29, 2024

CHANGE ORDER INFORMATION:
 Change Order Number: 003 - DPO-11
 Date: October 28, 2024

OWNER: *(Name and address)*
 Bullitt County Public Schools Board of
 Education
 1040 Hwy 44 East
 Shepherdsville, KY 40165

ARCHITECT: *(Name and address)*
 Studio Kremer Architects, Inc.
 1231 S. Shelby Street
 Louisville, KY 40203

CONTRACTOR: *(Name and address)*
 Toadvine Enterprises
 Po Box 190
 Fishersville, KY 40023

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

See COR-02 and DPO 11 - Material costs for scoreboard trusses deducted from General Contract and added to DPO.

The original Contract Sum was	\$	570,738.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	570,738.00
The Contract Sum will be increased by this Change Order in the amount of	\$	18,000.00
The new Contract Sum including this Change Order will be	\$	588,738.00

The Contract Time will be increased by Zero (0) days.
 The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Studio Kremer Architects, Inc.

Toadvine Enterprises

Bullitt County Public Schools Board of
 Education

ARCHITECT *(Firm name)*

CONTRACTOR *(Firm name)*

OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

Catherine Noble Ward, AIA

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

Dr. Jesse Bacon, Superintendent

PRINTED NAME AND TITLE

DATE

DATE

DATE

FACPAC Contract Change Order Supplemental Information Form (Ref# 61052)

Form Status: Saved

Tier 1 Project: Phase 2 Athletics and Fieldhouses

BG Number: 24-192

District: Bullitt County (HB678) (071)

Status: Active

Phase: Project Initiation (View Checklist)

Contract: Calhoun Construction Services , 0001, Baseball and Softball Field Improvements -
General Construction

Type: General Contractor

Proposed

Change Order Number	03
Time Extension Required	No
Date Of Change Order	10/28/2024
Change Order Amount To Date	Decrease

Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$2,902,495.13
Net Approved COs	\$18,552.00
Remaining After Approved COs	\$2,883,943.13
Net All COs	\$337,552.00
Remaining After All COs	\$2,564,943.13

This Requested Change Order Amount (\$18,000.00)

+/-

Change In A/E Fee This Change Order \$0.00

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency \$2,564,943.13

Balance

Contract Change Requested By General Contractor

Contract Change Reason Code Contract Deduct, DPO Add

Change Order Description And Justification

Scoreboard Trusses to be deducted to from the General Contract and added to the assigned Material DPO.

Cost Benefit To Owner

This is a net zero change to the overall Contract value.

Contract unit prices have been utilized No
to support the cost associated with this
change order.

Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor		0.00%
Materials	(\$18,000.00)	100.00%
Profit and Overhead		0.00%
Bond Insurance		0.00%
Cost Breakdown Total:	\$-18,000.00	

Cost for this Change Order supported No
by an alternate bid or competitive price
quote

Explain Why

Scoreboard Trusses to be deducted to from the General Contract and added to the assigned Material DPO. This is a net zero change to the overall Contract value.

Change Order Supplemental Information Form Signature Page (Online Form Ref# 61052)

Catherine N. Ward
Architect

10-22-2024

Date

N/A

Construction Manager

Date

Lisa Lewis
Finance Officer

10-25-24

Date

Local Board of Education Designee

Date



**Change Order Request 2 - PCO #2 - Remove 3' High Arched Truss from CCS Contract;
Apply to DPO**

737-- BCPS - Phase II Athletics BP-1 - Baseball/Softball Field Imp

8/29/2024



Summary of work

Remove 3' High Arched Truss from CCS Contract; Apply to DPO

Scope - Subcontractor	Description	Cost
		<i>(\$18,000.00)</i>
116845-8	==> Deduct \$18,000 from CCS Contract; Apply to Toadvine DPO-11 for 3'H Arched Trusses at Softball Fields ==>	(\$18,000.00)
	Sub Total:	(\$18,000.00)
	Fee:	\$0.00
	Total	(\$18,000.00)

Approved By: _____

Date: _____

Submitted By: Calhoun

Date: 8/29/2024

DPO Change Summary - Add 3'H Arched Truss at Softball Videoboards

737-BCPS Baseball/Softball Fields

8/29/2024



Summary of Work

Add 3' High Arched Truss at Softball Videoboards; remove from Calhoun Contract

Scope - Subcontractor	Description of Scope	Cost
1 Baseball/Softball Field Improvements		\$570,738.00
1.2 Toadvine - DPO-11	ADD to Direct Purchase Order	\$18,000.00

Revised Total Amount \$588,738.00

FACPAC Purchase Order Form

Form Status: Saved

Project:
 BG Number: District: Bullitt County (071)
 Status: Active Phase: No Data

Con Type Proposed

District PO Number
 Ky Sales Tax Exempt Number **B-584**
 Date of Order 8/8/2024
 Specification Section 11 68 44
 Material Description / Category Outdoor LED Display
 Requested By
 Vendor Name Toadvine Enterprises
 Vendor Address PO Box 190
 Fisherville, KY 40023
 Vendor Phone 502-912-9499
 Vendor Email ctolley@toadvine.com
 Bill To Bullitt County Board of Education
 Bill To Address 1040 KY Highway 44
 Shepherdsville, KY 40165
 Ship To Bullitt Central
 Ship To Address Bullitt East
 Bullitt North
 Attention Of

Contacts

The following project contacts must be notified 48 hours in advance of delivery to jobsite.

Contact Name	Contact Phone
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Materials

Furnish the necessary materials to complete the following bid package(s) / specification section(s) in its entirety. All materials shall be in accordance with the requirements of the Contract.

Item Description	Item Number	Quantity	Unit Price	Total
Video scoreboards		3	\$103,590	\$310,770
Arched Truss		3	\$10,500	\$31,500
Purchase Order Total:				
Video scoreboards		3	\$76,156	\$228,468

Authorization Purchase Order Total: \$570,738

Owner Authorization Date
 Vendor Authorization Date

Purchase Order Signature Page (Online Form Ref# 48284)

Jim Bradford

8-12-24

Vendor

Date

Owner

Date

Terms and Conditions

1. Drawings, catalogs, cut sheets, or samples shall be submitted for approval.
2. All invoices shall be sent to the contractor/subcontractor designated on the purchase order for approval. No invoices shall be sent directly to the Board of Education (Owner) for payment.
3. All invoices shall reference the purchase order number.
4. No change in, modification of, or revision of this order shall be valid unless in writing and signed by the Owner.
5. Vendor agrees to observe and comply with all applicable federal, state and local laws, rules, ordinances and regulations in performance of this order.
6. Vendor shall not assign this order or any right hereunder without first having obtained the written consent of the Owner.
7. Deliveries are to be made in accordance with the Owner's schedule, as directed by the General Contractor (GC), Construction Manager (CM) or Qualified Provider (QP).
8. The Owner may cancel this purchase order in whole or in part in the event that the vendor fails or refuses to deliver any of the items purchased, within the time provided, or otherwise violates any of the conditions of this purchase order, or if it becomes evident that the vendor is not providing materials in accordance with the specifications or with such diligence as to permit delivery on or before the delivery date.
9. The vendor agrees to deliver the items to the supplied hereunder free and clear of all liens, encumbrances and claims.
10. If any of the goods covered under this purchase order are found to be defective in material or workmanship, or otherwise not in conformity with the requirements of this order, the Owner, in addition to the other rights which it may have under warranty or otherwise, shall have the right to reject the same or require that such articles or materials be corrected or replaced promptly with satisfactory materials or workmanship.
11. By acknowledging receipt of this order, by performing the designated work or any portion thereof, or by shipping the designated goods, the vendor agrees to the terms and conditions outlined.
12. This purchase order shall be governed in all respects by the laws of the Commonwealth of Kentucky.
13. In the event the quantities of materials supplied via this purchase order are insufficient to complete the work, the GC, CM or QP shall, at no expense to the Owner, provide such materials as necessary to complete the work.
14. In the event that at the completion of the work the vendor has not submitted invoices totaling the value of this purchase order, this purchase order shall be considered complete and closed.

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
 See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Watchfire Enterprises, Inc.

2 Business name/disregarded entity name, if different from above
Watchfire Signs, LLC

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
1015 Maple

6 City, state, and ZIP code
Danville, IL 61832

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number

				-			-				
--	--	--	--	---	--	--	---	--	--	--	--

or

Employer identification number

2	6	-	2	2	3	1	2	8	3
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Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶

Date ▶ 6-10-21

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.