

## Field Trip Request Form

Name of Teacher Submitting Request: Donna Calhoun

Destination: newport Aquarium

Purpose (How will going enhance your curriculum?): \_\_\_\_\_

Animal habitat, sea life, life o penguins

Grade(s) of students attending fieldtrip: K & 1st

Date of Planned Trip: 11/19/2010

Anticipated Pickup Time: 8:30 Anticipated Return Time: 1:30

Total Cost of Fieldtrip: \$532.00

Cost per student: \$9.50

Name(s) of Teacher(s) Attending: Rossiter, Boggs, Calhoun. Both kindergarten aids and first grade aid

Number of Chaperones: 5

Submit to Principal FIRST for approval: Yes No

Signature of Principal: 

Submit to Secretary to arrange for transportation:

Transportation Arranged: Yes No  
By: Tank Bellevue Newport  
Other: \_\_\_\_\_

Signature of Secretary: \_\_\_\_\_ Date: \_\_\_\_\_

Return to Principal  
Return to Classroom Teacher

\*\*\*IMPORTANT\*\*\* If your class will be missing lunch, you MUST notify the cafeteria once the field trip is approved.