

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: VII B **DATE:** October 28, 2024

TOPIC/TITLE: School Fundraiser Requests

PRESENTER: Danny Adkins

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
☐ ACTION REQUESTED AT THIS MEETING
☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
☒ BOARD OF EDUCATION POLICY
☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy, all fundraisers must be approved by the Board of Education prior to the beginning of each fundraiser.

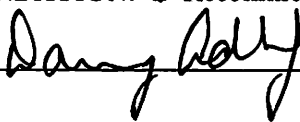
SUMMARY OF MAJOR ELEMENTS:

Attached Fundraisers: WCHS Girls Basketball (Double Good Popcorn); WCHS Wrestling (Calendar Fundraiser); WCHS Baseball Boosters (Baseball Clinic); WCHS Step Team (Calendar Fundraiser); WCHS Y Club (face painting); Southside Third Grade (Canned Food Drive, service project); Southside Art (Art to Remember, service project); Simmons (Yearbook sales, service project); Simmons Art (Art to Remember, service project)

IMPACT ON RESOURCES: None

TIMETABLE FOR FURTHER REVIEW OR ACTION: Final report on each fundraiser due to Board of Education within 30 days of the fundraiser ending date.

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



Anita
10/7/24

STUDENTS

09.33 AP.21

Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Woodford County High School

Date: 10/8/24

Person/Club/Organization: Latear Eason/Girls Basketball

Fund-Raiser Requested: Double Good Popcorn Fundraiser

Is this a Service Project per Board Policy 09.33?

☐ Yes

☒ No

Product to be Sold: Popcorn

Number of Students Participating: 20

Expected Beginning Date: 11/11/24

(Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 11/15/24

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ 8,000	\$
2. Expenses/Cost of Goods Sold:	\$ 4,000	\$
3. Total Profit:	\$ 4,000	\$

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
Athletic gear and shoes, basketball equipment, team scrimmage fees	\$ 4,000	\$
referee fees, and tournament fees.	\$	\$
	\$	\$

6. Sponsor's Signature: Latear Eason Date: 10/8/24

7. As Principal, I ☒ recommend ☐ do not recommend this project.

☒ Form is typed

☒ Budget report is attached

☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date: 10-8-24

8. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date: 10-23-24

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS

MTD PROJECT BUDGET REPORT

PROJECT NUMBER: 73205		GIRLS BASKETBALL-SAF				
STATE CODE:		THROUGH JUN 2025				
CFDA NUMBER:						
GRANT AMOUNT:						
DESCRIPTION	ENCUMBRANCE	REVISED BUDGET	YEAR TO DATE	EXPENDITURES PROJECT TO DATE	AVAILABLE BUDGET	
0322-00 WCHS SCH ACT REVENUE						
0999	BEG BALANCE CARRY FORWARD	.00	-4,612.73	-6,816.33	-6,816.33	2,203.60
1710	ADMISSIONS/GATE RECTS	.00	-5,500.00	.00	.00	-5,500.00
1740	STUDENT FEES	.00	-500.00	-1,842.00	-1,842.00	1,342.00
1790	OTHER STUDENT ACTIVITY INCOME	.00	-7,287.27	-758.68	-758.68	-6,528.59
1920	CONTRIBUTIONS/DONATIONS	.00	-1,000.00	.00	.00	-1,000.00
TOTAL WCHS SCH ACT REVENUE	.00	-18,900.00	-9,417.01	-9,417.01	-9,417.01	
0322-00 FUND TRANSFERS OUT SAF						
0910	FUND TRANSFERS OUT	.00	500.00	.00	.00	500.00
TOTAL FUND TRANSFERS OUT SAF	.00	500.00	.00	.00	.00	
0322-25 SAF SPONSORED ATHLETICS						
0150	CLASSIFIED SUBSTITUTE SALARY	.00	500.00	.00	.00	500.00
0221	EMPLOYER FICA CONTRIBUTION	.00	50.00	.00	.00	50.00
0222	EMPLOYER MEDICARE CONTRIBUTION	.00	50.00	.00	.00	50.00
0253	KSBA UNEMPLOYMENT INSURANCE	.00	15.00	.00	.00	15.00
0260	WORKMENS COMPENSATION	.00	15.00	.00	.00	15.00
0345	MEDICAL SERVICES	.00	.00	.00	.00	.00
0347	SECURITY SERVICES	.00	1,000.00	.00	.00	1,000.00
0616	FOOD NON INSTR NON FOOD SVC	.00	2,200.00	.00	.00	2,200.00
0671	ITEMS FOR RESALE	.00	.00	.00	.00	.00
0672	PERSONAL SVC (ACTIVITY FND)	.00	6,100.00	.00	.00	6,100.00
0673	STUDENT REGISTRATIONS	65.00	300.00	.00	.00	235.00
0674	AWARDS	.00	1,500.00	.00	.00	1,500.00
0675	ORGANIZTN SUPPLIES (ACTIVITY)	.00	1,800.00	500.40	500.40	1,299.60
0679	OTHER	.00	2,000.00	.00	.00	2,000.00
0694	EQUIPMENT SUPPLIES	.00	.00	.00	.00	.00
0810	DUES & FEES	.00	600.00	.00	.00	600.00
0893	UNIFORMS	.00	2,270.00	.00	.00	2,270.00
0895	OTHER STUDENT TRAVEL	2,245.35	.00	.00	.00	-2,245.35
TOTAL SAF SPONSORED ATHLETICS	2,310.35	18,400.00	500.40	500.40	15,589.25	
TOTAL GIRLS BASKETBALL-SAF	2,310.35	.00	-8,916.61	-8,916.61	6,606.26	
TOTAL REVENUES	.00	-18,900.00	-9,417.01	-9,417.01	-9,482.99	
TOTAL EXPENSES	2,310.35	18,900.00	500.40	500.40	16,089.25	

WOODFORD COUNTY PUBLIC SCHOOLS

MTD PROJECT BUDGET REPORT

PROJECT NUMBER: 79205			GIRLS BASKETBALL-SAF		
STATE CODE:			THROUGH JUN 2025		
CFDA NUMBER:					
GRANT AMOUNT:					
DESCRIPTION	ENCUMBRANCE	REVIS BUDGET	EXPENDITURES YEAR TO DATE	PROJECT TO DATE	AVAILABLE BUDGET
GRAND TOTALS	2,310.15	.00	-8,916.61	-8,916.61	6,606.26

AUTHORIZED SIGNATURE: _____

DATE: _____

Request Form for School Fund-Raisers

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School: Woodford County High School

Date: 10/9/24

Person/Club/Organization: WCHS Wrestling (School Account)

Fund-Raiser Requested: Calendar Fundraiser

Is this a Service Project per Board Policy 09.33?

☐ Yes☒ No

Product to be Sold: Calendar Dates

Number of Students Participating: 20

Expected Beginning Date: November 1st 2024 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: May 1st 2025

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$1,000	\$
2. Expenses/Cost of Goods Sold:	\$	\$
3. Total Profit:	\$1,000	\$

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.ITEMS TO BE PURCHASED FROM PROFIT

	<u>PROJECTED</u>	<u>ACTUAL</u>
WCI Referees	\$ 1,000.00	\$
	\$	\$
	\$	\$

6. Sponsor's Signature: [Signature] Date: 10-10-20247. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date: 10-9-248. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date: 10-23-24

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS

MTD PROJECT BUDGET REPORT

PROJECT NUMBER: 73965		WRESTLING-SAF				
STATE CODE:		THROUGH JUN 2025				
CFDA NUMBER:						
GRANT AMOUNT:						
DESCRIPTION	ENCUMBRANCE	REVISED BUDGET	EXPENDITURES YEAR TO DATE	PROJECT TO DATE	AVAILABLE BUDGET	
034250 WCHS SCH ACT REVENUE						
0999	BEG BALANCE CARRY FORWARD	.00	-2,120.69	-1,850.58	-270.11	
1710	ADMISSIONS/GATE RECTS	.00	-5,000.00	.00	-5,000.00	
1740	STUDENT FEES	.00	-500.00	.00	-500.00	
1790	OTHER STUDENT ACTIVITY INCOME	.00	-4,350.00	.00	-4,350.00	
1920	CONTRIBUTIONS/DONATIONS	.00	-500.00	.00	-500.00	
TOTAL WCHS SCH ACT REVENUE		.00	-12,470.69	-1,850.58	-10,620.11	
034250B FUND TRANSFERS OUT SAF						
0910	FUND TRANSFERS OUT	.00	500.00	.00	500.00	
TOTAL FUND TRANSFERS OUT SAF		.00	500.00	.00	500.00	
034255 SAF SPONSORED ATHLETICS						
0671	ITEMS FOR RESALE	.00	1,000.00	.00	1,000.00	
0672	PERSONAL SVC (ACTIVITY FND)	.00	6,000.00	.00	6,000.00	
0673	STUDENT REGISTRATIONS	.00	.00	.00	.00	
0674	AWARDS	.00	1,250.00	.00	1,250.00	
0675	ORGANIZTN SUPPLIES (ACTIVITY)	.00	1,445.69	.00	1,445.69	
0810	DUES & FEES	.00	250.00	.00	250.00	
0893	UNIFORMS	.00	1,500.00	.00	1,500.00	
0895	OTHER STUDENT TRAVEL	.00	.00	.00	.00	
TOTAL SAF SPONSORED ATHLETICS		.00	11,745.69	.00	11,745.69	
034259 OPERATION OF BUILDINGS						
0140	CLASSIFIED OVERTIME SALARY	.00	300.00	.00	300.00	
0221	EMPLOYER FICA CONTRIBUTION	.00	50.00	.00	50.00	
0222	EMPLOYER MEDICARE CONTRIBUTION	.00	25.00	.00	25.00	
0232	CERS EMPLOYER CONTRIBUTION	.00	100.00	.00	100.00	
0253	KSBA UNEMPLOYMENT INSURANCE	.00	25.00	.00	25.00	
0260	WORKMENS COMPENSATION	.00	25.00	.00	25.00	
TOTAL OPERATION OF BUILDINGS		.00	525.00	.00	525.00	
TOTAL WRESTLING-SAF		.00	.00	-1,850.58	1,850.58	
TOTAL REVENUES		.00	-12,470.69	-1,850.58	-10,620.11	

WOODFORD COUNTY PUBLIC SCHOOLS

MTD PROJECT BUDGET REPORT

PROJECT NUMBER: 73915			WRESTLING-SAF		
STATE CODE:			THROUGH JUN 2025		
CFDA NUMBER:					
GRANT AMOUNT:					
DESCRIPTION	ENCUMBRANCE	REVISED BUDGET	EXPENDITURES YEAR TO DATE	EXPENDITURES PROJECT TO DATE	AVAILABLE BUDGET
TOTAL EXPENSES	.00	12,470.69	.00	.00	12,470.69
GRAND TOTALS	.00	.00	-1,850.58	-1,850.58	1,850.58

AUTHORIZED SIGNATURE: _____

DATE: _____

STUDENTS

****BOOSTER FUNDRAISER****

0

9.33 AP.21

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School: Woodford County High School

Date: 09/30/2024

Person/Club/Organization: Woodford County High School Baseball Boosters

Fund-Raiser Requested: Baseball Clinic

Is this a Service Project per Board Policy 09.33?

Yes

☒ No

Product to be Sold: Baseball Skills Training with T-shirt

Number of Students Participating: 30

Expected Beginning Date: 12/13/2024 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 12/23/2024

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ 10,000.00	\$
2. Expenses/Cost of Goods Sold:	\$ 3,000.00	\$
3. Total Profit:	\$ 7,000.00	\$
4. Please attach a copy of your organization's budget for this academic year.		

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
Equipment	\$ 2000.00	\$
Uniforms	\$ 5000.00	\$
	\$	\$

6. Sponsor's Signature: Mendy Pittman Date: 09/30/2024

7. As Principal, I ☒ recommend ☐ do not recommend this project.

☒ Form is typed

☒ Budget report is attached

☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date 10-7-24

8. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date 10-23-24

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Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016

WCHS ATHLETIC BOOSTERS CLUB

2022-2024

Detail by Sport Allocation

423.66

	Sport Specific Deposit	Shared Deposit (Fire Hydrant Exp)	Shared Admin Exp	Total From Concessions	Sport Specific Expenses	Ending Month 07/31/2024	Sport Specific Deposit	Shared Deposit (Fire Hydrant Exp)	Shared Admin Exp	Total From Concessions	Sport Specific Expense	Ending Month 08/31/2024
SPORT												
Archery, boys & girls	\$560.00	\$0.00	\$0.00	\$0.00	-\$560.16	\$5,228.91	\$0.00	\$0.00	-\$23,5369	\$0.00	\$0.00	\$5,208.37
Baseball	\$0.00	\$0.00	\$0.00	\$4,103.68	\$0.00	\$6,076.40	\$0.00	\$0.00	-\$23,5369	\$0.00	-\$1,248.65	\$5,603.01
Basketball Boys	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,904.77	\$0.00	\$0.00	-\$23,5369	\$0.00	\$0.00	\$1,881.23
Basketball Girls	\$320.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,311.64	\$0.00	\$0.00	-\$23,5369	\$0.00	-\$476.36	\$1,811.74
Choir	\$1,778.00	\$0.00	\$0.00	\$0.00	-\$4,484.99	\$8,388.75	\$1,422.84	\$0.00	-\$23,5369	\$0.00	-\$3,433.69	\$8,359.39
Cross Country, boys & girls	\$0.00	\$0.00	\$0.00	\$1,026.77	\$0.00	\$11,998.81	\$0.00	\$0.00	-\$23,5369	\$0.00	-\$11,303.23	\$972.23
Football	\$6,000.00	\$0.00	\$0.00	\$0.00	-\$250.00	\$2,181.86	\$0.00	\$0.00	-\$23,5369	\$0.00	\$0.00	\$2,168.32
Golf, boys & girls	\$0.00	\$0.00	\$0.00	\$0.00	-\$310.00	\$2,163.53	\$0.00	\$0.00	-\$23,5369	\$0.00	\$0.00	\$2,139.69
Lacrosse, Boys	\$77.35	\$0.00	\$0.00	\$0.00	-\$3,839.68	\$2,887.28	\$0.00	\$0.00	-\$23,5369	\$0.00	\$0.00	\$2,843.72
Lacrosse, Girls	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$13,720.65	\$0.00	\$0.00	-\$23,5369	\$0.00	-\$3,516.74	\$10,181.27
Soccer, Boys	\$1,093.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,405.03	\$0.00	\$0.00	-\$23,5369	\$0.00	-\$1,118.69	\$6,281.50
Soccer, Girls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$687.27	\$0.00	\$0.00	-\$23,5369	\$0.00	\$0.00	\$683.73
Softball	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$482.74	\$0.00	\$0.00	-\$23,5369	\$0.00	\$0.00	\$480.20
Swim, boys & girls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$777.42	\$0.00	\$0.00	-\$23,5369	\$0.00	-\$760.43	\$753.66
Tennis, boys & girls	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,167.51	\$0.00	\$0.00	-\$23,5369	\$0.00	-\$3,516.67	\$2,363.54
Track, boys & girls	\$0.00	\$0.00	\$0.00	\$0.00	-\$24.00	\$10,642.48	\$24.00	\$0.00	-\$23,5369	\$0.00	-\$3,516.67	\$7,127.27
Volleyball	\$540.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,221.04	\$15,202.00	\$0.00	-\$23,5369	\$0.00	-\$688.76	\$18,500.76
Wrestling	\$1,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$88,391.88	\$23,748.84	\$0.00	-\$23,5369	\$0.00	-\$36,422.41	\$83,264.45
TOTAL	\$12,318.35	\$0.00	\$0.00	\$4,103.68	-\$9,805.13	\$88,391.88	\$23,748.84	\$0.00	-\$23,5369	\$0.00	-\$36,422.41	\$83,264.45
General Operating												
Ple Deposits						\$565.17						\$565.17
Transferred from Concession						\$0.00						\$0.00
						\$4,103.68						\$0.00
Reconciled Bank Balance												
						\$80,744.32						\$80,744.32
Bank Statement Balance												
						\$80,744.32						\$80,744.32
O/S deposits						\$0.00						\$0.00
O/S Checks						\$4,893.78						\$4,893.78
Reconciled Bank Balance						\$75,750.53						\$75,750.53
Admin Expenses						\$0.00						\$0.00
Concession net due to special acct						\$727.00						\$727.00
Concession (Profit) loss						\$75,912.36						\$75,912.36
To Be transferred						\$10,479.32						\$7,382.69

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School: WCHS

Date: 9/19/2024

Person/Club/Organization: 2024-25 STEP TEAM

Fund-Raiser Requested: 9/19/2024

Is this a Service Project per Board Policy 09.33?

☐ Yesx ☒ No

Product to be Sold: CALENDAR DONATIONS... Donor will pick a date on the calendar month and donate the amount that matches that day of the month.

Number of Students Participating: 5-10

Expected Beginning Date: 11/01/2024

(Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 12/01/2024

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ 500	\$ _
2. Expenses: Cost of Goods Sold:	\$ 0	\$ _
3. Total Profit:	\$ 500	\$ _

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.ITEMS TO BE PURCHASED FROM PROFIT

	<u>PROJECTED</u>	<u>ACTUAL</u>
<u>Step Team season expenses, uniforms, banquet</u>	\$ 500	\$ _
	\$ _	\$ _
	\$ _	\$ _

6. Sponsor's Signature: Lori K. Reed Date: 9/19/20247. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date: 9/25/248. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: Danny Adley Date: 10-23-24

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised: 6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS

MTD PROJECT BUDGET REPORT

PROJECT NUMBER: 7370S
STATE CODE:
CFDA NUMBER:

STEP TEAM-SAF
THROUGH JUN 2025

GRANT AMOUNT		EXPENDITURES						
DESCRIPTION	ENCUMBRANCE	REVISED	MONTH	QUARTER	YEAR	PROJECT	AVAILABLE	
		BUDGET	TO DATE	TO DATE	TO DATE	TO DATE	BUDGET	
03:20:00 WEBS SCH ACT REVENUE								
0999	BEG BALANCE CARRY FORWARD	.00	-462.06	.00	.00	-438.16	-438.16	
1710	ADMISSIONS/GATE RECTS	.00	.00	.00	.00	.00	.00	
1740	STUDENT FEES	.00	.00	.00	.00	.00	.00	
1790	OTHER STUDENT ACTIVITY INCOME	.00	-1,100.00	.00	.00	.00	.00	
TOTAL WEBS SCH ACT REVENUE		.00	-1,562.06	.00	.00	-438.16	-438.16	
03:20:00 CO-CURRIC & EXTRA CURRIC SAF								
0616	FOOD NON INSTR NON FOOD SVC	.00	750.00	.00	.00	.00	.00	
0671	ITEMS FOR RESALE	.00	.00	.00	.00	.00	.00	
0672	PERSONAL SVC (ACTIVITY FND)	.00	.00	.00	.00	.00	.00	
0674	AWARDS	.00	.00	.00	.00	.00	.00	
0675	ORGANIZTN SUPPLIES (ACTIVITY)	.00	312.00	.00	.00	.00	.00	
0893	UNIFORMS	.00	500.06	.00	.00	.00	.00	
TOTAL CO-CURRIC & EXTRA CURRIC SAF		.00	1,562.06	.00	.00	.00	.00	
03:20:00 OPERATION OF BUILDINGS								
0140	CLASSIFIED OVERTIME SALARY	.00	.00	.00	.00	.00	.00	
TOTAL OPERATION OF BUILDINGS		.00	.00	.00	.00	.00	.00	
TOTAL STEP TEAM-SAF		.00	.00	.00	.00	-438.16	-438.16	
TOTAL REVENUES		.00	-1,562.06	.00	.00	-438.16	-438.16	
TOTAL EXPENSES		.00	1,562.06	.00	.00	.00	.00	
GRAND TOTALS		.00	.00	.00	.00	-438.16	-438.16	

AUTHORIZED SIGNATURE: _____

DATE: _____

Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: Woodford County High School

Date: 10/21/2024

Person/Club/Organization: Allison Kifer/ Y Club Advisor

Fund-Raiser Requested: Face painting

Is this a Service Project per Board Policy 09.33? ☐ Yes ☒ No

Product to be Sold: face painting

Number of Students Participating: Y Club - approximately 40 students

Expected Beginning Date: 11/01/24 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 5/30/25

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ 500	\$
2. Expenses: Cost of Goods Sold:	\$ 0	\$
3. Total Profit:	\$ 500	\$

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
All profits will go towards covering the costs of the Y	\$ 500	\$
club conferences, KYA and KUNA	\$	\$
	\$	\$

6. Sponsor's Signature: Allison Kifer Date: 10/22/247. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed ☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date: 10/22/248. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: Danny Adley Date: 10-23-24

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised: 6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS



WCHS Y CLUB

PROJECT NUMBER: 7572S		Y CLUB-SAF			
STATE CODE:		THROUGH EOY 2025			
CFDA NUMBER:		THROUGH EOY 2025			
GRANT AMOUNT:		THROUGH EOY 2025			
DESCRIPTION	ENCUMBRANCE	REVISED BUDGET	EXPENDITURES YEAR TO DATE	EXPENDITURES PROJECT TO DATE	AVAILABLE BUDGET
7572S Y CLUB-SAF					
084250 0999R COMMITTED BEG BAL CARRY FORWD	.00	.00	-1,902.99	-1,902.99	1,902.99
084250 1730 CLUB & OTHER DUES	.00	-700.00	-905.00	-905.00	205.00
084250 1740 STUDENT FEES	.00	.00	-3,095.00	-3,095.00	3,095.00
084250 1790 OTHER STUDENT ACTIVITY INCOME	.00	-33,500.00	.00	.00	-33,500.00
0842519 0895 OTHER STUDENT TRAVEL	846.36	1,300.00	.00	.00	453.64
0842535 0120 CERTIFIED SUBSTITUTE SALARY	.00	300.00	.00	.00	300.00
0842535 0222 EMPLOYER MEDICARE CONTRIBUTION	.00	25.00	.00	.00	25.00
0842535 0231 KTRS EMPLOYER CONTRIBUTION	.00	25.00	.00	.00	25.00
0842535 0253 KSBA UNEMPLOYMENT INSURANCE	.00	25.00	.00	.00	25.00
0842535 0260 WORKMENS COMPENSATION	.00	25.00	.00	.00	25.00
0842535 0616 FOOD NON INSTR NON FOOD SVC	.00	.00	.00	.00	.00
0842535 0671 ITEMS FOR RESALE	.00	4,500.00	1,272.00	1,272.00	3,228.00
0842535 0673 STUDENT REGISTRATIONS	1,500.00	26,000.00	.00	.00	24,500.00
0842535 0675 ORGANIZTN SUPPLIES (ACTIVITY)	.00	.00	.00	.00	.00
0842535 0810 DUES & FEES	.00	.00	.00	.00	.00
0842535 0895 OTHER STUDENT TRAVEL	.00	2,000.00	.00	.00	2,000.00
TOTAL Y CLUB-SAF	2,346.36	.00	-4,630.99	-4,630.99	2,284.63
TOTAL REVENUES	.00	-34,200.00	-5,902.99	-5,902.99	-28,297.01
TOTAL EXPENSES	2,346.36	34,200.00	1,272.00	1,272.00	30,581.64
GRAND TOTALS	2,346.36	.00	-4,630.99	-4,630.99	2,284.63

AUTHORIZED SIGNATURE: _____

DATE: _____

Request Form for School Fund-Raisers

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School: Southside Elementary

Date: October 7, 2024

Person/Club/Organization: Third Grade

Fund-Raiser Requested: Canned Food Drive

Is this a Service Project per Board Policy 09.33? ☒ Yes ☐ No

Product to be Sold: n/a students and staff bring in food drive donations

Number of Students Participating: estimated 600

Expected Beginning Date: December 2, 2024 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: December 13, 2024

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ N/A	\$ _____
2. Expenses/Cost of Goods Sold:	\$ N/A	\$ _____
3. Total Profit:	\$ 1000 cans	\$ _____
4. Please attach a copy of your organization's budget for this academic year.		
5. Please specify below how the funds raised by <u>this event</u> are to be spent.		

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
All Items will be donated to the Woodford County Food Pantry	\$ N/A	\$ _____
and Woodford County Families	\$ _____	\$ _____
	\$ _____	\$ _____

6. Sponsor's Signature: Linda R. Date: 10-7-247. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed ☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: Jeremy Reynolds Date: 10-7-248. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: Dany Adly Date: 10-23-24

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised: 6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS



YEAR-TO-DATE BUDGET REPORT

FOR 2025 13						
ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED
72565 3RD GRADE FIELD TRIPS-SAF						
0894 INSTRUCTIONAL FIELD TRIPS						
3,179.75	0.00	3,179.75	0.00	0.00	3,179.75	.0%
0999R RESTRICTED BEG BAL CARRY FORW						
-779.75	0.00	-779.75	0.00	0.00	-779.75	.0%
1740 STUDENT FEES						
-2,400.00	0.00	-2,400.00	0.00	0.00	-2,400.00	.0%
TOTAL 3RD GRADE FIELD TRIPS-SAF						
0.00	0.00	0.00	0.00	0.00	0.00	.0%
TOTAL REVENUES						
-3,179.75	0.00	-3,179.75	0.00	0.00	-3,179.75	
TOTAL EXPENSES						
3,179.75	0.00	3,179.75	0.00	0.00	3,179.75	
GRAND TOTAL						
0.00	0.00	0.00	0.00	0.00	0.00	.0%

** END OF REPORT - Generated by Emily Porter **

Request Form for School Fund-Raisers

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School: **Southside**Date: **9/19/2024**Person/Club/Organization: **Leah McAllister, Art Teacher**Fund-Raiser Requested: **Art to Remember**Is this a Service Project per Board Policy 09.33? ☒ Yes ☐ NoProduct to be Sold: **Artwork created by students**Number of Students Participating: **Entire student body**Expected Beginning Date: **11-1-2024** (Beginning date cannot be prior to the Board Meeting.)Expected Ending Date: **1-1-2025**

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ 1800	\$
2. Expenses/Cost of Goods Sold:	\$ 0	\$
3. Total Profit:	\$ 1800	\$

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
School-wide activities - ENCORE Fund	\$ 1800	\$
Southside Music, Library, PE, and Art	\$	\$
	\$	\$

6. Sponsor's Signature: Leah McAllister Date: 9/19/20247. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed ☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date 9-20-248. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date 10-23-24

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Date sent: _____ Signature of Superintendent: _____

WOODFORD COUNTY PUBLIC SCHOOLS



YEAR-TO-DATE BUDGET REPORT

FOR 2025 13							
ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCE/REQ	AVAILABLE BUDGET	% USED	
7/39 ENCORE CLUB-DAF							
0610 GENERAL SUPPLIES							
5,846.70	0.00	5,846.70	126.91	0.00	5,719.79	2.2%	
0650 SUPPLIES-TECHNOLOGY RELATED							
3,000.00	0.00	3,000.00	300.00	0.00	2,700.00	10.0%	
0675 ORGANIZTN SUPPLIES (ACTIVITY)							
4,846.69	0.00	4,846.69	3,443.00	180.00	1,223.69	74.8%	
0739 OTHER EQUIPMENT							
0.00	0.00	0.00	0.00	7,640.64	-7,640.64	100.0%	
0999C COMMITTED BEG BAL CARRY FORWD							
-5,693.39	0.00	-5,693.39	-12,161.79	0.00	6,468.40	213.6%	
1740 STUDENT FEES							
0.00	0.00	0.00	-30.00	0.00	30.00	100.0%	
1790 OTHER STUDENT ACTIVITY INCOME							
-4,000.00	0.00	-4,000.00	-364.00	0.00	-3,636.00	9.1%	
1920 CONTRIBUTIONS/DONATIONS							
-4,000.00	0.00	-4,000.00	-4,421.00	0.00	421.00	110.5%	
TOTAL ENCORE CLUB-DAF							
0.00	0.00	0.00	-13,106.88	7,820.64	5,286.24	100.0%	
TOTAL REVENUES							
-13,693.39	0.00	-13,693.39	-16,976.79	0.00	3,283.40		
TOTAL EXPENSES							
13,693.39	0.00	13,693.39	3,869.91	7,820.64	2,002.84		
GRAND TOTAL							
0.00	0.00	0.00	-13,106.88	7,820.64	5,286.24	100.0%	

** END OF REPORT - Generated by Emily Porter **

Request Form for School Fund-Raisers

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School: Simmons Elementary

Date: 9-18-2024

Person/Club/Organization: Bailey Slucher

Fund-Raiser Requested: Selling Yearbooks

Is this a Service Project per Board Policy 09.33?

X Yes

☐ No

Product to be Sold: Yearbooks to students and Staff

Number of Students Participating: 400 (PK-5)

Expected Beginning Date: 3-1-25 (Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: 5-1-25

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ 2,250	\$
2. Expenses/Cost of Goods Sold:	\$ 1,350	\$
3. Total Profit:	\$ 900	\$

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
Media equipment for the entire school	\$ -	\$
	\$	\$
	\$ 900	\$

6. Sponsor's Signature: Bailey Slucher Date: 9-18-247. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date: 9/18/248. As Superintendent, I ☒ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date: 10-23-24

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS

TENTATIVE3 BUDGET REQUESTS

BUDGET PROJECTION 20253 FY25 Fund 21 & 25

Yearbook

ORG	OBJECT	PROJ	ACCOUNT DESCRIPTION	CURRENT ADJ. BUDGET	PROJECTED ACTUAL	TENTATIVE3	PERCENT CHANGE
075210	0999C	7577	COMMITTED BEG BAL CARRY FORWD	-918.59	-918.59	-44.95	-95.11
	21	-075-0000-000-00-0999C	-7577				
075210	1740	7577	STUDENT FEES	-2,500.00	.00	.00	-100.00
	21	-075-0000-000-00-1740	-7577				
075210	1790	7577	OTHER STUDENT ACTIVITY INCOME	-330.00	-1,900.00	-2,180.05	560.62
	21	-075-0000-000-00-1790	-7577				
0752818	0531	7577	POSTAGE & PO BOX RENT	.00	.00	.00	.00
	21	-075-1900-470-10-0531	-7577				
0752818	0650	7577	SUPPLIES-TECHNOLOGY RELATED	500.00	500.00	250.00	-50.00
	21	-075-1900-470-10-0650	-7577				
0752818	0651	7577	SUPPLIES-TECH DEVICES	.00	.00	.00	.00
	21	-075-1900-470-10-0651	-7577				
0752818	0671	7577	ITEMS FOR RESALE	3,148.59	2,218.59	1,725.00	-45.21
	21	-075-1900-470-10-0671	-7577				
0752818	0675	7577	ORGANIZTN SUPPLIES (ACTIVITY)	100.00	100.00	250.00	150.00
	21	-075-1900-470-10-0675	-7577				
BUDGET CEILING:						.00	
TOTALS:				.00	.00	.00	.00

** END OF REPORT - Generated by Dana McGowan **

Dana McGowan 3/26/24

K Ford 3.26.24

OK 3/28/24

Request Form for School Fund-Raisers

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School: **Simmons Elementary**Date: **9/16/2024**Person/Club/Organization: **Constancia Johnson, Art**Fund-Raiser Requested: **Art to Remember**

Is this a Service Project per Board Policy 09.33?

☒ Yes☐ NoProduct to be Sold: **Products with students artwork such as magnets, coffee cups, t-shirts, notebooks, etc.**Number of Students Participating: **400**Expected Beginning Date: **1/14/2025**

(Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: **3/24/2025**

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ <u>2,000.00</u>	\$ _____
2. Expenses/Cost of Goods Sold:	\$ <u>1100.00</u>	\$ _____
3. Total Profit:	\$ <u>900.00</u>	\$ _____

4. Please attach a copy of your organization's budget for this academic year.

5. Please specify below how the funds raised by this event are to be spent.

<u>ITEMS TO BE PURCHASED FROM PROFIT</u>	<u>PROJECTED</u>	<u>ACTUAL</u>
<u>Art supplies such as paint, paper, colored pencils, etc.</u>	\$ <u>900.00</u>	\$ _____
_____	\$ _____	\$ _____
_____	\$ <u>900.00</u>	\$ _____

6. Sponsor's Signature: Catrina [Signature] Date: 09/17/20247. As Principal, I ☐ recommend ☐ do not recommend this project.☒ Form is typed☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date: 9/17/248. As Superintendent, I ☐ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date: 10-23-24

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised:6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS

TENTATIVE3 BUDGET REQUESTS

BUDGET PROJECTION 20253 FY25 Fund 21 & 25

Art to Remember

ORG	OBJECT PROJ	ACCOUNT DESCRIPTION	CURRENT ADD BUDGET	PROJECTED ACTUAL	TENTATIVE3	PERCENT CHANGE
075210	0999C 7408	COMMITTED BEG BAL CARRY FORWD	-728.57	-728.57	-1,186.19	62.81
	21 -075-0000-000-00-0999C	-7408				
075210	1740 7408	STUDENT FEES	.00	.00	.00	.00
	21 -075-0000-000-00-1740	-7408				
075210	1790 7408	OTHER STUDENT ACTIVITY INCOME	-500.00	-500.00	-513.81	2.76
	21 -075-0000-000-00-1790	-7408				
0752818	0610 7408	GENERAL SUPPLIES	747.54	747.54	1,200.00	60.53
	21 -075-1900-470-10-0610	-7408				
0752818	0650 7408	SUPPLIES-TECHNOLOGY RELATED	481.03	481.03	500.00	3.94
	21 -075-1900-470-10-0650	-7408				
BUDGET CEILING:					.00	
TOTALS:			.00	.00	.00	.00

** END OF REPORT - Generated by Dana McGowan **

Dana McGowan 3/26/24
Sara Rupard 3/27/24
JA 3/28/24

Request Form for School Fund-Raisers

All requests for fund-raising activities may be submitted to the Board at any time during the school year. Requests will be submitted on this form along with a current financial report. At the conclusion of the fund-raising activity, a copy of the original request shall be re-submitted within thirty (30) days. The final submission should include the actual sales, expenditures, profits, and use of the funds for the activity. Please note that this form must be TYPED, except for signatures, and have a budget attached.

School: **Huntertown Elementary School**Date: **10/16/24**Person/Club/Organization: **Rebekah Gooslin / GT Leadership Team 5th Grade Sponsor**Fund-Raiser Requested: **Veterans Activities / Adopt A Vet Drive / Veterans Day Reception**

This is a charity event to help the homeless veterans in our area. We are partnering with the Leestown VA Hospital campus. The student leadership team will sponsor and organize "Adopt A Vet" Drive requesting care package items: Hygiene Items, shampoo, soap, deodorant, toothpaste, toothbrush, blanket, socks, t-shirts, Gloves, hats, scarves, hard candy, water bottles, snacks, etc. This service project also includes a reception provided for the veterans who attend Veterans Day.

Is this a Service Project per Board Policy 09.33?

X = Yes☐ NoProduct to be Sold: **No**Number of Students Participating: **School Wide Adopt A Vet Drive / 25 Leadership Team Students**Expected Beginning Date: **11/1/24**

(Beginning date cannot be prior to the Board Meeting.)

Expected Ending Date: **11/16/24**

	<u>PROJECTED</u>	<u>ACTUAL</u>
1. Gross Sales:	\$ <u>500</u>	\$ _____
2. Expenses/Cost of Goods Sold:	\$ _____	\$ _____
3. Total Profit:	\$ <u>0</u>	\$ _____
4. Please attach a copy of your organization's budget for this academic year.		
5. Please specify below how the funds raised by <u>this event</u> are to be spent.		

ITEMS TO BE PURCHASED FROM PROFIT

	<u>PROJECTED</u>	<u>ACTUAL</u>
<u>All items will be donated.</u>	\$ <u>500.00</u>	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

6. Sponsor's Signature: Rebekah Gooslin Date: 10/16/247. As Principal, I ☒ recommend ☐ do not recommend this project.☒ Form is typed☒ Budget report is attached☒ Dates are not prior to Board Meeting.

Principal's rationale for not recommending this request:

Principal's Signature: [Signature] Date: 10-17-248. As Superintendent, I ☐ recommend ☐ do not recommend this project.

Superintendent's rationale for not recommending this request:

Superintendent's Signature: [Signature] Date: 10-23-24

A copy of this form was sent to the County Clerk as a notice for subscription sales.

Date sent: _____ Signature of Superintendent: _____

Review/Revised: 6/27/2016

WOODFORD COUNTY PUBLIC SCHOOLS



BUDGET

FOR 2025 LB								
	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
7800 GENERAL ACTIVITY ACCOUNT-DAF								
090210 0999C 7800 BEG BALANCE CA	-2,852	0	-2,852	-3,879.45	.00	1,027.83	136.0%	
090210 1510 7800 INTEREST ON INV	-20	0	-20	-75.49	.00	55.49	377.5%	
090210 1720 7800 BOOKSTORE SALES	-80	0	-80	.00	.00	-80.00	.0%*	
090210 1740 7800 STUDENT FEES	-4,196	0	-4,196	.00	.00	-4,196.00	.0%*	
090210 1790 7800 OTHER STUDENT A	-100	0	-100	-1,326.00	.00	1,226.00	1326.0%	
0902818 0429 7800 OTHER CLEANING	430	0	430	85.00	340.00	5.00	98.8%	
0902818 0610 7800 GENERAL SUPPLI	500	0	500	233.61	324.49	-58.10	111.6%*	
0902818 0643 7800 SUPPLEMENTARY	322	0	322	.00	.00	321.62	.0%	
0902818 0650 7800 SUPPLIES-TECHN	300	0	300	.00	.00	300.00	.0%	
0902818 0671 7800 ITEMS FOR RESA	2,000	0	2,000	.00	.00	2,000.00	.0%	
0902818 0674 7800 AWARDS	500	0	500	.00	.00	500.00	.0%	
0902818 0894 7800 INSTRUCTIONAL	2,696	0	2,696	.00	.00	2,696.00	.0%	
0902819 0699 7800 BUS USAGE REIM	200	0	200	.00	.00	200.00	.0%	
0902819 0894 7800 INSTRUCTIONAL	300	0	300	134.28	.00	165.72	44.8%	
TOTAL GENERAL ACTIVITY ACCOUNT-DAF	0	0	0	-4,828.05	664.49	4,163.56	100.0%	
TOTAL REVENUES	-7,248	0	-7,248	-5,280.94	.00	-1,966.68		
TOTAL EXPENSES	7,248	0	7,248	452.89	664.49	6,130.24		
GRAND TOTAL	0	0	0	-4,828.05	664.49	4,163.56	100.0%	

** END OF REPORT - Generated by Linzi Said **