



Kenton County School District | *It's about ALL kids.*

# Issue Paper

**DATE:**

10/15/24

**AGENDA ITEM (ACTION ITEM):**

**Consider/Approve Community Use Facility contract with Sara Piepho/Piepho Enterprise for use of the Ryland Elementary gymnasium on various days during non-school hours for the 2024-25 school year.**

**APPLICABLE BOARD POLICY:**

**05.3 Community Use of Facility**

**HISTORY/BACKGROUND:**

**The Piepho Enterprise is a local AAU basketball organization that is requesting to practice at Ryland Elementary School.**

**FISCAL/BUDGETARY IMPACT:**

**None**

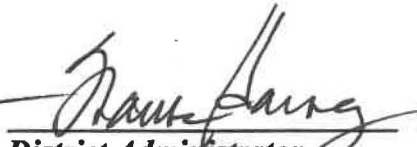
**RECOMMENDATION:**

**Approve Community Use Facility contract with Sara Piepho/Piepho Enterprise for use of the Ryland Elementary gymnasium on various dates during non-school hours during 2024-25 school year.**

**CONTACT PERSON:**

**Matt Wilhoite**

  
Principal/Administrator

  
District Administrator

  
Superintendent

*Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.  
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.*

**Facility Use Contract**

This agreement made by and between the Kenton County Board of Education, the school principal, and the Superintendent/designee authorized so to act by direction of the Board of Education and Sara Piepho hereinafter referred to as "user" of the school facilities hereinafter described. The user is a: (Check One): ☐ profit organization ☒ non-profit organization/FEIN # 463398771

Category of user (1-5) 3 (Final determination of category is made by Superintendent/designee).

**WITNESSETH:**

The school principal does hereby agree to permit user to utilize certain school facilities more particularly described as follows: Gymnasium on Tuesdays & Thursdays

at the following times and dates: During 2024-25 school year subject to the following terms and conditions:

1. School facilities shall not be utilized by any outside group prior to ninety (90) minutes after the end of the school day at this campus.
2. The school property identified above may be utilized by the user as a permittee at will on the condition that all terms and conditions as hereinafter set out are complied with and any other terms and conditions specified by the Principal. Any violation of such terms and conditions may result in immediate termination of the Use Agreement and/or liability of the user. The utilization of the premises by the user is a privilege extended to the user by the Board of Education and said use does not constitute a property right nor shall it be deemed a lease or renewable beyond the specified period without the written consent of the Principal.
3. The use of these school facilities shall be in compliance with all laws and regulations and the terms and conditions of Kenton County Board of Education policies, specifically including Board Policy 05.3, the terms of which are incorporated herein by reference.
4. The reserved time/date for use by user may be cancelled or preempted by Principal or Superintendent / designee and permissions for use may be terminated without cause by notice from Principal or designee.
5. Approved users are responsible for the conduct and safety of their participants, guests, coaches, officials, and spectators. Automated External Defibrillators (AED) accessibility is not the responsibility of the KCSD facility.
6. There shall be no transfer or assignment of this agreement, nor any profit making or commercial venture subject to this use.
7. Approved users are responsible for the observance of county and state fire and safety regulations at all times. Corridors, exits, and stairways shall be kept free of obstructions. Members of an audience or spectators must never stand or sit to block exits, aisle ways, or stairways. Facility capacities as determined by the Fire Marshall shall be observed.

**Facility Use Contract**

Name of School: Ryland Heights Piepho Enterprise  
Name of Renting Organization "User"  
Sara Piepho  
Name of "User" Representative (Print)  
10641 Trevor Dr  
Address  
Aurora IN 47001  
City State Zip  
(513) 578-5703  
Phone Number  
spiepho13@gmail.com  
E-Mail Address

If responsible individual is other than then the "User" whose signature appears on this page below, please identify that individual. Responsible individual will be in attendance during entire use of facility.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
E-Mail Address

IN WITNESS WHEREOF the Principal and the Superintendent/designee for and on behalf of the Board of Education and the user hereunto set their hands this 4<sup>th</sup> day of November, 2024. Contracts for recurring events expire on June 30th of the school year.

Sara Piepho  
Signature of "User" Representative

[Signature]  
Principal

\_\_\_\_\_  
Superintendent/designee

Review/Revised: 7/11/2022

## insert facility.rpt