



# AIA Document G731™ – 2019

## Change Order, Construction Manager as Adviser Edition

**PROJECT: (name and address)**

Christian County High School  
5185 Fort Campbell Blvd Hopkinsville,  
KY 42240

**OWNER: (name and address)**

Christian County Board of Education  
200 Glass Avenue  
Hopkinsville, KY 42240

**CONTRACTOR: (name and address)**

Kalkreuth Roofing & Sheet Metal Inc.  
2131 Capstone Drive  
Lexington, KY 40511

**CONTRACT INFORMATION:**

Contract For: BP 074-02 - Roof  
System & Wall Panels  
Date: September 08, 2023

**ARCHITECT: (name and address)**

Hafer PSC  
21 Southeast Third St, Ste 800  
Evansville, IN 47708

**CHANGE ORDER INFORMATION:**

Change Order Number: 48  
Date: October 14, 2024

**CONSTRUCTION MANAGER: (name and address)**

Alliance Corporation  
116 E. College Street  
Glasgow, KY 42141

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Add vapor barrier to concrete roof deck at area C.

The original Contract Sum was	\$	4,528,590.00
Net change by previously authorized Change Orders	\$	6,054.42
The Contract Sum prior to this Change Order was	\$	4,534,644.42
The Contract Sum will be increased by this Change Order in the amount of	\$	22,867.92
The new Contract Sum including this Change Order will be	\$	4,557,512.34

The Contract Time will be unchanged by Zero (0) days.  
The Contractor's Work shall be substantially complete on

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.**

Hafer PSC

ARCHITECT (Firm name)

SIGNATURE

Eric Rang, AIA, Senior Associate

PRINTED NAME AND TITLE

DATE:

Kalkreuth Roofing & Sheet Metal Inc.

CONTRACTOR (Firm name)

SIGNATURE

Joe Minor

PRINTED NAME AND TITLE

DATE:

Alliance Corporation

CONSTRUCTION MANAGER (Firm name)

SIGNATURE

Kevin Hitchel, Sr. Project Manager

PRINTED NAME AND TITLE

DATE:

Christian County Board of Education

OWNER (Firm name)

SIGNATURE

Christopher Bentzel, Superintendent

PRINTED NAME AND TITLE

DATE:



# PROPOSED CHANGE ORDER

**PROJECT** Christian County High School

**CONTRACTOR/SUPPLIER** Kalkreuth Roofing

**BID PACKAGE** 074

DETAIL ITEM		AMOUNT
LABOR	\$	4,028.29
MATERIALS	\$	15,466.95
PROFIT & OVERHEAD	\$	2,924.29
BOND INSURANCE	\$	448.39
<b>COST BREAKDOWN TOTAL</b>	<b>\$</b>	<b>22,867.92</b>

**DESCRIPTION**

Add vapor barrier to concrete roof deck at Area C.

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**PR #** N/A (ATTACH PR)

**CHANGE ORDER INITIATED BY:**

- ARCHITECT/ENGINEER
- OWNER
- CONTRACTOR
- CM
- CODE OFFICIAL
- OTHER \_\_\_\_\_

**PLEASE INCLUDE THIS FORM WITH EVERY  
CHANGE ORDER.**

# Change Order Request



C.O.R. # H3-7057-0002

G.C. #

Date: 09/20/2024

**Project Name:** H3-7057 Hopkinsville Christian Co Academy

**Project #:** H3-7057

**To:** Alliance Corporation- Glasgow  
**Attn:** Kevin Hitchel  
116 East College Street  
  
Glasgow, KY 42141

**From:** Kalkreuth Roofing & Sheet Metal, Inc  
Joe Minor  
2131 Capstone Drive  
Lexington, KY 40511

**Phone:**                      **Fax:**

**Phone:** (859) 231-7663    **Fax:** (859) 231-7669

We hereby propose to make the following changes:

Add vapor barrier at concrete deck

**Change Order Price**                      \$22,867.92

This price is good for 5 days. If conditions change, this price is void.

We are requesting a time extension of 5 days in conjunction with this change.

Joe Minor                                      9/20/2024  
\_\_\_\_\_  
Author    Date Sent

Accepted

This Change Order specifically excludes all escalation of prices of material, equipment or energy experienced by Contractor from the date of this change order until the execution of the needed material, equipment or energy associated with this particular increased scope of Work. The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date of Acceptance

# Change Order Request



C.O.R. # H3-7057-0002

G.C. #

Date: 09/20/2024

Project Name: H3-7057 Hopkinsville Christian Co Academy

Project #: H3-7057

## Labor

Labor Type	Man Hrs	\$/Hr	Burden	Fringe	TotalTax	Sub Total	Markup		Total Labor
							%	Amount	
Roofing labor	40.00	\$87.54	\$0.00	\$0.00	\$0.00	\$3,501.60	0.00%	\$0.00	\$3,501.60
Delivery driver	8.00	\$45.00	\$0.00	\$0.00	\$0.00	\$360.00	0.00%	\$0.00	\$360.00
Project Manager	2.00	\$72.55	\$0.00	\$0.00	\$0.00	\$145.10	0.00%	\$0.00	\$145.10
Admin Assistant	0.50	\$43.18	\$0.00	\$0.00	\$0.00	\$21.59	0.00%	\$0.00	\$21.59
Sub Total						<b>\$0.00</b>	<b>\$4,028.29</b>	<b>\$0.00</b>	<b>\$4,028.29</b>
Grand Total						<b>\$0.00</b>	<b>\$4,028.29</b>	<b>\$0.00</b>	<b>\$4,028.29</b>

## Materials

Materials	Quantity	Cost	TotalTax	Sub Total	Markup		Total Materials
					%	Amount	
Vapor barrier	30.00	\$299.00	\$538.20	\$9,508.20	0.00%	\$0.00	\$9,508.20
Vapor barrier primer	16.00	\$309.36	\$296.99	\$5,246.75	0.00%	\$0.00	\$5,246.75
Misc materials	1.00	\$200.00	\$12.00	\$212.00	0.00%	\$0.00	\$212.00
Sub Total				<b>\$847.19</b>	<b>\$14,966.95</b>	<b>\$0.00</b>	<b>\$14,966.95</b>
Grand Total				<b>\$847.19</b>	<b>\$14,966.95</b>	<b>\$0.00</b>	<b>\$14,966.95</b>

## LumpSum

Description	Unit Type	Quantity	Cost	TotalTax	Sub Total	Markup		Total
						%	Amount	
freight		1.00	\$500.00	\$0.00	\$500.00	0.00%	\$0.00	\$500.00
Sub Total				<b>\$0.00</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	
Grand Total				<b>\$0.00</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	
<b>Total</b>								<b>\$19,495.24</b>
<b>Overhead</b>								<b>\$2,924.29</b>
<b>Bond</b>								<b>\$448.39</b>
<b>Total</b>								<b>\$22,867.92</b>

# FACPAC Contract Change Order Supplemental Information Form (Ref# 60990)

Form Status: Saved

Tier 1 Project: Consolidated High School

BG Number: 22-104

Status: Active

District: Christian County (HB678) (115)

Phase: Project Initiation (View Checklist)

Contract: kalkreuth Roofing and Sheet Metal, Inc. , 0074, Roofing

Type: CM Bid Package

Proposed

Change Order Number	2
Time Extension Required	No
Date Of Change Order	10/14/2024
Change Order Amount To Date	Increase

## Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$6,320,436.60
Net Approved COs	\$365,699.78
Remaining After Approved COs	\$5,954,736.82
Net All COs	\$380,701.00
Remaining After All COs	\$5,939,735.60

This Requested Change Order Amount \$22,867.92

+/-

Change In A/E Fee This Change Order

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency \$5,939,735.60

Balance

Contract Change Requested By Contractor

Contract Change Reason Code Expansion of Scope

Change Order Description And Justification

Add vapor barrier to concrete roof deck at area C.

Cost Benefit To Owner

The cost of this change order has been reviewed and determined to be reasonable.

Contract unit prices have been utilized No  
to support the cost associated with this  
change order.

## Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

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<b>Detail Item</b>	<b>Amount</b>	<b>Percent of Total</b>
Labor	\$4,028.29	17.62%
Materials	\$15,466.95	67.64%
Profit and Overhead	\$2,924.29	12.79%
Bond Insurance	\$448.39	1.96%
<b>Cost Breakdown Total:</b>	<b>\$22,867.92</b>	

Cost for this Change Order supported by an alternate bid or competitive price quote

Explain Why

Executed contract with contractor.

# Change Order Supplemental Information Form Signature Page (Online Form Ref# 60990)

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Architect

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Date

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Construction Manager

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Date

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Finance Officer

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Date

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Local Board of Education Designee

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Date