



# AIA Document G731™ – 2019

## Change Order, Construction Manager as Adviser Edition

**PROJECT: (name and address)**

Christian County High School  
5185 Fort Campbell Blvd Hopkinsville,  
KY 42240

**OWNER: (name and address)**

Christian County Board of Education  
200 Glass Avenue  
Hopkinsville, KY 42240

**CONTRACTOR: (name and address)**

US Specialties  
2205 River Road  
Louisville, KY 40206

**CONTRACT INFORMATION:**

Contract For: BP 030-04 (PO) -  
General Trades  
Date: September 08, 2023

**ARCHITECT: (name and address)**

Hafer PSC  
21 Southeast Third St, Ste 800  
Evansville, IN 47708

**CHANGE ORDER INFORMATION:**

Change Order Number: 038  
Date: October 14, 2024

**CONSTRUCTION MANAGER: (name and address)**

Alliance Corporation  
116 E. College Street  
Glasgow, KY 42141

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Delete operable partition per PR #20, area C 2nd floor redesign (Deduct PO).

The original Contract Sum was	\$	96,514.00
Net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	96,514.00
The Contract Sum will be decreased by this Change Order in the amount of	\$	5,250.00
The new Contract Sum including this Change Order will be	\$	91,264.00

The Contract Time will be unchanged by Zero (0) days.  
The Contractor's Work shall be substantially complete on

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONSTRUCTION MANAGER, CONTRACTOR, AND OWNER.**

Hafer PSC  
\_\_\_\_\_  
**ARCHITECT (Firm name)**

Alliance Corporation  
\_\_\_\_\_  
**CONSTRUCTION MANAGER (Firm name)**

**SIGNATURE**  
Eric Rang, AIA, Senior Associate  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**

**SIGNATURE**  
Kevin Hitchel, Sr. Project Manager  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**

**DATE:**  
\_\_\_\_\_

**DATE:**  
\_\_\_\_\_

US Specialties  
\_\_\_\_\_  
**CONTRACTOR (Firm name)**

Christian County Board of Education  
\_\_\_\_\_  
**OWNER (Firm name)**

**SIGNATURE**  
Andrew Booker  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**

**SIGNATURE**  
Christopher Bentzel, Superintendent  
\_\_\_\_\_  
**PRINTED NAME AND TITLE**

**DATE:**  
\_\_\_\_\_

**DATE:**  
\_\_\_\_\_



# PROPOSED CHANGE ORDER

**PROJECT** Christian County High School

**CONTRACTOR/SUPPLIER** A&K Construction/US Specialties

**BID PACKAGE** 030

<b>DETAIL ITEM</b>	<b>AMOUNT</b>
<i>LABOR</i>	\$ (1,250.00)
<i>MATERIALS</i>	\$ (4,000.00)
<i>PROFIT &amp; OVERHEAD</i>	
<i>BOND INSURANCE</i>	
<b><i>COST BREAKDOWN TOTAL</i></b>	<b>\$ (5,250.00)</b>

**DESCRIPTION**

Delete Operable Partition per PR #20, Area C 2nd Floor Redesign. (Deduct DPO)

**PR #** 20 (ATTACH PR)

**CHANGE ORDER INITIATED BY:**

- ARCHITECT/ENGINEER
- X   OWNER
- CONTRACTOR
- CM
- CODE OFFICIAL
- OTHER \_\_\_\_\_

**PLEASE INCLUDE THIS FORM WITH EVERY  
CHANGE ORDER.**

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## PROPOSAL REQUEST

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**Project:** Christian County High School  
5185 Ft. Campbell Blvd  
Hopkinsville, KY 42240

**PR No.:** 019

**Date:** June 28, 2024

**Owner:** Christian County Public Schools  
222 Glass Ave  
Hopkinsville, KY 42240

**Project Number:** 2106-204

**Contract for:**

**To:** Kevin Hitchell  
Alliance Corporation  
116 E. College Steet  
Glasgow, KY 42141

**RE:** **Area C Second Floor**

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Please submit an itemized quotation for changes in the Contract Sum and/or Time incidental to proposed modifications to the Contract Documents described herein.  
THIS IS NOT A CHANGE ORDER NOR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED HEREIN.

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**Description:**

**Delete ROTC Suite buildout as originally shown in the bid documents. Provide a large wresting room, office and storage room as shown in the attached revised sheets.**

**Attachments:** Revised Drawings A1.2, A1.2C, A2.2C, A7.2, A9.3, A11.6, A11.9, ID4.1, ID4.2, M1.2C, M2.1C, M2.2C, E1.12, E2.2C, E3.1, E3.1C, E3.2C, E4.2C, E6.3

**By:** Eric Rang

**CC:**

























**PLAN NOTES:**  
 (1) REFER TO SHEET M1.1C FOR SUPPLY DUCT DOWN.  
 (2) REFER TO SHEET M1.1C FOR WORK IN THIS AREA.

HOPKINSVILLE - CHRISTIAN  
 COUNTY ACADEMY



CHRISTIAN COUNTY  
 PUBLIC SCHOOLS  
 A Division of the Department of Education

KDE P: 502-25-104  
 606 W. CAMPBELL BLVD  
 HOPKINSVILLE, KY 42240

**HAFER**  
 1111 1st Street,  
 Louisville, KY 40203  
 Phone: 502-426-1111  
 Fax: 502-426-1111  
 www.hafers.com

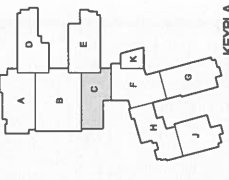
**ALLIANCE**  
 1116 Campbell Ave  
 Hopkinsville, KY 42240  
 Telephone: 502-251-0861

**bell**  
 engineering  
 107 Pines Dale  
 Hopkinsville, KY 42240  
 Telephone: 502-255-6468

**K-S engineering, PLLC**  
 124 Highway Drive  
 Campbell, TN 37041  
 Telephone: 615-471-6466

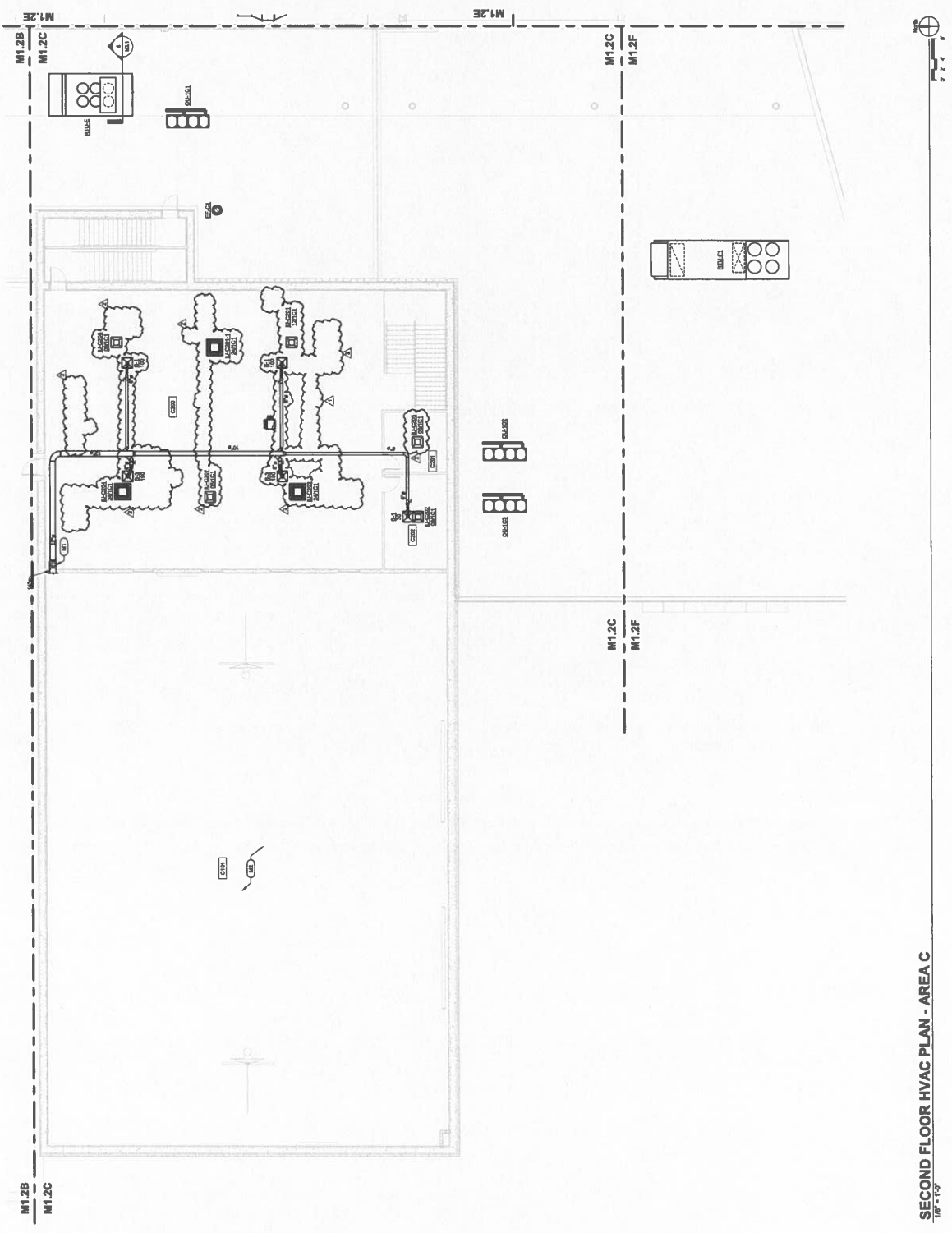
**WBW**  
 800 Campbell Ave  
 Hopkinsville, KY 42240  
 Telephone: 502-255-2222

**GT**  
 437 Phipps and Equipment Co.  
 1000 Campbell Ave  
 Hopkinsville, KY 42240  
 Telephone: 502-251-0861



Revisions	Date	By
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Designed By: JSP  
 Drawn By: JSP  
 Checked By: JSP  
 Title: SECOND FLOOR HVAC PLAN - AREA C  
 Project No: 2106-204  
 Date: May, 20  
 Drawing No: M1.2C



SECOND FLOOR HVAC PLAN - AREA C  
 1/8" = 1'-0"

Project No: 2106-204  
 Date: May, 20  
 Drawing No: M1.2C



**PLAN NOTES:**  
 (1) UP CORRIDOR DOWN  
 (2) ENTRANCE (ARROWS) DOWN

HOPKINSVILLE CHRISTIAN  
 COUNTY ACADEMY



CHRISTIAN COUNTY  
 PUBLIC SCHOOLS

MOE # 100 20-104  
 6146 FT CAMPBELL BLVD  
 HOPKINSVILLE KY 42404

**HAFER**  
 1111 Park Street  
 Hopkinsville, KY 42404  
 Phone: 502-233-1212  
 Fax: 502-233-1212

**ALLIANCE**  
 118 E. Campbell Street  
 Hopkinsville, KY 42404  
 Phone: 502-233-4800

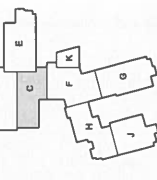
**bell**  
 127 Forest Drive  
 Hopkinsville, KY 42404  
 Phone: 502-233-4800

**K-S Engineering PLLC**  
 124 Edgewood Drive  
 Hopkinsville, KY 42404  
 Phone: 502-233-4800

**WBW**  
 1000 Commerce Center  
 Hopkinsville, KY 42404  
 Phone: 502-233-4800

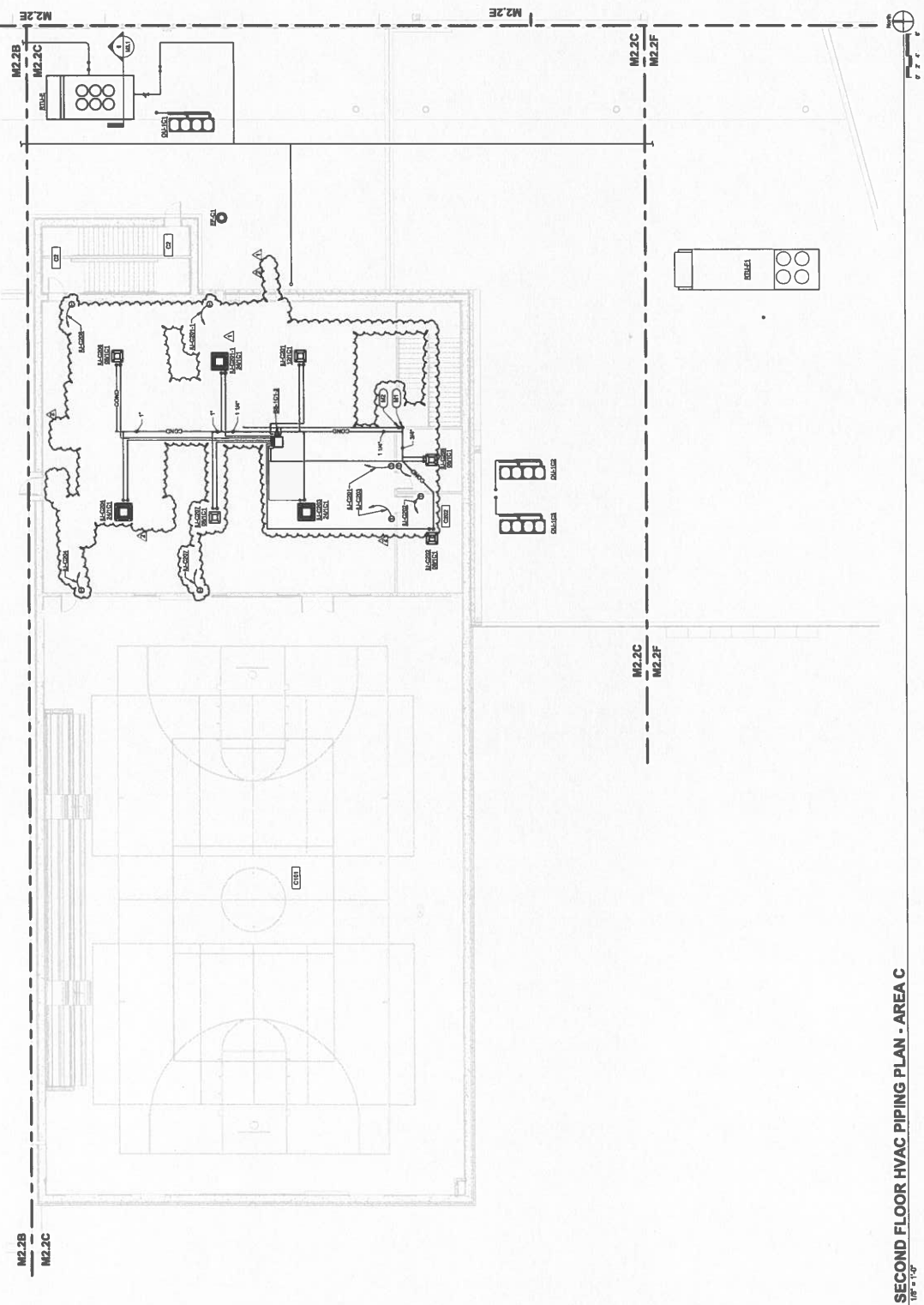
**GT**  
 437 Fringe and Equipment Co.  
 Hopkinsville, KY 42404  
 Phone: 502-233-4800

**KEYPLA**



NO.	DATE	DESCRIPTION
1	05/20/20	ISSUED FOR PERMIT
2	05/20/20	ISSUED FOR PERMIT
3	05/20/20	ISSUED FOR PERMIT
4	05/20/20	ISSUED FOR PERMIT
5	05/20/20	ISSUED FOR PERMIT
6	05/20/20	ISSUED FOR PERMIT
7	05/20/20	ISSUED FOR PERMIT
8	05/20/20	ISSUED FOR PERMIT
9	05/20/20	ISSUED FOR PERMIT
10	05/20/20	ISSUED FOR PERMIT

Architect's Project No: 21106-204  
 Date: May, 20  
 Drawing No: M2.2C



SECOND FLOOR HVAC PIPING PLAN - AREA C  
 1/8" = 1'-0"

M2.2C



















**Christian County High School  
PROPOSAL REQUEST PRICING SHEET  
ALLIANCE JOB #22-033**

PROPOSED CHANGE REQUEST NO. PR-19 DATE 7/22/2024

DESCRIPTION Area C 2nd Floor Redesign

CONTRACTOR A&K Construction BID PKG. 30

WORK DESCRIPTION Delete Operable Partition in ROTC Room C204

**A. UNIT PRICING FROM FORM OF PROPOSAL**

1. UNIT PRICING	<u>                    </u>	QTY.	<u>                    </u>	U.P.	<u>                    </u>	\$ <u>          -          </u>	TOTAL COST
2. UNIT PRICING	<u>                    </u>	QTY.	<u>                    </u>	U.P.	<u>                    </u>	\$ <u>          -          </u>	TOTAL COST
3. UNIT PRICING	<u>                    </u>	QTY.	<u>                    </u>	U.P.	<u>                    </u>	\$ <u>          -          </u>	TOTAL COST

**B. MATERIAL**

1. <u>DPO Deduct</u>	ITEM	<u>                    </u>	<u>-1</u> LS	<u>                    </u>	\$ <u>4,000.00</u>	UNIT	\$ <u>(4,000.00)</u>
2. <u>                    </u>	ITEM	<u>                    </u>	<u>                    </u>	QTY.	<u>                    </u>	UNIT	\$ <u>          -          </u>
3. <u>                    </u>	ITEM	<u>                    </u>	<u>                    </u>	QTY.	<u>                    </u>	UNIT	\$ <u>          -          </u>

**MATERIAL TOTAL** \$ (4,000.00)

**LABOR**

1. <u>Deduct Install</u>	HOURS @	<u>                    </u>	\$ <u>1,250.00</u>	<u>                    </u>	\$/HR	\$ <u>(1,250.00)</u>
2. <u>                    </u>	HOURS @	<u>                    </u>	<u>                    </u>	<u>                    </u>	\$/HR	\$ <u>          -          </u>
3. <u>                    </u>	HOURS @	<u>                    </u>	<u>                    </u>	<u>                    </u>	\$/HR	\$ <u>          -          </u>

**LABOR TOTAL** \$ (1,250.00)

**EQUIPMENT**

**EQUIPMENT TOTAL** \$           -          

MATERIAL, LABOR & EQUIPMENT SUBTOTAL	\$ <u>(5,250.00)</u>
15% OVERHEAD/PROFIT MARK-UP	\$ <u>          -          </u>
DEDUCT DPO (DIRECT PURCHASE ORDER) MATERIAL	\$ <u>          -          </u>
TOTAL ADD/DEDUCT	\$ <u>(5,250.00)</u>

**NOTE: CONTRACTORS ARE TO USE UNIT PRICES WHERE APPLICABLE.**

# FACPAC Purchase Order Form (Ref# 52482)

Form Status: Saved

Tier 1 Project: Consolidated High School

BG Number: 22-104

Status: Active

District: Christian County (HB678)

Phase: Project Initiation (View Checklist)

Contract: A&K Construction, Inc. , 0030, General Trades

Type: CM Bid Package

Proposed

District PO Number 5  
 Ky Sales Tax Exempt Number B-567  
 Date of Order 9/8/2023  
 Specification Section  
 Material Description / Category Folding Panel Partitions  
 Requested By A & K Construction  
 Vendor Name US Specialties  
 Vendor Address  
 2205 River Road  
 Louisville KY 40206

Vendor Phone 502.587.9000  
 Vendor Email abooker@usspecialties.com  
 Bill To Christian County Board of Education  
 Bill To Address  
 c/o A&K Construction  
 100 Calloway Court, Paducah, KY 42001

Ship To Hopkinsville-Christian County Academy Jobsite  
 Ship To Address  
 5185 Ft. Campbell Boulevard  
 Hopkinsville, KY 42240

Attention Of A & K Construction

## Contacts

The following project contacts must be notified 48 hours in advance of delivery to jobsite.

Contact Name	Contact Phone
Zach Witbart 270.217.9171	Kevin Hitchell 270.404.0687

## Materials

Furnish the necessary materials to complete the following bid package(s) / specification section(s) in its entirety. All materials shall be in accordance with the requirements of the Contract.

Item Description	Item Number	Quantity	Unit Price	Total
Folding Panel Partitions		1	\$96,514.00	\$96,514.00
Purchase Order Total:				\$96,514.00

## Authorization

Owner Authorization Date  
 Vendor Authorization Date



**Purchase Order Signature Page (Online Form Ref# 52482)**

*U.S. SPECIALTIES HOLDING COMPANY*

Vendor

*10/6/23*

Date

*Paul Biber, President*

Owner

*10/6/23*

Date

**Terms and Conditions**

1. Drawings, catalogs, cut sheets, or samples shall be submitted for approval.
2. All invoices shall be sent to the contractor/subcontractor designated on the purchase order for approval. No invoices shall be sent directly to the Board of Education (Owner) for payment.
3. All invoices shall reference the purchase order number.
4. No change in, modification of, or revision of this order shall be valid unless in writing and signed by the Owner.
5. Vendor agrees to observe and comply with all applicable federal, state and locals laws, rules, ordinances and regulations in performance of this order.
6. Vendor shall not assign this order or any right hereunder without first having obtained the written consent of the Owner.
7. Deliveries are to be made in accordance with the Owner's schedule, as directed by the General Contractor (GC), Construction Manager (CM) or Qualified Provider (QP).
8. The Owner may cancel this purchase order in whole or in part in the event that the vendor fails or refuses to deliver any of the items purchased, within the time provided, or otherwise violates any of the conditions of this purchase order, or if it becomes evident that the vendor is not providing materials in accordance with the specifications or with such diligence as to permit delivery on or before the delivery date.
9. The vendor agrees to deliver the items to the supplied hereunder free and clear of all liens, encumbrances and claims.
10. If any of the goods covered under this purchase order are found to be defective in material or workmanship, or otherwise not in conformity with the requirements of this order, the Owner, in addition to the other rights which it may have under warranty or otherwise, shall have the right to reject the same or require that such articles or materials be corrected or replaced promptly with satisfactory materials or workmanship.
11. By acknowledging receipt of this order, by performing the designated work or any portion thereof, or by shipping the designated goods, the vendor agrees to the terms and conditions outlined.
12. This purchase order shall be governed in all respects by the laws of the Commonwealth of Kentucky.
13. In the event the quantities of materials supplied via this purchase order are insufficient to complete the work, the GC, CM or QP shall, at no expense to the Owner, provide such materials as necessary to complete the work.
14. In the event that at the completion of the work the vendor has not submitted invoices totaling the value of this purchase order, this purchase order shall be considered complete and closed.

# FACPAC PO Change Order Supplemental Information Form (Ref# 60980)

Form Status: Saved

Tier 1 Project: Consolidated High School

BG Number: 22-104

Status: Active

District: Christian County (HB678) (115)

Phase: Project Initiation (View Checklist)

Contract: A&K Construction, Inc. , 0030, General Trades

Type: CM Bid Package

Proposed

Purchase Order Number: 5

Vendor Name: US Specialties

Change Order Number	1
Time Extension Required	No
Date Of Change Order	10/14/2024
Change Order Amount To Date	Decrease

## Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$6,320,436.60
Net Approved COs	\$365,699.78
Remaining After Approved COs	\$5,954,736.82
Net All COs	\$390,915.09
Remaining After All COs	\$5,929,521.51

This Requested Change Order Amount (\$5,250.00)

+/-

Change In A/E Fee This Change Order

+/-

Change In CM Fee This Change Order \$0.00

+/-

Remaining Construction Contingency \$5,929,521.51

Balance

Contract Change Requested By Local Board of Education

Contract Change Reason Code Reduction of Scope

Change Order Description And Justification

Delete operable partition per PR #20, area C 2nd floor redesign (Deduct PO).

Cost Benefit To Owner

This will result in a cost savings to the owner.

Contract unit prices have been utilized No to support the cost associated with this change order.

### Detailed Cost Breakdown

Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

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<b>Detail Item</b>	<b>Amount</b>	<b>Percent of Total</b>
Labor	(\$1,250.00)	23.81%
Materials	(\$4,000.00)	76.19%
Profit and Overhead		0.00%
Bond Insurance		0.00%
<b>Cost Breakdown Total:</b>	<b>\$-5,250.00</b>	

Cost for this Change Order supported No by an alternate bid or competitive price quote

Explain Why

Executed purchase order with supplier.

# Change Order Supplemental Information Form Signature Page (Online Form Ref# 60980)

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Architect

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Date

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Construction Manager

---

Date

---

Finance Officer

---

Date

---

Local Board of Education Designee

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Date