

AMH 9/6/24

**Institutional Education Program Agreement  
By and Between  
Jefferson County Public Schools and the University of Louisville**

This Institutional Education Program Agreement ("Agreement") is entered into this 16<sup>th</sup> day of October 2024 ("Effective Date") by and between Jefferson County Public Schools, on behalf of all high schools with Pre-nursing Pathways or Academies and the University of Louisville, on behalf of its School of Nursing ("UofL").

**RECITALS**

**WHEREAS**, UofL and JCPS Pre-nursing Pathways and Academies desire to enhance their collaboration by establishing an opportunity for the direct admission of high school students into the UofL Bachelor of Science in Nursing ("BSN") Program.

**NOW, THEREFORE**, in consideration of the mutual promises set forth in this Agreement, the parties agree as follows.

**AGREEMENT**

**I. Purpose.**

The purpose of this Agreement is for UofL and JCPS high schools to enhance their community engagement collaborative by establishing a program that allows qualified students of in Pre-nursing Pathways and Academies who enroll in the UofL School of Nursing to receive direct admission to the BSN Program upper division (years 3 and 4).

**II. Each High School's Responsibilities.**

1. Collaborate with the University to promote this direct admission program for eligible students;
2. Identify and guide eligible students, as defined herein, through application process;
3. Compose letters of recommendation for eligible students; and
4. Take such other action as UofL may reasonably request to effectively operate and maintain the program.

**III. UofL's Responsibilities.**

1. Collaborate with high schools to promote this direct admission program for eligible students;
2. Admit up to one (1) eligible student from each high school with a Pre-nursing Pathway or Academy to the upper division program at the appropriate time;
3. Assist admitted students in academic guidance to satisfy and maintain eligibility throughout the
4. program; and
5. Take such other action as high schools may reasonably request to effectively operate and maintain the program.
6. Application materials will be reviewed by the UofL School of Nursing Admissions Committee. Members of this committee will select and notify the recipient students. Any open spaces not filled by designated schools will be made available for applicants from other schools' Pre-nursing Pathways/Academies.

**IV. Student Eligibility.**

A student of a JCPS high school is eligible for consideration for direct admission pursuant to this Agreement as follows:

1. Adhere to the following admissions requirements by providing the following:
  - a. ACT 22 composite; ACT/Math 22 or Accuplacer 250 QRAS/244 Reading;
  - b. High school cumulative grade point average (GPA) of 3.0 or higher;
  - c. Essay describing interest in a nursing career (maximum 500 words);
  - d. Letter of recommendation from one pre-nursing faculty;
  - e. UofL School of Nursing Direct Admission application submitted by **November 15<sup>th</sup>** of the student's senior year of high school.
  
2. Continuation in the Program is contingent on the following:
  - a. Adherence to specific fall semester upper division start date (2-year progression);
  - b. Maintenance of a minimum cumulative GPA of 2.8, and a nursing program GPA of 3.0 each semester of enrollment in lower division;
  - c. No repeats are allowed of the following required science or nursing courses:
    - i. BIO 102
    - ii. CHEM 105
    - iii. BIO 260
    - iv. BIO 261
    - v. BIO 262
    - vi. BIO 257
    - vii. BIO 258
    - viii. NURS 338
    - ix. NURS 395
  - d. Compliance with all applicable UofL policies and procedures.

#### **V. Term.**

This Agreement shall commence on **October 16, 2024** hereof and shall continue in full force and effect for a term of five (5 years). Either party may terminate this Agreement, with or without cause, by providing the non-terminating party with thirty (30) days prior written notice. Notwithstanding the foregoing, any student who has been admitted to the program as of the date of the termination may complete his or her matriculation in accordance with the terms and conditions contained herein.

#### **VI. Financial Aid.**

A student admitted to the program may be eligible for financial aid, through scholarship or other means. UofL will inform students of financial aid opportunities, in accordance with applicable University policy.

#### **VII. Confidentiality.**

The parties agree to maintain the confidentiality of student educational records and personal information in accordance with and pursuant to the Federal Educational Rights and Privacy Act (FERPA) and other applicable state and federal laws.

#### **VIII. Equal Opportunity.**

The parties agree that each shall provide equality of educational opportunity for all persons regardless of race, sex, age, color, national origin, ethnicity, creed, religion, diversity of thoughts, disability, genetic information, sexual orientation, gender, gender identity and expression, marital status, pregnancy or veteran status - except where sex, age or ability represent bona fide educational qualifications or where marital or veteran status are statutorily defined eligibility criteria for Federal or State benefit programs.

**IX. Marketing.**

To promote the program, the parties may use the names, marks and/or logos of each with prior written approval, which shall be given on behalf of UofL by its Office of Communications and Marketing, and on behalf of JCPS by its Chief of Communications and Community Relations. Upon termination or expiration of this Agreement, each party shall cease use of the others' names, marks and/or logos immediately.

**X. Notices.**

Any notices required or permitted to be *given* per this Agreement must be (i) given in writing, and (ii) personally delivered or mailed, by prepaid, certified mail or overnight courier, or transmitted by electronic mail transmission, to the party to whom such notice is directed, to the mailing address, facsimile or electronic mail address of such party as follows:

To University:	University of Louisville School of Nursing 555 South Floyd Street Louisville, KY 40241
with a copy to:	University of Louisville 323 E. Chestnut Street Louisville, Kentucky 40202 Attn: HSC Contracts tina.hembree@louisville.edu
To JCPS High Schools	<b><u>Butler Traditional High School</u></b> 2222 Crums Lane Louisville, KY 40216 Attn: Principal william.allen@jefferson.kyschools.us
	<b><u>Central High Magnet Career Academy</u></b> 1130 W Chestnut Street Louisville, KY 40203 Attn: Principal tamela.compton@jefferson.kyschools.us
	<b><u>Doss High School</u></b> 7601 St. Andrews Church Road Louisville, KY 40214 Attn: Principal julie.chancellor@jefferson.kyschools.us

**Marion C. Moore High School**

6415 Outer Loop  
Louisville, KY 40228  
Attn: Principal  
jason.detre@jefferson.kyschools.us

**Pleasure Ridge Park High School**

5901 Greenwood Road  
Louisville, KY 40258  
Attn: Principal  
sheri.duff@jefferson.kyschools.us

**Seneca High School**

3510 Goldsmith Lane  
Louisville, Kentucky 40220  
Attn: Principal  
michael.guy@jefferson.kyschools.us

**Valley High School**

10200 Dixie Hwy  
Louisville, KY 40272  
Attn: Principal  
jennie.currin@jefferson.kyschools.us

**Waggener High School**

330 S Hubbards Ln  
St Matthews, KY 40207  
Attn: Principal  
sarah.hitchings@jefferson.kyschools.us

with a copy to:

JCPS General Counsel  
VanHoose Education Center  
3332 Newburg Road  
Louisville, KY 40218

Any such notice shall be deemed to have been given on the day it is deposited in the United States mail, or on the day such notice is sent electronically, as the case may be.

**XI. Miscellaneous.**

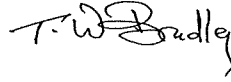
- a. The relationship established under this Agreement shall be that of an independent contractor and neither party shall be, nor hold itself out to the public as being, an employee, agent, joint venturer or partner of the other.
- b. Neither party shall have authority to contract for or bind the other in any manner.

- c. This Agreement contains the entire and complete understanding of the parties as to its subject matter and supersedes any and all prior or contemporaneous understandings, agreements, discussions or offers, whether written or oral.
- d. This Agreement may not be modified, altered, or amended except in a writing signed by both parties.
- e. Any provision of this Agreement which is found to be illegal or invalid shall be severed and removed from this Agreement and shall not affect the legality or validity of the remaining provisions.
- f. This Agreement shall be governed and construed according to the laws of the Commonwealth of Kentucky.

[Signatures appear on next page.]

**IN WITNESS WHEREOF, the parties have executed this Institutional Education Program Agreement as of the date below to be effective as of October 16, 2024.**

**UNIVERSITY OF LOUISVILLE**



By: \_\_\_\_\_

T. Gerard Bradley  
University Provost

October 3, 2024  
Date: \_\_\_\_\_

**Jefferson County Public Schools**

By: \_\_\_\_\_

Marty Pollio  
Superintendent

Date: \_\_\_\_\_