



Fayette County Public Schools

Executive Summary Fayette County Public Schools Board Meeting Agenda Item

MEETING: Regular

DATE: 9/23/2024

TOPIC: Award of Bids/Proposals

PREPARED BY: Rodney Jackson, Exec. Dir. Financial Accounting & Benefits Services
Myron Thompson, Chief Operating Officer

Recommended Action on: 10/28/2024
Action Item for Vote (REGULAR MEETING)

Superintendent Prior Approval: Yes

Recommendation/Motion: Approve the award recommendations for the listed bids, proposals and extensions

Background/Rationale: A summary of bids/proposals submitted through a competitive solicitation to the Purchasing Department for approval

Strategic Priority:

- ☐ Student Achievement ☐ Unity, Belonging & Student Efficacy
- ☐ Highly Effective, Culturally Responsive Workforce
- ☐ Outreach & Engagement ☒ Organizational Health & Effectiveness

Data Considerations: NA

Policy: KRS 45A.365, KRS 45A.370

Fiscal Impact: Included in attachment

Attachments(s): Award of Bids/Proposals

AWARD OF BIDS/PROPOSALS

The following is a summary of bids/proposals submitted from the Purchasing Department for approval.

BIDS/PROPOSALS

BID	MAILING ROSTER	DEPARTMENT	RESPONSE – NUMBER RECEIVED
1. RFP 49-24 Nurse Coverage for Field Trips	1. TSMSSDC 2. Commerce Lexington 3. SBA 4. NAVOBA 5. KYPTAC 6. ORVWBC 7. Vendor Registry	Risk Management, Health and Safety	4
2. RFP 53-24 Reconditioning of Middle School and High School Football Equipment	1. TSMSSDC 2. Commerce Lexington 3. SBA 4. NAVOBA 5. KYPTAC 6. ORVWBC 7. Vendor Registry	Athletics	4

CONTRACT EXTENSIONS	VENDOR	DEPARTMENT	YEAR OF CONTRACT RENEWAL
1. RFP 54-22 Furniture, Installation and Related Services	KPC Architectural Products JW Associates School Outfitters Lakeshore Learning	Logistical Services	2
2. RFP 33-20 Office Relocation Services	Safeway Moving Inc/ Vincent Fister Inc	Logistical Services	4
3. Bid 25-21 Chain Link Fencing	S and T Fencing Inc	Grounds and Custodial Support	3
4. RFP 61-22 Integrated Pest Management	Terminix International	Grounds and Custodial Support	2
5. Bid 41-23 Janitorial Supplies Catalog Contract	Kelsan, Valley Janitor Supply Baumann Paper Company	Grounds and Custodial Support	1

	Hillyard – KY Kenway Distributors Inc.		
6. RFP 64-22 Chemicals and Chemical Dispensers	Baumann Paper Co	Grounds and Custodial Support	2
7. RFP 69-22 School Kitchen Refrigeration Repair Services	Glenns Commercial Service	Child Nutrition	2
8. RFP 54-23 Bus Repair	Paul Miller Collision	Transportation	1

AWARD OF BIDS/PROPOSALS

1. RFP 49-24 – Nursing Services for Field Trips

BACKGROUND AND RATIONALE:

Nurses are needed for school field trips and an RFP was solicited to establish a contract(s) for these services. Due to the volume of nurses needed for field trips it is recommended to award to all responses.

Key to Markings
- Recommended Award
(Multiple Award)

Vendor	References	Service/Availability	Technical	Cost	Total	
Consolidated Medical Staffing	50	250	500	150	950	###
RCM Healthcare	50	200	500	200	950	###
NR Inc	50	250	450	175	925	###
Access Healthcare	50	0	400	125	575	###

Contract Term: November 1, 2024 through October 31, 2025 with optional renewal

PROPOSAL:

Item	Amount (estimated)	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Nursing Services for Field Trips	Anticipated to be over \$30,000.00	General Fund	Recurring	Statutory Requirement

Funding key: 922 – Physical Support Services, 1 – General Fund,
0850 – Other Professional Services MUNIS ORG Code 0011072

STAFF CONTACT: Debbie Boian, Health and Wellness

POLICY REFERENCE: 03.111, 03.211, 03.13251, 03.23251

RECOMMENDATION: A motion is in order to:
“Award the contract for a one-year period to Consolidated Medical Staffing, RCM Healthcare, Access Healthcare and NR Inc.”

THE GENERAL TERMS AND CONDITIONS, THE RFP DOCUMENT, AND A SUCCESSFUL OFFEROR'S RESPONSE CONSTITUTE THE FINAL CONTRACT/AGREEMENT BETWEEN FCPS AND OFFEROR. NO CONTRACT/AGREEMENT TERMS REQUIRED BY BIDDER WILL BE CONSIDERED BY FCPS THAT ARE NOT SUBMITTED WITHIN THE RESPONSE. A SUCCESSFUL OFFEROR UNDERSTANDS AND ACCEPTS THIS AS ESSENTIAL TO THE AWARD OF THE RFP. A SUCCESSFUL OFFEROR WHO SUBMITS ANY SUBSEQUENT DOCUMENT FOR FCPS TO ACCEPT/SIGN UNDERSTANDS AND AGREES THAT THIS WILL NOT BE CONSIDERED OR ACCEPTED BY FCPS.

FOLLOWING THE SUBMISSION OF A RESPONSE AND THE AWARD OF THE RFP SHOULD A SUCCESSFUL OFFEROR TAKE THE POSITION THAT AN ADDITIONAL DOCUMENT WITH ADDITIONAL TERMS IS REQUIRED FOR A SUCCESSFUL OFFEROR TO COMPLY WITH TERMS OF THE RFP, THE RFP AWARD SHALL BE CONSIDERED VOID AND OFFEROR MAY BE DEBARRED FROM FUTURE WORK WITH FCPS.

CERTIFICATE MUST BE EXECUTED BY OFFEROR/ PROPOSING FIRM

In compliance with this Request for Proposals (RFP), in consideration of the detailed description attached hereto and subject to all conditions thereof, the undersigned agrees, if this bid is accepted, to furnish any or all of the items and services upon which prices are quoted in accordance with the specifications listed herein.

Contractor agrees to furnish and deliver all items/services set forth or otherwise identified in document and on any additional sheets subject to the terms and conditions herein.

To be signed by offeror:

Company Name Consolidated Medical Staffing

Name Donna Greer Title VMS Branch Manager

Signature Donna Greer

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

RFP 49-24 Nurse Coverage for Field Trips, Page 2

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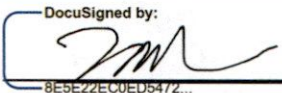
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To be signed by offeror:

Company Name RCM Technologies (USA), Inc., dba RCM Health Care Services

Name Michael Saks Title President - Health Care Services

Signature  8E5E22EC0ED5472...

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

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To be signed by offeror:

Company Name NR Inc.

Name Sherry Weber, RN Title DON

Signature Sherry Weber, RN

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

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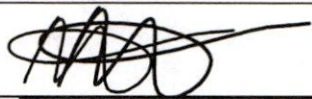
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To be signed by offeror:

Company Name Access Healthcare LLC

Name Mark Aquilino Title Sales & Marketing Executive

Signature 

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

2. RFP 53-24 Reconditioning of Middle School and High School Football Helmets

BACKGROUND AND RATIONALE:

Football Helmets used by Middle Schools and High Schools must be reconditioned and recertified to make sure they meet the strict safety guidelines issued for football equipment. This helps with student safety and liabilities for student injuries that may be caused by faulty equipment. This RFP was issued to determine an approved vendor that has the procedures, insurance and prices to provide the best value to the district to perform these services. There were four responses with Riddell/ All American scoring the highest. The contract includes an option to extend on an annual basis pending Board approval.

Key to Markings ### Awarded Contract

Vendor	Technical	Cost	Total	
Riddell	500	400	900	###
Capitol Varsity Sports Inc	600	273	873	
Schutt Sports LLC	500	308	808	
BSN Sports LLC	400	188	588	

Contract Term: November 1, 2024 and ending October 31, 2025 with optional renewal

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Reconditioning Football Helmets	Last year's Expenditure was approximately \$82,000	Individual School Accounts	Recurring	2024/2025 School Year

Funding Key: Individual School Accounts

STAFF CONTACT: Rob Sayre, Athletics Director

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
"Award the contract to Riddell"

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To be signed by offeror:

Company Name RIDDELL

Name JAMES BRADY Title NATIONAL BID SALES MANAGER

Signature 

Acceptance (to be signed if awarded contract)

Board of Education of Fayette County Kentucky

Dr. Demetrus Liggins, Superintendent

Date

APPROVAL FOR CONTRACT EXTENSIONS

1. RFP 54-22 Furniture, Installation and Related Services

BACKGROUND AND RATIONALE:

Furniture is purchased by individual departments and schools and also by Logistical Services for offices, new schools and renovations. This RFP is used to establish a list of approved vendors that can be utilized for these purchases. Evaluation was based off of a discount off of manufacturer list pricing, cost of the furniture as well as information about the vendor such as location, number of manufacturers available in their catalog, local sales representatives, installation processes, experience working with school districts and the types of furniture offered. The RFP was awarded to the top scores. The RFP includes the option to renew on an annual basis upon Board approval. This would be the second renewal.

Vendors

KPC Architectural Products **WBE**
JW Associates
School Outfitters
Lakeshore Learning Materials

Contract Term: November 1, 2024 through October 31, 2025

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Furniture, Installation and Related Services	Last year's Expenditure was approximately \$1,900,000.00	Individual School Accounts	Recurring	Discount off list price contract to provide furniture, installation and related services to FCPS schools and departments

Funding Key: Individual School Accounts

STAFF CONTACT: Dan Sawyers, Director of Logistical Services

POLICY REFERENCE: KRS 45A.370

RECOMMENDATION: A motion is in order to:
"Extend the current contracts for an additional year with KPC Architectural Products, JW Associates, School Outfitters, and Lakeshore Learning Materials

2. RFP 33-20 Office Relocation Services

BACKGROUND AND RATIONALE:

This RFP was for establishing a contract with a moving company to move furniture that may be needed during renovations or large moves throughout the year. The RFP asked for hourly rates for moving. Safeway Moving Inc/ Vincent Fister Inc was awarded the contract. The RFP includes the option to renew on an annual basis upon Board approval. This would be the third renewal

Vendor

Safeway Moving Inc/ Vincent Fister Inc VBE

Contract Term: November 1, 2024 through October 31, 2025

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Office Relocation Services	Last year's expenditure was approximately \$7,000.00	Schools and Departments	Recurring	Contract to provide moving services for the district

Funding Key: Schools and Departments

STAFF CONTACT: Dan Sawyers, Director of Logistical Services

POLICY REFERENCE: KRS 45A.370

RECOMMENDATION: A motion is in order to:
"Extend the current contract for an additional year with Safeway Moving Inc/ Vincent Fister Inc."

3. Bid 25-21 Chain Link Fencing Installation

BACKGROUND AND RATIONALE:

The Grounds and Custodial Support Department is responsible for installing chain link fencing throughout the district when fencing is needed. This bid establishes fixed pricing for the materials and for the labor to install 4,5 and 6 foot chain link fence when a fence is needed. There were two responses to the bid with the award going for S & T Fencing who had the lowest prices. The bid includes the option to renew on an annual basis upon Board approval. This would be the third renewal.

Vendor

S & T Fencing

Contract Term: November 1, 2024 through October 31, 2025

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Chain link fencing	Last year's Expenditure was approximately \$150,000.00	0498	Recurring	Will allow FCPS to adhere to federal laws regarding Early Start playgrounds, prevent FCPS property from unwanted vehicles and provide safety.

Funding Key: 0498 – Fencing Repair

STAFF CONTACT: Larry Hellard, Grounds and Custodial Support

POLICY REFERENCE: KRS 45A.365

RECOMMENDATION: A motion is in order to:
"Extend the current contract for an additional year with S & T Fencing."

4. RFP 61-22 Integrated Pest Management Program

BACKGROUND AND RATIONALE:

FCPS Board Policy states the District must maintain an Integrated Pest Management Program in an effort to effectively control the pest population in FCPS administrative buildings and schools. This was competitively solicited last year through a request for proposals and a contract awarded to Terminix International. The RFP included the option to renew the contract on an annual basis upon Board approval for up to a total of 5 years. This would be the second renewal.

Vendor

Terminix International

Contract Term: December 1, 2024 and ending November 30, 2025

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Integrated Pest Management Program	Last year's expenditure was approximately \$68,000.00	920 01 087 0425	Recurring	Allows for no disruption of the educational process due to unsanitary conditions.

Funding Key:

920 – Maintenance; 1 – General Fund; 087 Grounds & Custodial;
0425 – Pest Control Service

STAFF CONTACT:

Brannon Hager, Grounds and Custodial Support

POLICY REFERENCE:

KRS 45A.365

RECOMMENDATION:

A motion is in order to:
"Extend the current contract for an additional year with Terminix International."

5. RFP 41-23 Janitorial Supplies Catalog Contract

BACKGROUND AND RATIONALE:

This RFP is used to establish a multiple award janitorial supplies contract for Grounds and Custodial Support to use for ordering supplies for all district custodial staff. Proposals were evaluated and scored based on pricing on 79 different items ordered by the district, discount on other items available from the vendors, as well as other things such as references, delivery time and dedicated local sales representatives. After scoring all proposals the Grounds and Custodial Support staff decided to award the RFP to the top 5 scores to provide the best value to the district. The RFP includes the option to renew on an annual basis upon Board approval. This would be the first renewal.

Vendors

Kelsan
Valley Janitor Supply
Baumann Paper Company **WBE**
Hillyard – KY
Kenway Distributors Inc

Contract Term: November 1, 2024 and ending October 31, 2025

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Janitorial Supplies	Last year's expenditure was approximately \$711,000.00	Schools and Departments	Recurring	Will provide Janitorial supplies for the district for the 2024-2025 year as well as fiscal compliance with bid laws

Funding Key: Schools and Departments

STAFF CONTACT: Brannon Hager, Grounds and Custodial Support

POLICY REFERENCE: KRS 45A.370

RECOMMENDATION: A motion is in order to:
"Extend the current contract for an additional year with Kelsan, Valley Janitor Supply, Baumann Paper Company, Hillyard – KY and Kenway Distributors Inc."

6. RFP 64-22 Chemicals and Chemical Dispenser System

BACKGROUND AND RATIONALE:

This RFP is used to establish a contract for Grounds and Custodial Support to use for ordering chemicals for all district custodial staff. This RFP was sent out last year. Proposals were evaluated and scored based on price and the type of dispenser proposed. After scoring all proposals the staff decided to award the contract to Baumann paper who was the top score and best price. The RFP includes the option to renew on an annual basis upon Board approval, this would be the second renewal.

Vendor

Baumann Paper Co. WBE

Contract Term: December 1, 2024 to November 30, 2025

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Chemicals and Chemical Dispensers	Last year's expenditure was approximately \$78,000.00 per year	Schools and Departments	Recurring	Will provide chemicals for the district for the 2024-2025 year as well as fiscal compliance with bid laws

Funding Key:

Schools and Departments

STAFF CONTACT:

Brannon Hager, Grounds and Custodial Support

POLICY REFERENCE:

KRS 45A.370

RECOMMENDATION:

A motion is in order to:

"Extend the contract for one year with Baumann Paper Company"

7. RFP 69-22 Refrigeration Repair Services for School Kitchens

BACKGROUND AND RATIONALE:

This RFP is used to establish a refrigeration repair contract for the Child Nutrition department to use for repairs in the school kitchens. The RFP is evaluated on hourly rate, experience with the district and district brand equipment and having the appropriate licensed technicians to perform the work. Proposals were evaluated by Child Nutrition staff familiar with the type of work performed under this contract. This RFP was sent out last year with three responses and Glenns Commercial Service awarded the contract. The RFP includes the option to renew the contract for additional one-year periods upon Board approval up to a total of five years. This would be the second renewal.

Vendor

Glenn's Commercial Service

Contract Period: January 1, 2025 and ending December 31, 2025

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
Refrigeration repairs for school kitchens	Last fiscal year's expenditure was approximately \$207,000.00	Child Nutrition	Recurring	Will provide repair services for the district for the 2025 year

STAFF CONTACT:

Rogie Hale, Child Nutrition Maintenance

POLICY REFERENCE:

KRS 45A.370

RECOMMENDATION:

A motion is in order to:
"Extend the contract for one year with Glenns Commercial Service"

8. RFP 54-23 Bus Repair

BACKGROUND AND RATIONALE:

FCPS has a need for services of professional and specialized automotive repair vendor(s) to support the district buses. This RFP is to establish a contract for these services. Paul Miller Ford was the only response to the RFP and is also the current vendor for these services. The contract gives the option to renew for an additional year for up to 5 years upon Board approval. This would be the first renewal.

Vendor

Paul Miller Collision

Contract Period: December 1, 2024 to November 30, 2025

PROPOSAL:

Item	Amount	Funding Source	Recurring/ Nonrecurring	Measurable Expected Impact and Timeline
School Bus Service and Repair	Last fiscal year's expenditure was approximately \$106,000.00	901–Transportation, 1–General Fund, 091–Director's Office, 0663–Parts	Recurring	Will enable the Division of Transportation to make automotive repairs for buses and support vehicles so the District may continue to operate its fleet over the next year.

Funding key:

901–Transportation, 1–General Fund, 091–Director's Office, 0663–Parts

STAFF CONTACT:

Daryn Morris, Director of Transportation

POLICY REFERENCE:

KRS 45A.365

RECOMMENDATION:

A motion is in order to:
"Extend the contract for one year with Paul Miller Collision."