

STUDENTS

09.36 AP.212

OLDHAM COUNTY BOARD OF EDUCATION
ADMINISTRATIVE PROCEDURE

FIELD TRIP BUS REQUEST FORM

09.36 AP.212

OVERNIGHT

EXTENDED DAY

DAY TRIP ONLY

(Same day but extends beyond the school day)

School: North Oldham High School

Employee(s) In Charge: Louie Stephens/Shawn Trent Group: Girl's Golf

Destination: Bowling Green, KY (KHSAA Golf State Final)

Date(s) of Trip: 10/10/2024 Time of Depart: TBD Time of Return: TBD

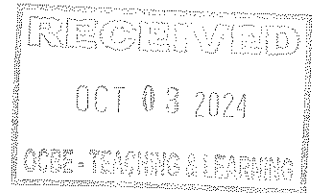
Approximate Mileage (one way): 120 *

Approximate Number of Students: 2

Number of Chaperones/Adults: 2

TOTAL TRANSPORTED: 4 *

Number of Buses: N/A



**(44 Person Maximum for MS/HS) {60 Person Maximum for ELEM}*

**These numbers include both students and all adults (bus driver, teachers, coaches, chaperones, etc.)*

Method of Transportation (if not by school bus): Parent Transport

Common Carriers must be Board approved and should have the 8005.02F accompanying this form

**All tolls are the responsibility of the school or group requesting the trip.*

Trip Required or Optional: Required

If optional, indicate student charges:

Transportation (mileage, driver) \$ _____

Admissions \$ _____

Other \$ _____

Total Charges \$ _____

Number of Instructional Days Lost: 2

Justification: Why is the trip necessary? What is to be learned? How will the experience be used and evaluated?

2 NOHS Golfers have qualified for the state golf finals in Bowling Green, KY. They will play a practice round on Thursday 10/10/24 with the tournament played on Friday 10/11 and Saturday 10/12. They will need to stay overnight on Thursday and Friday.

Requested by: Matt Walker, NOHS A.D. Date: 10/03/2024

APPROVAL/DISAPPROVAL

Approved/Disapproved: [Signature], Principal Date: 10/3/24

Approved/Disapproved: [Signature], Level Director Date: 10/4/24

Approved/Disapproved: _____, Superintendent Date: _____

**Field trips in excess of a 60-mile radius of the Board office require the approval of the Superintendent.*

**ALL Overnight Field Trips and trips using Common Carriers must be approved by the school board and Superintendent.*

*Upon approval, the school will receive an approved form from the Superintendent. **

RELATED PROCEDURES:

09.36 (all procedures)