TITLE: **Language Facilitator**

QUALIFICATIONS:

1. Associates Degree in American Sign Language (ASL)
2. Has demonstrated the ability or potential to communicate and work effectively with students, parents, and staff
3. Has experience working with children in an organized setting
4. Has the ability to read and follow written directions

REPORTS TO: Principal and/or Director of Special Education

JOB GOAL: To facilitate language for students who are developing skills in order to use Sign Language

PERFORMANCE RESPONSIBILITIES:

1. Be familiar with and follow written policies, procedures, and direction from supervisor related to job responsibilities
2. Facilitate communication between the deaf/hard of hearing student, staff, and other students in the general education setting
3. Support general education staff and students in follow through of techniques for working with a deaf/hard of hearing students

1. Assist the teacher in devising and producing special strategies for reinforcing material or skills based on individual student needs
2. Facilitate generalization of vocabulary
3. Provide input as needed in the development of the Individualized Education Plan (IEP)
4. Prepare reports, in accordance with established procedures and forms, regarding students’ progress
5. Make work materials and learning aids for class
6. Assist in the administration of student testing
7. Alert the teacher of any problem or special information about an individual student
8. Participate in in-service training programs, as assigned
9. Operate and care for instructional equipment
10. Assist with enrichment and remedial work assigned by the teacher
11. Assist during emergency drills, assemblies, field trips, and recess
12. Assist in promoting educational programs related to assignment
13. Maintain confidentiality of student information
14. Perform other duties consistent with the position as may be requested by the supervisor

TERMS OF EMPLOYMENT:

* Hourly (Grade 08)
* 7 hrs. per day
* 35 hrs. per wk.
* 180 days
* 9 ¼ months
* Board approved