**Board Memo**

**DATE:** 10/10/2024

**AGENDA ITEM DETAILS:**

**School/Department**

Human Resources, Special Education

**Product Vendor or Grant Issuer**

Not Applicable

**Product or Grant Name**

Creation of Language Facilitator Job Description

**Date/Term (Beginning and End Dates/Year)**

Upon Approval

**APPLICABLE BOARD POLICY & STRATEGIC PLAN GOAL:**

01.11 General Powers and Duties of the Board”; 03.233 “Duties”: Job Description; Strategic Plan Goals 2A, and Goal 4

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

The creation of the Language Facilitator job description will provide support to students with disabilities who are learning sign language as their mode of communication by allowing the District to recruit and hire individuals with advance training and certification in American Sign Language (ASL).

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$22,000-$37,000

**Funding Source**

IDEA

**\*If more than one funding source, list below along with amount or percent for each source**

Click or tap here to enter text.

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

Click or tap here to enter text.

**RECOMMENDATION:**

It is recommended that the Board approve the creation of the Language Facilitator job description.

**CONTACT PERSON: (submitter)**

Eric Ball, Director of Human Resources; Jodi Hall, Director of Special Education