**Board Memo**

**DATE:** 10/10/2024

**AGENDA ITEM DETAILS:**

**School/Department**

Longbranch Elementary School

**Product Vendor or Grant Issuer**

Change Order

**Product or Grant Name**

Change Order #2 for Longbranch Elementary School Mobile Classroom, BG 24-057

**Date/Term (Beginning and End Dates/Year)**

10/10/2024

**APPLICABLE BOARD POLICY:**

05.1  
Goal 4E: Boone County Schools will provide safe, clean, learner ready facilities. 1. Prioritize the district facilities plan to ensure alignment with the desired state as directed by the strategic plan.

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

Change Order #2 for Longbranch Elementary School Mobile Classroom, BG 24-057. The change order is for a credit since the used mobile classrooms already had adequate lighting to meet KDE standards. It was an extra bonus the units came with these lights. DEDUCT $10,000.

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$10,000.00 Deduction

**Funding Source**

General Fund

**\*If more than one funding source, list below along with amount or percent for each source**

Click or tap here to enter text.

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

Click or tap here to enter text.

**RECOMMENDATION:**

I recommend the Board approve the Change Order #2 for Longbranch Elementary School Mobile Classroom,

BG 24-057, as presented.

**CONTACT PERSON: (submitter)**

Kim Best, Assistant Superintendent of Operations