

Field Trip Planning Form

This form is to be used when students take any trip off campus for school purposes.

School: Larry A. Ryle's Grade(s): 9-12 Class/Activity Group/Team: Choir
 Teacher/Sponsor/Coach: Lauren Barnhill Cell Phone Number: (859)462-8271
 Person trained with current medication administration training CPR/FA/AED credential: Lauren Barnhill

Destination Venue, Location and State: Disney World, Orlando FL

Trip Location Contact Person: Alyssa Hocking Phone Number: (512)384-4284

Teachers: 2 # Students: 29 # Chaperones: 3 Adult/Student Ratio: 1:5

Date(s) & Times	Cost	Transportation
Departure Date: <u>3/27/25</u> Time: <u>5:00</u> <input checked="" type="radio"/> AM <input type="radio"/> PM	Total Cost: \$ <u>1,515</u> Funding Source: <u>Students/ fundraisers</u>	<input type="checkbox"/> District Bus/Van <input type="checkbox"/> Charter Bus:
Return Date: <u>3/31</u> Time: <u>9:00</u> <input type="radio"/> AM <input checked="" type="radio"/> PM	Fee to be assessed to students: \$ <u>1515</u> <small>Attach Student Activity Cost Form 09.15 AP.23</small>	Approved Bid - Company Name <input checked="" type="checkbox"/> Other: <u>Southwest Air</u> <small>Attach a copy of Charter Bus Contract.</small>

Meals	At school prior to departure <input type="checkbox"/>	Student Packed <input type="checkbox"/>	Location where packed lunches will be consumed: _____
	Student Purchase Restaurant <input checked="" type="checkbox"/> (Name and location of each stop)	School Cafeteria Packed <input type="checkbox"/>	
		Name & Location: <u>Student Choice - Disney Property</u>	
		Name & Location: _____	

Over Night	Date: <u>3/27, 3/28</u>	Lodging: <u>Pop Century Resort</u>
	Date: <u>3/29, 3/30</u>	Lodging: <u>1050 Century Dr. Buena Vista FL</u>

Trip Purpose and Core Content/learning targets: Student performance, ^{audip.} recording workshop

Special Student Circumstances: Review rosters for students who require handicapped accessibility, students not participating, other: _____

If any medication is listed on the parent permission form, someone must be identified and trained to administer medications. Consult with the school nurse to see who is permitted to give routine and/or emergency medications in the state(s) where the trip is planned. This form may not be submitted to Central Office for Board consideration until you have listed who will be administering all medications and the nurse has ensured that they are trained and authorized.

Name of trained administrator(s) of routine and emergency medications: Lauren Barnhill

School Nurse Initials: SWA/10/24 for verification that medications administrator listed above received training.

Due Date: _____ to turn in Roster and completed Parent Permission Slips for nurse's final review.

The following items have been completed or are in process. (Teacher/Sponsor/Coach must initial below)

- N/A I have viewed the field trip video for teachers/sponsors/coaches found on the district website
- I have attached an anticipated Trip Itinerary
- I have evaluated the trip site for potential hazards/special requirements
- I have an event-specific emergency action plan for the trip site and will distribute to all personnel attending the event in an official capacity.
- Funds have been secured for indigent students
- If needed, background checks for chaperone approval have been initiated
- Plans have been made for students who currently have medication orders on file at the school, to receive routing medications (trained employee for KY trips and states where approved, nurse, or parent attending):

Teacher/Sponsor/Coach Signature: [Signature] Date: 9/9/24

School-Related Student Trip Request Form

EVENT SPECIFIC EMERGENCY ACTION PLAN (EAP)

FOR

ATHLETIC AND NONATHLETIC EVENT HELD OFF-CAMPUS

Destination/Venue Disney World - Orlando FL.
 Venue Address 1050 Century Dr. Lake Buena Vista, FL
 Person or email contacted at venue to discuss EAP Alyssa Hosking
 Position/Title of person contacted Travel Coordinator
 Date (s) of contact 9/9/24
 Is there an Automatic External Defibrillator (AED) on site yes no? Is it regularly maintained? yes no? If yes, where is it located? Lobby / Emergency Stations
 Does venue have an emergency response team (ERT) yes no?
 Process to request AED and/or ERT if needed at the scene _____
 Will a portable AED be taken from school on this trip yes no? If yes, who will be responsible for oversight and location of AED? _____
 Is any other assigned emergency equipment available on field trip? yes no
 If so, list location of equipment _____

The school personnel or volunteer attending in an official capacity who is in charge of the student is responsible for the main components of the EAP.

The main components of this Cardiac Emergency Action Plan that need to be communicated include:

- Location of AEDs.
- If possible, how to gain access.
- Steps that must be taken quickly to initiate the chain of survival.
 - Recognition of a sudden cardiac arrest event (assume cardiac arrest in anyone who is collapsed and unresponsive and not breathing).
 - Call 911 using cell phone or other means of communication.
 - Begin Hands-Only CPR (push hard and fast in center of chest about 100 times/minute).
 - Retrieve and use the nearest AED.
 - Continuing supporting the victim until the local EMS arrives and takes over care; and
 - Direct EMS to the scene.

○ APPROVAL SIGNATURES REQUIRED

○ CHECK ALL BOXES BELOW THAT APPLY TO THIS TRIP REQUEST AND SECURE ALL REQUIRED SIGNATURES

○ Principal: [Signature] Date: _____
 ○ Required for all trips

○ Superintendent/Designee: _____ Date: _____
 ○ Overnight Trips

○ Board of Education: _____ Meeting Date: _____
 ○ Submit forms to Superintendent/Designee for review and submission to the Board for approval.

- Travel outside the Tri-State area of KY, OH, IN
- Common Carrier contract including cost
- Common Carrier Transportation Reason for using a Charter Bus/Plane: _____
- All field trip forms requiring Board approval must be completed and submitted by Deadline for next Board meeting.

Larry A Ryle High School

Orlando- Choir



Bob Rogers Travel

Quote Q-12622

Touring from 3/27/2025 through 3/31/2025

TOUR PROPOSAL

TOUR PRICING

Occupancy	Paying Participants	
	40-44 WITH AIR	35-39 WITH AIR
* Quad	\$1,515	\$1,570
Triple	\$1,615	\$1,670
Double	\$1,710	\$1,765
Single	\$2,095	\$2,150

Non-inclusions/Options

- Meals stated at student cost
- Rental costs for chairs, stands, instruments or keyboards for performances/clinics (BRT can assist in arranging the rental of these items)
- TripMate offers a specially priced Enhanced Trip Protection which includes a CFAR* (Cancel For Any Reason) feature for BRT travelers. *CFAR coverage covers 75% of the nonrefundable trip cost. Trip cancellation must be made with BRT 2 days or more prior to scheduled departure. Traveler must "opt in" to this plan within 14 days of initial deposit to be eligible for CFAR coverage. This benefit is not available for residents in New York.
- Baggage Fees for checked baggage, oversize/overweight luggage or instruments*

***AIRLINE BAGGAGE FEES:** Most airlines charge additional fees for checked baggage. **Checked baggage fees are NOT included in your estimated tour package costs (unless otherwise noted).** Fees vary by airline and can range from \$60 for the first checked bag (round trip) to over \$200 for an overweight or over sized item (round trip). BRT strongly recommends considering an equipment truck to reduce your costs. Please ask your BRT representative for more information.

Contact Alyssa Hosking at (800) 373-1423 ext. 248 or ahosking@bobrogerstravel.com

VALID THRU 10/4/2024 bobrogerstravel.com (800) 373-1423

Since 1981



**LARRY A. RYLE HIGH SCHOOL CHOIR
LAUREN BARNHILL, DIRECTOR
DESTINATION: ORLANDO, FL
DATES: MARCH 27-31, 2025**

SUGGESTED ITINERARY AS OF SEPTEMBER 4, 2024

**Travel Consultant: Alyssa Hosking
Travel Coordinator: Stephanie Anderson**

THURSDAY, MARCH 27

AM Arrive at the Cincinnati/ Northern Kentucky airport; meet your **BRT Airport Greeter Group** to provide transportation to airport

Begin check-in process. **EVERYONE** needs to bring a picture ID along with their ticket. Keep them handy throughout check-in and security processing.
Anyone 18 years or older needs to have a state issued ID – even students.

PM Lunch at the airport (student cost)

PM Travelers depart CVG
PM Travelers arrive in Orlando (pending flight details)

Upon Arrival Head to baggage claim and meet your **BRT Tour Director**

PM Load local **motor coach**; depart for **Pop Century** (or similar)
**1 coach airport transfer*

PM Arrive and check-in
PM Depart for **Disney Springs** via Disney transportation

PM Enjoy the evening shopping and exploring in **Disney Springs**
PM Dinner at **Disney Springs** (**\$20 VISA Gift Card** included)

9:00 PM Return to hotel via Disney transportation

Private nighttime security chaperone at the hotel from 10:30 pm – 5:30 am



FRIDAY, MARCH 28

- 7:15 AM Enjoy **breakfast** at the hotel
- 8:15 AM Depart for **Transportation and Ticket Center** via Disney transportation
- 8:45 AM Take the ferry across the Seven Seas Lagoon to **Magic Kingdom**
3 -Day Starter ticket included

9:00 AM Arrive and enjoy your day at **Magic Kingdom**
Follow your *Disney dreams* to a place where *storybook fantasy* comes to life. Seek out adventures, create magical memories with beloved characters and discover the fun where *imagination reigns*.

Don't Miss: **NEW – TRON Lightcycle/Run**
Lean forward into the ultimate race of survival! Leave the real world behind and join Team Blue in an epic quest across the Grid—the dark, computerized world with no horizons from TRON. Here, there's no limit to the excitement. Climb aboard your very own Lightcycle and take off on a high-speed adventure, racing against the Grid's most menacing Programs. Surge past your fierce opponents as you attempt to cross through 8 Energy Gates and secure your team's victory—so you can survive to race another day.

PM Lunch and dinner in the park (student cost)

PM Meet at the flagpole on Main Street to view the fireworks

10:00 PM View **Happily Ever After** Fireworks Display
Experience the grandest of finales to your Disney day—with the newest, most spectacular fireworks show in the history of Magic Kingdom park!

10:45 PM immediately following, depart for hotel via Disney transportation

11:15 PM Arrive at the hotel

Private nighttime security chaperone at the hotel from 10:30 pm – 5:30 am



SATURDAY, MARCH 29

**1 coach- 5 hr hold*

TODAY **Ryle HS choir participates in a Soundtrack Sessions Workshop**
Sight-read, prepare, and record a polished performance of Disney music in a studio setting. Experience the excitement of the world of a professional studio musician and work with an experienced Disney clinician in a 2 ½ hour workshop.
****based on acceptance and scheduling- application opens 1 year in advanced***

7:30 AM Enjoy **breakfast** at the hotel
 8:30 AM Load motor coach; depart for **EPCOT**
 9:00 AM Arrive and Enjoy your day at **EPCOT**
Celebrate the fascinating cultures and numerous wonders of the world around you through dazzling shows, interactive experiences and amazing attractions. Marvel at the power of human imagination to set the spirits soaring.

Don't miss: Soarin'
Take a free-flying adventure across the natural wonders of the world aboard this thrilling attraction. With the wind in your hair, glide 40 feet in the air as you look down upon the breathtaking vistas of the world. Soar as high as your imagination over a world of wonders.

Afterwards Return to the park
 PM Lunch and dinner in the park (student cost)

9:30 PM **View EPCOT Forever**
Witness the wonder as the story of EPCOT and its next incredible chapter come to life in this new show that debuted October 1, 2019. Behold the single "spark of imagination" that started it all. Watch it grow, evolve and transform into an epic nighttime extravaganza that stirs the senses and captures all you love about EPCOT—and all that's to come—with dazzling fireworks, stunning laser effects and choreographed kites set to tunes that have become theme park favorites.

10:15 PM Load motor coach; depart for hotel

Private nighttime security chaperone at the hotel from 10:30 pm – 5:30 am



SUNDAY, MARCH 30

**1 coach- 5 hr hold*

TODAY **Ryle HS Choir performs at the Waterside Stage in Disney Springs**
**based on acceptance and scheduling- application opens 1 year in advance*

- 7:30 AM Enjoy **breakfast** at the hotel
- 8:30 AM Depart for **Disney's Hollywood Studios** via Disney transportation
- 9:00 AM Arrive and enjoy **Disney's Hollywood Studios**
Step into the bright lights of show business. Suddenly, you're front row, center stage for powerful performances from the big screen, music, & TV!

Check out: Star Wars: Rise of the Resistance
The Resistance needs your help! Hidden in the forest outside Black Spire Outpost, the Resistance is gathering recruits for a secret mission. With the First Order desperate to extinguish the spark of the Resistance, the mission is bound to have unexpected twists and turns. When your transport is captured by an imposing First Order Star Destroyer filled with legions of stormtroopers—and even Kylo Ren!—you're going to need all the help you can get. Fortunately, a covert team of Resistance fighters—including Rey and BB-8—is at the ready to give you a fighting chance to escape... and a chance for the Resistance to rise.

- PM Lunch and dinner in the park (*student cost*)
- PM Meet as a group for **Fantasmic!**
- 8:00 PM **Fantasmic!** *Experience the fun, fancy and fears of our hero as he battles the forces that turn his vibrant dreams into a vivid nightmare. Mickey faces off against Disney villains in a lavish spectacular of dancing water, dramatic music, breathtaking animation, lasers, fireworks and surprises.*
- 9:45 PM Depart for hotel via Disney transportation

Private nighttime security chaperone at the hotel from 10:30 pm – 5:30 am



MONDAY, MARCH 31

**1 coach- airport transfer*

- 7:00 AM Enjoy breakfast at the hotel
- AM Check-out of the hotel; load **motor coach (with luggage)**
- AM Depart for **Orlando International Airport**
- AM Arrive at airport

Upon arrival Begin check-in process and head through security. **EVERYONE** needs to bring a picture ID along with his/her ticket. Keep them handy throughout check-in & security processing.
Anyone 18 years or older needs to have a state issued ID – even students.

PM	Travelers depart Orlando
PM	Travelers arrive in CVG

- Upon arrival* Head to baggage claim
- PM Depart for **home** **Group to provide transportation home from airport*

WELCOME HOME!!

Larry A Ryle High School

Orlando- Choir



Bob Rogers Travel

Quote Q-12622

Touring from 3/27/2025
through 3/31/2025

TOUR PROPOSAL

TOUR FEATURES

AIRFARE

- Round-Trip Airfare (subject to change until time of booking) Roundtrip Airfare Estimated at \$375

MOTOR COACH

- 1 - 56 passenger motor coach(es)
- Gratuities for your motor coach driver(s)

HOTEL

- 4 Nights' accommodations at Disney's All Star Music Resort
- All Students will pay Quad Occupancy Price (Quad Occupancy must be maximized)

SECURITY

- 1 Dedicated overnight chaperone(s)

MEALS

- 4 - Breakfast Meal Certificates at Disney World
- Visa Gift Card(s) per Itinerary

THEATER/ATTRACTION TICKETS

- Disney Imagination Campus Performing Arts Performance 3 Day Starter (1 park per day) Ticket to the Walt Disney World® Resort

CLINIC

- Participation in Disney's Soundtrack Sessions: Vocal

ADDITIONAL INCLUSIONS

- BRT Payments - Online Payment System
- 2 Complimentary Director Package(s) (based on single occupancy)
- BRT Video Souvenir & Tracking/Messaging App
- 1 Onsite Company Tour Director(s)
- Company representative for airport check-in

Contact Alyssa Hosking at (800) 373-1423 ext. 248 or ahosking@bobrogerstravel.com

VALID THRU 10/4/2024

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Since
1981