This is a decision paper.

TO: Members of the Hardin County Board of Education

FROM: Teresa Morgan, Superintendent

DATE: October 17, 2024

SUBJECT: RFP 24-29 District Beverage Vending for 2024/25-2029/30 (Cafeteria only)

ISSUE:

This RFP is a request for a Direct Bid and Service for Beverage Vending. The bid cycle shall be for one five (5) year period.

Hardin County Public Schools (HCPS) district is requesting a proposal to provide Beverage sales/vending services to school cafeteria/kitchen sites in the Hardin County School District. **NOTE that new replacement schools may open during this contract period, and the functions of current schools may change over this time period, per Board of Education direction.**

FACTS:

The RFP 24-29 was posted to the Hardin County Website under "bid opportunities". We received bids from three companies.

The RFP was developed asking for specific information and pricing. A matrix was used to score the content of each bid received. The matrix provided a fair and decisive evaluation based on specific content.

RECOMMENDATION:

Pepsi scored highest on the matrix for cafeteria. I would like to recommend that Pepsi be awarded the RFP 24-29 Cafeteria Beverage sales/vending.

RECOMMENDED MOTION:

I move that the Hardin County Board of Education approve the RFP 24-29 District kitchen/cafeteria beverage vending. This award for the Child Nutrition Department will go to Pepsi for beverage sales.