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| **Minutes****BEREA INDEPENDENT BOARD OF EDUCATION****September 16, 2024, 7:00 PM****Kennedy Theater, Berea Middle/High School** |

The Berea Board of Education met on September 16, 2024, at 7:00 PM in the Kennedy Theater, Berea Middle/High School. The following board members were present:

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| **Attendance Taken at: 7:00 PM** |
| **Present Board Members:**  |
| Mr. Van Gravitt |
| Mr. Tom McCay |
| Mr. Nathaniel Hackett |
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| **Absent Board Members:**  |
| Dr. Jacqueline Burnside |
| **I.** CALL TO ORDER/PLEDGE OF ALLEGIANCE TO THE FLAG |
| **II.** RECOGNITION |
| **III.** COMMUNICATION |
| **A.** Board Report |
| **1.** Superintendent Report |
| **2.** Financial Report |
| **3.** Attendance and Enrollment |
| **B.** School Reports |
| **1.** Elementary |
| **2.** Middle School |
| **3.** High School |
| **C.** Audience Comments |
| **IV.** ADOPTION OF AGENDA |
| **Motion Passed:** Approval of the agenda as written was passed with a motion by Mr. Nathaniel Hackett and a second by Mr. Tom McCay.  |
| **3 Yeas - 0 Nays** |

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| Dr. Jacqueline Burnside | Absent |
| Mr. Van Gravitt | Yes |
| Mr. Tom McCay | Yes |
| Mr. Nathaniel Hackett | Yes |

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| **V.** BUSINESS/CONSENT ITEMS FOR BOARD CONSIDERATION |
| **Motion Passed:** Approval of the Business/Consent Items for Board Consideration passed with a motion by Mr. Tom McCay and a second by Mr. Nathaniel Hackett.  |
| **3 Yeas - 0 Nays** |

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| Dr. Jacqueline Burnside | Absent |
| Mr. Van Gravitt | Yes |
| Mr. Tom McCay | Yes |
| Mr. Nathaniel Hackett | Yes |

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| **A.** Minutes |
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| Approve the minutes of the board meeting on August 19, 2024, and September 13, 2024. Requested by Christine Knight, Secretary, and recommended by Dr. Diane Hatchett, Superintendent. |
| **B.** Financial Reports |
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| Approve the financial reports of the Elementary, Middle School, High School, Food Service and General Fund, including the Orders of the Treasurer. Requested by Tony Tompkins, Director of Operations and recommended by Dr. Diane Hatchett, Superintendent. |
| **C.** Notice of Shortened School Week - School Year 2024-2025 |
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| Approve request submitted by Mrs. Jennifer Whitt, Exceptional Children Services Director, to shorten the school day of a student enrolled at the Berea Independent School District. The student will miss approximately two hours of instruction per school week. He will miss instructional time one day per week by coming in late due to attending physician recommended therapy services on that day. The schedule may change as the child gains success or moves within necessary community-based services. The following documents are on file in the Central Office: * Minutes of ARC Meeting documenting the ARC Committee decision that a shortened school week is needed
* Copy of the student’s Individual Education Plan documenting the shortened school week
* Copy of the physician’s statement of the medical need for a shortened school week

Requested by Mrs. Jennifer Whitt, Exceptional Children Services Director and Admissions & Release Committee. Recommended by Dr. Diane Hatchett, Superintendent. |
| **VI.** BUSINESS/ACTION ITEMS FOR BOARD CONSIDERATION |
| **A.** First Reading: Approval of Policy Revision: Community Use of School Facilities (05.3) |
| **Motion Passed:** Approve the proposed revision to Policy 05.3, Community Use of School Facilities, to allow the Superintendent or Designee to approve or deny facility use requests based on Board-approved conditions and requirements, without requiring individual Board agenda approval for each request passed with a motion by Mr. Tom McCay and a second by Mr. Nathaniel Hackett.  |
| **3 Yeas - 0 Nays** |

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| Dr. Jacqueline Burnside | Absent |
| Mr. Van Gravitt | Yes |
| Mr. Tom McCay | Yes |
| Mr. Nathaniel Hackett | Yes |

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| **Recommended Action**:Approve the proposed revision to Policy 05.3, **Community Use of School Facilities**, to allow the **Superintendent or Designee** to approve or deny facility use requests based on Board-approved conditions and requirements, without requiring individual Board agenda approval for each request.  Requested by Tony Tompkins Director of Operations and Recommended by Diane Hatchett, Superintendent.**Background**:The current policy requires Board approval for all facility use requests. The revised policy delegates the authority to the **Superintendent or Designee** to approve or deny facility use requests, following Board-approved policies and procedures. The **Board** will continue to oversee the development and adoption of the official application form and rental contract, as well as set rental fees.**Proposed Revision Summary**:* Grants the **Superintendent or Designee** the authority to approve or deny facility use requests without requiring direct Board approval for each individual request.
* Ensures the **Board** retains control over the development of forms and contracts, as well as the establishment of rental fees.
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| **B.** Approve the Working Budget for the 2024-2025 |
| **Motion Passed:** Approve the working budget for the 2024-2025 school year passed with a motion by Mr. Tom McCay and a second by Mr. Nathaniel Hackett.  |
| **3 Yeas - 0 Nays** |

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| Dr. Jacqueline Burnside | Absent |
| Mr. Van Gravitt | Yes |
| Mr. Tom McCay | Yes |
| Mr. Nathaniel Hackett | Yes |

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| Approve the working budget for the 2024-2025 school year.  Requested by Nathan Sweet, Director of Finance and recommended by Dr. Diane Hatchett, Superintendent. |
| **C.** Approval to Purchase New Bus for 2024-2025 School Year |
| **Motion Passed:** Approve the purchase of a new school bus with an estimated cost of $169,400 passed with a motion by Mr. Nathaniel Hackett and a second by Mr. Tom McCay.  |
| **3 Yeas - 0 Nays** |

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| Dr. Jacqueline Burnside | Absent |
| Mr. Van Gravitt | Yes |
| Mr. Tom McCay | Yes |
| Mr. Nathaniel Hackett | Yes |

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| **Approve the purchase of a new school bus with an estimated cost of $169,400.  Requested by Charlie Owens, Transportation Director and recommended by Dr. Diane Hatchett, Superintendent.****Background:** The district has identified the need to purchase a new bus to support our transportation fleet and ensure safe and reliable transport for students. During budget discussions, we proposed allocating funds for this purchase in next year's operations 2025-2026. We have since received a pricing guide that outlines the cost and expected delivery timeline for the new bus.**Details:*** **Cost Estimate:** $169,400 or under, with air conditioning included
* **Wait Time for Delivery:** 270 days (9 months)
* **Estimated Delivery Date:** July 2025 (if ordered by October 2024)

**Recommendation:** We recommend that the Board approve the purchase of the new bus at the estimated cost of $169,400 for final approval. This will ensure the bus is ordered in time for delivery by July 2025, aligning with the needs of the 2025-2026 school year. |
| **VII.** BOARD MEMBER COMMENTS |
| **VIII.** ADJOURNMENT |
| **Motion Passed:** Approval to adjourn the meeting passed with a motion by Mr. Van Gravitt and a second by Mr. Nathaniel Hackett.  |
| **3 Yeas - 0 Nays** |

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| Dr. Jacqueline Burnside | Absent |
| Mr. Van Gravitt | Yes |
| Mr. Tom McCay | Yes |
| Mr. Nathaniel Hackett | Yes |

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| **IX.** 2024 Meeting Schedule |
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| All meetings will begin at 7:00 p.m. in the Kennedy Theater except for the work session meetings and those noted.Monday, January 22, 2024                   Kennedy TheaterMonday February 19, 2024                   Kennedy TheaterMonday, March 18, 2024                      Kennedy TheaterMonday, April 15, 2024                        Kennedy TheaterMonday, May 20, 2024                         Kennedy TheaterMonday, June 17, 2024                        Central OfficeMonday, July 15, 2024                         Central OfficeMonday, August 19, 2024                     Kennedy TheaterThursday, August 22, 2024                   BCES Library/Media Center (4:00 p.m. Strategic Planning)Friday, September 13, 2024                  Central Office (1:30 p.m. - Work Session)Monday, September 16, 2024               Kennedy TheaterThursday, September 19, 2024             BCES Library/Media Center (4:00 p.m. Strategic Planning)Thursday, October 3, 2024                   BCES Library/Media Center (4:00 p.m. Strategic Planning)Thursday, October 17, 2024                  BCES Library/Media Center (4:00 p.m. Strategic Planning)Monday, October 21, 2024                   Kennedy TheaterMonday, November 4, 2024                  Central Office (5:30 p.m. Assessment – Work Session)Monday, November 18, 2024                Kennedy TheaterMonday, December 16, 2024                Kennedy TheaterMonday, January 6, 2025                     Central Office (5:30 p.m. Elect Chair and Set Meeting Dates-Work Session) |

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Chairperson                                                              Secretary

Claims paid for the month of September: $818,963.35