WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM

ITEM #: VII C **DATE:** September 23, 2024

TOPIC/TITLE: Approve Travel Requests

PRESENTER: Administrators

ORIGIN:

☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
☐ ACTION REQUESTED AT THIS MEETING
☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
☐ BOARD REVIEW REQUIRED BY

        ☐ STATE OR FEDERAL LAW OR REGULATION
        ☐ BOARD OF EDUCATION POLICY
        ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
☐ PREVIOUS REVIEW OR ACTION

        ☐ DATE:
        ☐ ACTION:

BACKGROUND INFORMATION:

As per Board Policy, the attached travel requests must be approved by the Board.
SUMMARY OF MAJOR ELEMENTS:

Attached: DpSE Retreat, Director and Asst. Director of Special Education (Lexington, KY 10/24/2024-10/25/2024); KASBO, 19 District Employees (Lexington, KY 11/20/2024-11/22/2024); Future of Education Technology Conference, CIO, 2 DLCs, Director of Special Education, Coordinator of Curriculum, Instruction, and Assesment, Director of Student Achievement (Orlando, FL 1/13/2025-1/17/2025); Hawaii International Conference on Education, Director of Special Education and 1 WCHS Employee (Hawaii 1/3/2025-1/8/2025); In-state training for KY Vocational Rehab Center, Director of Speical Education; Winterchange Conference, 3 District Employees (Louisville, KY 12/4/2024-12/6/2024); WCHS Technology/Engineering Students/Staff (Japan 4/2/26-4/12/26):.

IMPACT ON RESOURCES: Please see attached documentation

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended   ☐ Not Recommended

WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST

INDIVIDUAL/STAFF REQUESTING TRIP:	Kim Johnson and Tracey Francis *KJ TF*
DATES OF TRIP:	October 24-25, 2024
TRIP TO:	Lexington, KY
METHOD OF TRANSPORTATION:	Car
ACCOMMODATIONS:	The Origin at The Summit at Fritz Farm
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	As the Director and Asst. Director of Special Education, we work closely with CKEC, the special education SERTAC in Lexington. Each year CKEC sponsors a DoSE retreat that offers professional learning, monthly DoSE meeting, and legal updates to the profession from KDE/OSEEL that keeps us current and compliant.
CONFERENCE AGENDA: SEE ATTACHMENT	Not published
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	2 people from Special Education Dept: Kim Johnson (preschool, Asst. DoSE) and Tracey Francis (DoSE)
TOTAL ESTIMATED COST:	$0
COST INCLUDES:	No cost to the district, all costs are covered by CKEC
FUNDING SOURCE:	CKEC
FUND MANAGER RECOMMENDATION:	☐ Recommended ☐ Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	☐ Recommended ☐ Not Recommended
SUPERINTENDENT RECOMMENDATION:	☑ Recommended ☐ Not Recommended

Kim Johnson

WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST

INDIVIDUAL/STAFF REQUESTING TRIP:	Shane Smith
DATES OF TRIP:	11/20-11/22/24
TRIP TO:	Lexington, KY
METHOD OF TRANSPORTATION:	Personal Vehicle
ACCOMMODATIONS:	Marriott Griffin Gate Lexington, KY
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	KASBO Fall 2024 Conference Finance/KDE updates Munis Training/Networking
CONFERENCE AGENDA: SEE ATTACHMENT	Event Schedule is attached
NUMBER OF PARTICIPANTS/SCHOOLS: **(If more than one school, attach list of participants and their schools.)**	(19) Shane Smith, Anita Mize, Katy Wilson, Stacie Byrns, Penny Bennett, Teresa Grigsby, Sara Martin, Katie Slone, Linda Clifton, Lisa Slama, Julie Doane, Dana McGowan, Emily Porter, Linzi Said, Samantha Vertrees, Jessica Carmickle, Ashley Sullivan, HR Benefits Clerk, Josh Rayburn
TOTAL ESTIMATED COST:	$22,150
COST INCLUDES:	Registration, hotel accommodations, per diem, and mileage
FUNDING SOURCE:	General Fund
FUND MANAGER RECOMMENDATION:	☑ Recommended ☐ Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	☑ Recommended ☐ Not Recommended
SUPERINTENDENT RECOMMENDATION:	☑ Recommended ☐ Not Recommended

Reviewed/Revised: 05/19/03

TRUE

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(http://www.instagram.com)

KASBO

L I N K . L E A R N . L E A D .

Event Schedule:

⬅ Back to Event Details (/events/EventDetails.aspx?id=1873244)　📝 Register (/events/attendees.asp?id=1873244)

Please select any sessions you wish to attend

Thursday, November 21, 2024

	Start Date	End Date	Start Time	End Time
1099 Manager	11/21/2024	11/21/2024	9:00 AM	9:50 AM
Certifications	11/21/2024	11/21/2024	9:00 AM	9:50 AM
Corruption: The FBI's #1 Priority	11/21/2024	11/21/2024	9:00 AM	9:50 AM
Game-Changing Technology	11/21/2024	11/21/2024	9:00 AM	9:50 AM
Leading Questions	11/21/2024	11/21/2024	9:00 AM	9:50 AM
MOE	11/21/2024	11/21/2024	9:00 AM	9:50 AM
Reconciling Accumulators	11/21/2024	11/21/2024	9:00 AM	9:50 AM
Technology Activity Report	11/21/2024	11/21/2024	9:00 AM	9:50 AM
TRS Update	11/21/2024	11/21/2024	9:00 AM	9:50 AM
AP Standard Reports	11/21/2024	11/21/2024	10:00 AM	10:50 AM
Gaga for Googling	11/21/2024	11/21/2024	10:00 AM	10:50 AM
General Billing	11/21/2024	11/21/2024	10:00 AM	10:50 AM
KPPA Update	11/21/2024	11/21/2024	10:00 AM	10:50 AM
Paperless Onboarding	11/21/2024	11/21/2024	10:00 AM	10:50 AM
Ready Forms 1	11/21/2024	11/21/2024	10:00 AM	10:50 AM
Records Retention	11/21/2024	11/21/2024	10:00 AM	10:50 AM
Redbook Training	11/21/2024	11/21/2024	10:00 AM	10:50 AM
Salary Projection	11/21/2024	11/21/2024	10:00 AM	10:50 AM
Accounts Payable 101	11/21/2024	11/21/2024	11:00 AM	11:50 AM
Budgeting	11/21/2024	11/21/2024	11:00 AM	11:50 AM
Cash Flows & LT Planning	11/21/2024	11/21/2024	11:00 AM	11:50 AM
Employee Access Replacing ESS	11/21/2024	11/21/2024	11:00 AM	11:50 AM
HR 101	11/21/2024	11/21/2024	11:00 AM	11:50 AM
Pay Types & Exceptions	11/21/2024	11/21/2024	11:00 AM	11:50 AM
Ready Forms 2	11/21/2024	11/21/2024	11:00 AM	11:50 AM
Revenues of Self-Care	11/21/2024	11/21/2024	11:00 AM	11:50 AM
TRS Tier 4	11/21/2024	11/21/2024	11:00 AM	11:50 AM
Accommodations and ADA	11/21/2024	11/21/2024	1:00 PM	1:50 PM

Bank Reconciliation	11/21/2024	11/21/2024	1:00 PM	1:50 PM
Effective Dated Pays	11/21/2024	11/21/2024	1:00 PM	1:50 PM
Facility Planning KSPMA	11/21/2024	11/21/2024	1:00 PM	1:50 PM
KDE Updates	11/21/2024	11/21/2024	1:00 PM	1:50 PM
Positive Pay	11/21/2024	11/21/2024	1:00 PM	1:50 PM
Purchasing & Bidding	11/21/2024	11/21/2024	1:00 PM	1:50 PM
Thriving While Surviving	11/21/2024	11/21/2024	1:00 PM	1:50 PM
W-2 Processing	11/21/2024	11/21/2024	1:00 PM	1:50 PM
Batch Scanning & TCM	11/21/2024	11/21/2024	2:00 PM	2:50 PM
Chart of Accounts	11/21/2024	11/21/2024	2:00 PM	2:50 PM
Finance Roundtable	11/21/2024	11/21/2024	2:00 PM	2:50 PM
FMLA Roundtable	11/21/2024	11/21/2024	2:00 PM	2:50 PM
GMAP Best Practices	11/21/2024	11/21/2024	2:00 PM	2:50 PM
KDE Updates (Repeat Session)	11/21/2024	11/21/2024	2:00 PM	2:50 PM
Presentation Skills	11/21/2024	11/21/2024	2:00 PM	2:50 PM
Roadmap to Grant Success	11/21/2024	11/21/2024	2:00 PM	2:50 PM
TRS Update (Repeat Session)	11/21/2024	11/21/2024	2:00 PM	2:50 PM
AP Best Practices	11/21/2024	11/21/2024	3:30 PM	4:20 PM
Generative AI for Finance	11/21/2024	11/21/2024	3:30 PM	4:20 PM
Internal Controls Fund 25	11/21/2024	11/21/2024	3:30 PM	4:20 PM
Journal Entry Import	11/21/2024	11/21/2024	3:30 PM	4:20 PM
Let's Start Again!	11/21/2024	11/21/2024	3:30 PM	4:20 PM
Living Well	11/21/2024	11/21/2024	3:30 PM	4:20 PM
Payroll Fishbowl	11/21/2024	11/21/2024	3:30 PM	4:20 PM
Salary Increases Roundtable	11/21/2024	11/21/2024	3:30 PM	4:20 PM
SBDM Allocations	11/21/2024	11/21/2024	3:30 PM	4:20 PM

Friday, November 22, 2024

My Profile

My Feed (https://kasbo.com/members/dashboard.aspx)
Profile Home (https://kasbo.com/members/)
Manage Profile (https://kasbo.com/members/manage_profile.asp)
Groups (/members/my_groups.asp)
Messages (/messaging/)
Refer a Friend (/members/send.asp)

Latest News

more (/news/)

There are currently no news items posted.

Calendar

more (/events/event_list.asp)

9/9/2024
Regional Principals Training - Western Kentucky (/events/EventDetails.aspx?id=1873243)

11/20/2024
KASBO Fall 2024 Pre-Conference BootCamp (/events/EventDetails.aspx?id=1888789)

Featured Members

Newest Members

(/members/default.asp
id=77320555)

(/members/default.asp
id=77318262)

Online Surveys

Kentucky Association of School Business Officials
65 W A Jenkins Road,
Elizabethtown,KY 42701

f (https://www.facebook.com) 🐦 (https://www.twitter.com) 📷

(https://www.instagram.com)

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WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM

ITEM #:   **DATE:**

TOPIC/TITLE: FETC Travel

PRESENTER: Josh Rayburn

ORIGIN:

☐   TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
☐   ACTION REQUESTED AT THIS MEETING
☒   ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
☐   ACTION REQUESTED AT FUTURE MEETING: (DATE)
☐   BOARD REVIEW REQUIRED BY

   ☐   STATE OR FEDERAL LAW OR REGULATION
   ☐   BOARD OF EDUCATION POLICY
   ☐   OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

☐   NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
☐   PREVIOUS REVIEW OR ACTION

   ☐   DATE:
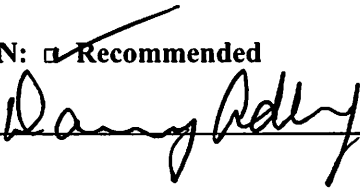   ☐   ACTION:

BACKGROUND INFORMATION:

The board approves all overnight travel
SUMMARY OF MAJOR ELEMENTS:

To stay up-to-date on new technology and cutting edge trends in STEM and EdTech. This conference will benefit our district-level leadership to help as we prepare for our upcoming technology and innovation along with deeper learning inititives. We can also decide on a path to continue to move our district forward with STEAM education. With Artificial Intelligence creeping into education and computer science being in high demand, we need to see what is happening so we can prepare our students for their future
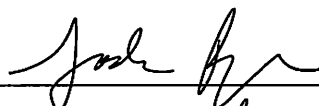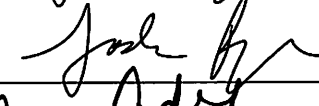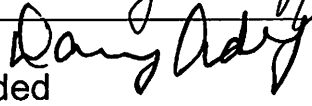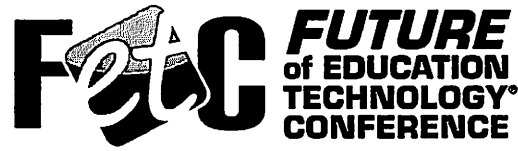
IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☐ Recommended   ☐ Not Recommended

WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST

INDIVIDUAL/STAFF REQUESTING TRIP:	Josh Rayburn, Sandy Adams, Erica Snow, Tracey Francis, Scott Hundley, Susan Tracy
DATES OF TRIP:	January 13-17
TRIP TO:	Orlando, FL
METHOD OF TRANSPORTATION:	Plane
ACCOMMODATIONS:	Hotel
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	To stay up-to-date on new technology and cutting edge trends in STEM and EdTech.
CONFERENCE AGENDA: SEE ATTACHMENT	See attached. Full conference schedule is not available at this time.
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	1
TOTAL ESTIMATED COST:	~$2000/person
COST INCLUDES:	Registration, Hotel, Food, Travel
FUNDING SOURCE:	Title II, Technology, Special Education
FUND MANAGER RECOMMENDATION:	☑ Recommended ☐ Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	☑ Recommended ☐ Not Recommended
SUPERINTENDENT RECOMMENDATION:	☑ Recommended ☐ Not Recommended

≡ Menu

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Schedule-at-a-Glance

Below is the schedule-at-a-glance to help you plan your trip accordingly for FETC 2025. Register or subscribe today to be notified when the full agenda is announced in late September.

GET FETC UPDATES   REGISTER NOW

Tuesday, January 14

8:30 - 10:30 A.M.: Workshops

8:30 - 3:30 P.M.: Executive Leadership Summit (*Invitation Only*)

8:30 A.M. – 12:30 P.M.:

Coach Leaders Summit

Library Leaders Summit

Cybersecurity Training K-8

Wednesday, January 15

8:00 - 10:00 A.M.: Workshops

8:00 - 8:45 A.M.: Track Orientation Sessions

9:00 - 9:45 A.M.: Concurrent Sessions

10:00 - 10:45 A.M.: Technology Solution Seminars

11:00 A.M. – 1:00 P.M.: Workshops

11:00 - 11:45 A.M.: Concurrent Sessions

Digital Citizenship Summit

Inclusive Leaders Summit

IT Leaders Summit

11:00 A.M. – 1:00 P.M.: Workshops

1:30 – 3:30 P.M.: Workshops

1:30 – 4:30 P.M.:

Computer Science Firehose Sessions

Cybersecurity Training 9-12 & Administrators

Mobile Mega Share

Safety and Security Technologies Summit

4:00 – 6:00 P.M.: Workshops

12:00 – 12:45 P.M.: Concurrent Sessions

1:00 – 2:30 P.M.: OPENING GENERAL SESSION – THE FUTURE OF LEARNING KEYNOTE

2:30 – 5:30 P.M.: Expo Hall Open

3:00 – 5:00 P.M.:

Expo Hall Activities: Leadership Roundtables, Expo Hall Tours, Meet the Authors Booth, Keynote Book Signing

Theater Presentations: Information Technology Theater, Emerging Technology Theater, Esports Theater, Innovation Hub

2:45 – 5:30 P.M.: Theater Presentations

4:00 – 5:30 P.M.: Opening Night Networking in Expo Hall

Thursday, January 16

8:30 – 9:30 A.M.: GENERAL SESSION

9:30 A.M. – 5:30 P.M.: Expo Hall Open

Expo Hall Activities: Pitchfest, Leadership Roundtables, Expo Hall Tours, Meet the Authors Booth

Theater Presentations: Information Technology Theater, Emerging Technology Theater, Esports Theater, Innovation Hub

9:30 – 10:00 A.M.: Coffee Break in Expo Hall

9:45 A.M. – 3:15 P.M.: Pitchfest

9:45 A.M. – 5:00 P.M.: Theater Presentations

10:00 A.M. – 12:00 P.M.: Workshops

10:00 A.M. – 2:00 P.M.: AR/VR Immersive Experience

10:00 – 10:45 A.M.: Concurrent Sessions

Friday, January 17

8:00 – 10:00 A.M.: Workshops

8:00 – 8:45 A.M.: Concurrent Session

9:00 A.M – 12:30 P.M.: Theater Presentations

9:00 A.M. – 1:00 P.M.: Expo Hall Open

9:00 – 9:30 A.M.: Coffee Break in Expo Hall

9:00 – 12:00 P.M.: Immersive 3D Printing Experience

9:00 – 9:45 A.M.: Concurrent Session

10:00 – 10:45 A.M.: Concurrent Sessions, Mega Session

11:00 – 11:45 A.M.: Concurrent Sessions

10:30 A.M. – 12:30 P.M.: Workshops

12:30 – 1:00 P.M.: Expo Hall Closing Fest and Prize Giveaway

11:00 - 11:45 A.M.: Concurrent Sessions, Mega Session

11:30 A.M. - 2:00 P.M.: Lunch in the Expo Hall

12:30 - 2:30 P.M.: Workshops

1:30 - 2:15 P.M.: Concurrent Sessions, Mega Session

2:30 - 3:15 P.M.: Concurrent Sessions

3:00 - 5:00 P.M.: Workshops

3:30 - 4:15 P.M.: Concurrent Sessions, Mega Session

3:45 - 4:45 P.M.: Pitchfest Awards

4:15 - 5:30 P.M.: Expo Hall

1:00 - 2:30 P.M.: CLOSING GENERAL SESSION – THE FUTURE OF TEACHING: TECH SHARE LIVE

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WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM

ITEM #:   **DATE:** September 5, 2024

TOPIC/TITLE: Travel - Out of State

PRESENTER: Tracey Francis

ORIGIN:

☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
☒ ACTION REQUESTED AT THIS MEETING
☐ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
☐ BOARD REVIEW REQUIRED BY

    ☐ STATE OR FEDERAL LAW OR REGULATION
    ☒ BOARD OF EDUCATION POLICY
    ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
☐ PREVIOUS REVIEW OR ACTION

    ☐ DATE:
    ☐ ACTION:

BACKGROUND INFORMATION:

Travel (flight) & expenses (resigtration & Hotel) related to attending the Hawaii International Special Education Conference, January 4 to January 7, 2024, for Tracey Francis - Director of Special Educaiton and Connor Richardson - CTE educator at the WCHS. Expenses for Tracey Francis will be paid by KYCCB (registration & hotel), flight will be paid grant for post secondary transition. Hotel, flight, and registration for Connor Richardson will be paid by a grant for post secondary transition. Both were invited to present the work with post- secondary education here in WCPS in the area of special education.

SUMMARY OF MAJOR ELEMENTS:

See attached documents for information regarding the convention.

IMPACT ON RESOURCES: Expenses for uber and meals only will come out of the grant for post- secondary education and SPED general budget funds.

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended   ☐ Not Recommended

WOODFORD COUNTY SCHOOLS- STAFF
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST

INDIVIDUAL/STAFF REQUESTING TRIP:	Tracey Francis / Conner Richardson
DATES OF TRIP:	1/3-1/8/2025
TRIP TO:	Hawaii - HICE Conference
METHOD OF TRANSPORTATION:	Plane / Personal Vehicle
ACCOMMODATIONS:	
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Presenting at HICE Conference about Purpose in Action Project.
CONFERENCE AGENDA: SEE ATTACHMENT	Conference Agenda Attached.
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	2 - Tracey Francis, CO Conner Richardson, WCHS
TOTAL ESTIMATED COST:	$ 9200.00
COST INCLUDES:	Registration, airfare, meals, transportation, lodging
FUNDING SOURCE:	PISA Grant
FUND MANAGER RECOMMENDATION:	☐ Recommended ☐ Not Recommended

PRINCIPAL/SUPERVISOR RECOMMENDATION:	☐ Recommended ☐ Not Recommended
SUPERINTENDENT RECOMMENDATION:	☑ Recommended *Ray Ray* ☐ Not Recommended

Tracey Francis
Woodford County Schools

Dear Tracey Francis,

Congratulations! The Hawaii International Conference on Education is pleased to inform you that your submission, "PURPOSE IN ACTION COLLABORATIVE PROJECT", has been accepted for presentation at the 23rd Annual Hawaii International Conference on Education to be held from January 4 to January 7, 2025 in Honolulu, Hawaii. The decision to accept your submission was based on a peer review process.

The exact time and room of your session will be specified in the final program. The final program will be available at http://hiceducation.org/program/ in early December 2024. Please note that everyone who participates in the conference must register. Therefore, in order to present your submission, you must register or confirm your intention to attend the conference, in writing by November 22, 2024.

To register online, or for more information about registration, please visit: http://hiceducation.org/registration/. For more information about hotel reservations and travel, visit our website at: www.hiceducation.org.

Your submission will be published in the online conference proceedings if you follow the enclosed instructions. We encourage you to purchase your air tickets, reserve your hotel rooms, and submit your registration fee as soon as possible if you have not done so. If you have co-authors, please inform them of this acceptance and the enclosed materials.

Your Submission ID Number is "882". Please refer to this number on all correspondence.

Congratulations on the acceptance of your proposal! Your participation will help make the 2025 Hawaii International Conference on Education a great success.

Andrew Burge

Conference Coordinator
Hawaii International Conference on Education

P.O. Box 75036
Honolulu, Hawaii 96836

: 808-941-0898
: 808-947-2420
: education@hiceducation.org
: www.hiceducation.org

23rd Annual Hawaii International Conference on Education

JANUARY 4TH – JANUARY 7TH 2025

Hilton Hawaiian Village Waikiki Beach Resort in Honolulu, Hawaii

Registration Information

Registration Fees	
If you register:	
By June 15, 2024	US $495.00
Between June 16, 2024 and October 31, 2024	US $525.00
After October 31, 2024 (including on-site)	US $565.00

Note: All refund requests must be received in writing by December 14, 2024. There will be a $75 service charge for all refunds.

Registration fee includes:
- 4 Breakfasts
- Mid-morning and afternoon coffee breaks
- Admission to sessions
- A copy of the Conference Program
- Inclusion in our digital-only conference proceedings

PAYMENT
Fees are required with registration.

To register please see our website at
http://hiceducation.org/registration/

<u>Information for Conference Participants</u>
DEADLINE FOR PROCEEDINGS SUBMISSIONS IS JANUARY 17TH, 2025

In order to be published in the conference proceedings, you must resubmit your accepted paper and/or abstract by January 17th, 2025. Proceedings submissions may be made via e-mail attachment.

Please include all of the following five items with your proceedings submission. The following information is required and is to be in the following order:
1. Title of the submission.
2. Name(s) of the author(s),
3. Affiliation(s) of the author(s),
4. E-mail address(es) of the author(s),
5. Abstract and/or full paper. **(500 word minimum, but no maximum)**

Please e-mail your attachment to:

education@hiceducation.org

<u>Format of Presentations:</u>

Paper sessions will consist of three to four presentations in a 90 minute session. The session will be divided equally between the presentations.

Workshop presenters will be given the full 90 minutes for a more hands-on session.

Panel sessions will provide an opportunity for three or more presenters to speak in a more open and conversational setting with conference attendees. These sessions will last 90 minutes and it is the presenters' choice how that time is split between panelists.

Roundtable Discussions will last 90 minutes and give the presenter an opportunity to speak with 2-3 audiences as follows:
* Each presenter in a roundtable session will be assigned a table number which will be listed in the program.
* Attendees will be able to select any table.
* Presenters will have 25 minutes to lead a discussion with attendees.
* After the 25 minutes, attendees will have 5 minutes to select a new table.
* No audio-visual equipment will be provided for these sessions. They are meant to be discussions, not presentations.

Poster sessions will last 90 minutes and consist of a large group of presenters. Poster sessions allow attendees to speak with the presenters on a one-to-one basis. If you are scheduled for a poster session, the following supplies will be provided:

-Easel   -Tri-fold display board (36 inches tall x 48 inches long)
-Markers   -Push pins   -Tape

<u>Equipment that will be provided by the conference and setup in all presentation rooms: (excluding poster sessions):</u>

* LCD Data Projector with speakers
* HDMI cable and power for laptop connections **(note that you must provide your OWN LAPTOP)**
* Projection screen
* If you need to borrow video adaptors for DisplayPort, VGA, USB-C, etc., pick one up from us in the registration area before your presentation

Please note that Internet access is **NOT** provided in any of the presentation rooms.

WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM

ITEM #:   **DATE:** September 5, 2024

TOPIC/TITLE: Travel - In State

PRESENTER: Tracey Francis

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
- ☐ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

    - ☐ STATE OR FEDERAL LAW OR REGULATION
    - ☒ BOARD OF EDUCATION POLICY
    - ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

    - ☐ DATE:
    - ☐ ACTION:

BACKGROUND INFORMATION:

Travel for in-state training for secondary supports with KY Vocational Rehab.

SUMMARY OF MAJOR ELEMENTS:

See attached documents for information regarding the convention.

IMPACT ON RESOURCES: Expenses are covered by the KY Voc. Rehab. Center.

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended   ☐ Not Recommended

WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST

INDIVIDUAL/STAFF REQUESTING TRIP:	LaShannon Stratton District SIS Coordinator
DATES OF TRIP:	December 4-6, 2024
TRIP TO:	Louisville, KY
METHOD OF TRANSPORTATION:	Car
ACCOMMODATIONS:	Omni Hotel 400 S 2nd Street Louisville, KY 40202
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	2024 Kentucky Interchange Conference -Presented by KDE and Infinite Campus Training, collaborating and networking for all things Infinite Campus
CONFERENCE AGENDA: SAMPLE AGENDA ATTACHED	Attached
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	3 Dana Hash and LaShannon Stratton and Susan Tracey
TOTAL ESTIMATED COST:	$3,000
COST INCLUDES:	Registration, per diem, mileage, parking, and hotel accommodations
FUNDING SOURCE:	Technology and Assessment
FUND MANAGER RECOMMENDATION:	☑ Recommended ☐ Not Recommended
PRINCIPAL/SUPERVISOR RECOMMENDATION:	☑ Recommended ☐ Not Recommended
SUPERINTENDENT RECOMMENDATION:	☑ Recommended ☐ Not Recommended

SCHEDULE AT A GLANCE

Thursday, December 14

Room	7:30 a.m.	8:30 a.m.	9:10 a.m.	10:25 a.m.	11:30 a.m.	12:40 p.m.	1:55 p.m.	3:10 p.m.	4:30 p.m.
Commonwealth 1	Registration and Breakfast - Olmsted	Keynote - Charlie Kratsch, Founder and CEO - Olmsted	Using the Early Warning Tool & Insights Dashboards	New Attendance Clerks: Check In, Check Out, Check This Out	Lunch - Announcements and Giveaways - Olmsted	To A8 or Not A8? What's the Best Setup for Our Virtual Students?	Special Education	Are You Ready for an Attendance Review?	Social - Falls City Market (First Floor)
Commonwealth 2			DPP: What More do You Need to Know? Round Table	Ad Hoc Basics for Beginners		Behavior Data Standards & Safety Reporting Timelines	Data Dashboards: What's New!	Academic Plan to Succeed	
Commonwealth 3			Don't Lose Your Dough	Campus Release: Year in Review and Enhancements		Check Your Households: Keep Your Household Clean with Data Health Check	NEW Look: A District Point of View	Don't Lose Data! Records Transfer	
Commonwealth 4			The NEW Look & Customizing Campus	Parchment Best Practices		Getting Started with Academic Planning	Using the Academic Planner for Scheduling	OLR Round Table	
Commonwealth 5			Custom Forms	New Staff: Infinite Campus Training Made Easy		Ad Hoc Tips and Tricks	Tips and Tricks for Teachers	SQL Queries: Why Get Trained on the Back End?	
Commonwealth 6			OLR Customization: Make it Your Own! Round Table	Data and Money: An Overview of Data Points That Generate Funding		Why You Should be Using the Academic Planner in Elementary School and Middle School	Are You Utilizing All the Features of the Grading Window?	Assessment Center and Importing	
Commonwealth 7			What's New in Scheduling	Scheduling Prep		Scheduling Build Reports and Loads	Elementary Scheduling	Tips and Tricks for Teachers	
Commonwealth 8			Data Validation & Data Health Check	Advanced Uses of Custom Forms		Campus Learning Overview & New Updates	Advanced Ad Hoc: Functions and Logical Expressions	Advanced Ad Hoc: Pivot Designer	
Old Louisville			Messenger with Voice (Demo)	Data Change Tracker (Demo)		Campus Online Payments (Demo)	Keeping Your Curriculum Organized with Campus Learning	Multi-enrollment Support	
Cherokee Triangle			Campus Payments (Training)	Advanced Attendance & Appointments with Digital Hall Passes		Premium Products & Suites Round Table	Campus Workflow: Events & Actions	School Store & Public School Store (Training)	
Nulu			Support Lab			Support Lab			

Friday, December 15

Room	7:30 a.m.	8:30 a.m.	9:45 a.m.	11:00 a.m.
Commonwealth 1	Registration & Breakfast - Olmsted	Federal Programs: What You Need to Know	KY Specific Data Quality Reports	Are You Ready for an Attendance Review?
Commonwealth 2		SIS Admin: User Security & More	Campus Release: Year in Review and Enhancements	Data Dashboards: What's New!
Commonwealth 3		Campus Community, KDE Data Standards & Communications	DPP: What More do You Need to Know? Round Table	Ad Hoc Basics for Beginners
Commonwealth 4		Progress Monitor	The NEW Look & Customizing Campus	Keeping Your Curriculum Organized with Campus Learning
Commonwealth 5		SQL Queries for Beginners: Part 1 Focus Group	SQL Queries for Beginners: Part 2 Focus Group	New Staff: Infinite Campus Training Made Easy
Commonwealth 6		Day in the Life of a Counselor: Part 1	Day in the Life of a Counselor: Part 2	SAAR: NEW Look - Same Great Data
Commonwealth 7		What's New in Scheduling	Scheduling Prep	Scheduling Build Reports and Loads
Commonwealth 8		Advanced Ad Hoc: Functions and Logical Expressions	Academic Planning for Elementary	Advanced Ad Hoc: Pivot Designer
Old Louisville		Tips on Using the Case Portal and Working with the Campus Support Team	Campus Learning Overview & New Updates	It's All About the E-transcript/ Student Records
Cherokee Triangle		A Day in the Life of a Teacher	Messenger 2.0 (Training)	School Store & Public School Store (Training)
Nulu			Support Lab	

Set a course for learning

WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST

INDIVIDUAL/STAFF REQUESTING TRIP:	Arlene Crabtree
DATES OF TRIP:	~ April 2-12, 2026
TRIP TO:	Japan
METHOD OF TRANSPORTATION:	Plane, Bus
ACCOMMODATIONS:	Various Hotels
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	In Japan, the technology fueling tomorrow's cities is on display today. Home to countless organizations specializing in robotics and engineering, this island country is at the forefront of innovation in sustainability and human mobility. From highspeed superconducting magnetic trains to Hybrid Assistive Limb technology, students see how the future of cities is closer than you think in the experimental wonderland that is Japan.
CONFERENCE AGENDA: SEE ATTACHMENT	
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	Dependent upon number of students who sign up.
TOTAL ESTIMATED COST:	$5700/student: Trip is not until Spring of 2026. Students are permitted to make no interest payments of approximately 2 years. This is an additional trip to accommodate the high interest for the 2027 trip.
COST INCLUDES:	Transportation, lodging, guided tours, and food
FUNDING SOURCE:	Fundraising and student families

FUND MANAGER RECOMMENDATION:	☒ Recommended ☐ Not Recommended	*Julie Doane* 80111C6F6B45FC3EAC8E934D621E5520	readysign
PRINCIPAL/SUPERVISOR RECOMMENDATION:	☒ Recommended ☐ Not Recommended	*Tyler Reed* DFF5E75D12F23BDB7C4C176B1C0C9F34	readysig
SUPERINTENDENT RECOMMENDATION:	☑ Recommended ☐ Not Recommended		

Reviewed/Revised: 05/19/03

EF STEM

Robotics, Engineering, and the Future of Cities in Japan

In Japan, the technology fueling tomorrow's cities is on display today. Home to countless organizations specializing in robotics and engineering, this island country is at the forefront of innovation in sustainability and human mobility. From high-speed superconducting magnetic trains to Hybrid Assistive Limb technology, see how the future of cities is closer than you think in the experimental wonderland that is Japan.

Explore a world built on STEM

Science, Technology, Engineering, and Math shape communities across the globe. Our STEM-focused tours showcase the value of diverse ways of thinking and building while also highlighting the powerful universality of STEM subjects. At EF, we've spent over 55 years witnessing the power of educational travel, and we know how it can transform STEM learners. Each STEM tour challenges travelers to think critically and helps students develop innovative solutions to global problems.

What to expect on a STEM tour

EXPERIENTIAL LEARNING
Apply STEM principles by participating in project-based learning that goes well beyond theory.

INNOVATIVE LOCATIONS
Tour exciting international destinations that host some of the world's most advanced laboratories, universities, and companies. or are simply perfect global "classrooms" to study analytical issues of the day in real life.

INDUSTRY EXPERTS
Collaborate and learn with scientists, engineers, researchers, and other STEM practitioners in the field.

YOUR EXPERIENCE INCLUDES
Full-time Tour Director; sightseeing tours; entrance fees for Tokyo Skytree, Miraikan - The National Museum of Emerging Science and Innovation, Rinkai Disaster Prevention Park, cooking class, AIST Science Square, guided tour of a research facility, JAXA Space Dome, Cyberdyne Studios, tea ceremony, Asakusa Kannon Temple, Hamarikyu Gardens, Maglev Exhibition Center, Japanese village visit, teamLab Planets *(with extension: Gyeongbokgung Palace, cooking class, Bukchon Hanok Village, Hyundai Motorstudio, the National Aviation Museum of Korea, Suwon Hwaseong Fortress, N Seoul Tower)*; 7 overnight stays in hotels *(11 with extension)*; breakfast and dinner daily
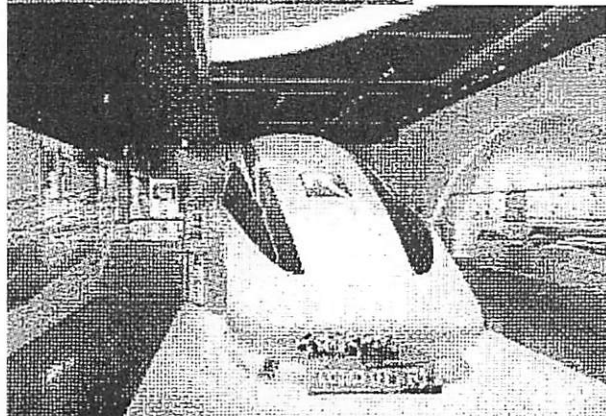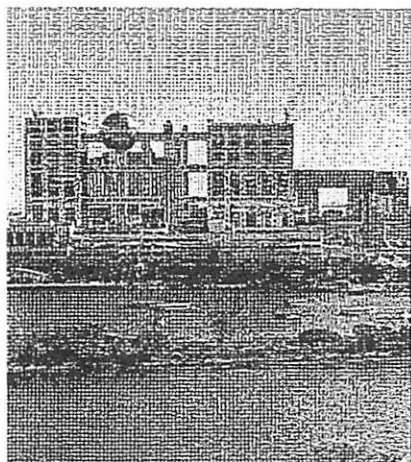
Old meets new everywhere you look in Tokyo.

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Seoul (4)

Tsukuba

Tokyo (7)

Yamanashi
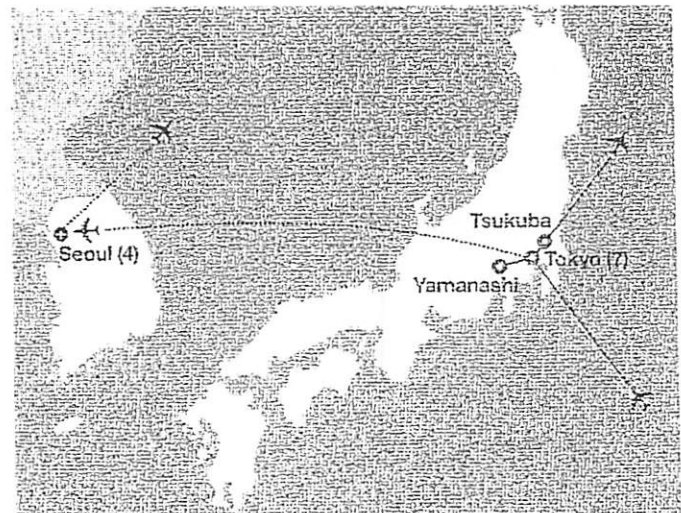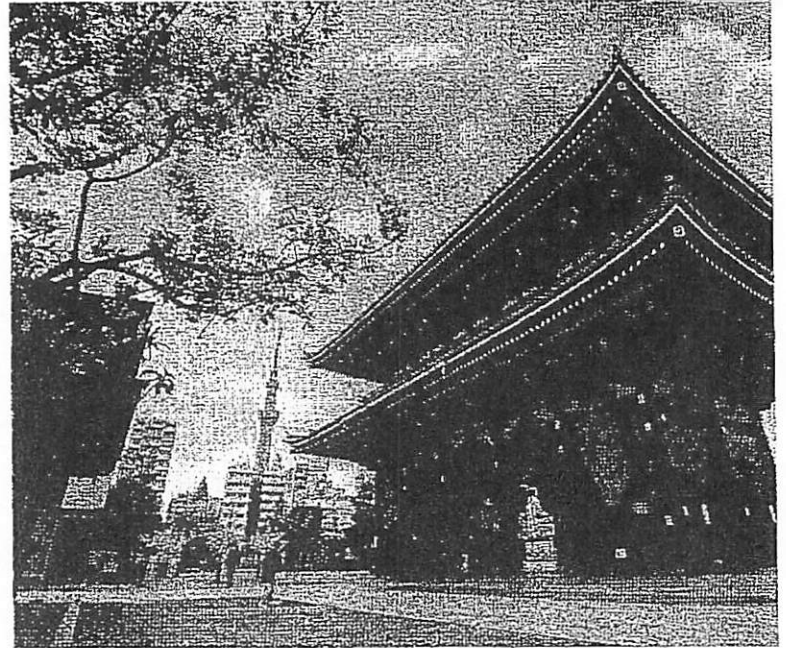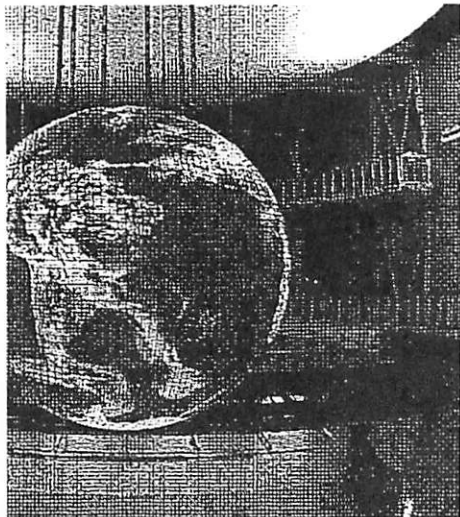
Miraikan - The National Museum of Emerging Science and Innovation.

See the future come to life in Odaiba.

Day 1: Fly overnight to Japan

Day 2: Tokyo
Meet your Tour Director at the airport in Tokyo, the capital of Japan and a city of contrasts. Here, see how old meets new as you discover ancient temples and learn about the creation of modern technologies that will shape our future.

Day 3: Tokyo
Take a guided tour of Tokyo led by a STEM expert, including stops at the Shibuya District and Tokyo Skytree, Japan's tallest building. Visit Miraikan - The National Museum of Emerging Science and Innovation, where you'll explore exhibits on sustainable growth and evolution and ponder a future built by robot technology.

Day 4: Tokyo | Odaiba
Spend the day in Odaiba, a collection of man-made islands that serves as a futuristic residential and business district. Take a guided tour of the Rinkai Disaster Prevention Park, where you'll experience an earthquake simulation and learn how to survive different natural disasters. Next you'll tour Akihabara Electric Town, a cultural center for fans of anime and manga. Later, try your hand at preparing authentic Japanese food during a cooking class.

Day 5: Tokyo | Tsukuba
Take a day trip to Tsukuba, nicknamed the "Science City" of Japan. Start off with a visit to Science Square, a showroom for research from the National Institute of Advanced Industrial Science and Technology (AIST). Then, enjoy a guided tour of one of Tsukuba's premier research facilities. Later, you'll visit the Space Dome at the Japan Aerospace Exploration Agency (or JAXA, for short) to learn about the country's current efforts in space exploration. Before traveling back to Tokyo, see Hybrid Assistive Limb (HAL) technology in action at Cyberdyne Studios—you may even get to test out the arm portion of a working HAL suit!

Japan's trains are famous for their speed, and at the Maglev Exhibition Center, you'll learn how superconducting magnetic technology is evolving just as fast.

Day 6: Tokyo
Begin your day with a traditional Japanese tea ceremony before visiting Asakusa Kannon Temple. Here, restaurants, theaters, and cinemas surround a five-story pagoda—a perfect symbol of Tokyo's enduring past and ultramodern future. Later, stroll among the greenery and seawater ponds of Hamarikyu Gardens.

Day 7: Tokyo | Yamanashi
Hop on your group's private bus and travel to Yamanashi Prefecture, best known as the home of Mount Fuji. Start out at the Maglev Exhibition Center where, through a series of interactive exhibits, you'll see how superconducting magnetic technology will enable Japan's trains to become some of the fastest on the planet. You may even be able to view a test run of the Maglev train as it zooms past the Center. Up next, visit a quaint lakeside village and stop for a photo of the awe-inspiring Mount Fuji before taking Japan's famous bullet train back to Tokyo.

Day 8: Tokyo
Immerse yourself in art (literally) on a visit to teamLab Planets, a dynamic museum known for blurring the lines between its visitors and the art itself. Stop by the Unicorn Gundam Statue, then take some time to explore the city or ⊕ experience Japan's lively karaoke culture.

Day 9: Return home or add extension
Depart for home or extend your trip to Seoul, a modern city that stays close to its ancient roots.

Day 10: Seoul
Visit the Gyeongbokgung Palace, former residence of the Korean king, where you'll witness a guard-changing ceremony. Next, prepare a traditional Korean meal during a cooking class before visiting the Bukchon Hanok Village. End your day at the Hyundai Motorstudio, where travelers can check out Hyundai's cutting-edge car models and get a peek into the future of mobility.

Day 11: Seoul
Travel to Suwon. Marvel at the advanced architecture of the Hwaseong Fortress, a UNESCO World Heritage Site. Then, visit the National Aviation Museum of Korea for a view of the past, present, and future of Korean aviation. From there, venture to the top of N Seoul Tower for a bird's-eye view of the city.

Day 12: Seoul
Enjoy a free day in Seoul or ⊕ take a full-day tour of Korea's Demilitarized Zone.

Day 13: Depart for home

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Every student should have the opportunity to travel, which is why we're dedicated to providing the lowest prices.

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We believe in experiential learning at the most important sites. Your Tour Director is with you at every step, providing their own perspective and local tips.

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