

COMPLETE ALL INFORMATION AND RETURN TO TRANSPORTATION

STUDENTS

BEECHWOOD INDEPENDENT SCHOOLS
TRANSPORTATION/FIELD TRIP REQUEST FORM

09.36 AP.21

TODAY'S DATE 9/12/24

☐ Elementary

☒ High School

☐ Guardian Angel

Faculty/Staff/Coach/Sponsor(s) Ryan Booth

Date(s) of Trip 3/29/25-4/4/25

Departure Time TBA

Return Time TBA

*If Peanut/Tree Nut Allergy Safety Alert is checked on the School-Related Trip Permission Slip and Medical Release Form (09.36 AP.211) then faculty/staff member(s) sponsoring this trip are responsible to ensure buses/mode of transportation comply with procedure related to foods on trip.

TYPE OF TRIP (CHECK ONE):

☐ Classroom Field Trip, Specify Class _____

☐ Class Trip (i.e. Junior, Senior), Specify _____

☐ Organization/Club Trip, Specify _____

☒ Other (athletic, band, if applicable), Specify Softball Team

**DESTINATION Panama City, FL

Miles (one way) to destination: 750

City/State Panama City, FL

☒ Overnight: Give name of lodging and address Players will be staying with their families

TRANSPORTATION

Number of Buses needed (1 driver per bus unless otherwise indicated) or

☐ Suburban

☒ Van

See 09.36 AP.212

**Does trip exceed 100 miles? ☒ Yes ☐ No If Yes, trip requires Board of Education approval.

THIS SECTION COMPLETED BY TRANSPORTATION DEPARTMENT

Bus Available ☐ Yes ☐ No

Suburban Available ☐ Yes ☐ No

Van Available ☐ Yes ☐ No

Bus # _____ has been reserved.

Transportation Supervisor _____

Signature

Date

☐ Use of Common Carrier in Lieu of School Bus

Procedure 09.36

(Complete Use of Common Carrier form, requires Board of Education approval)

☐ Private Vehicle, if allowed by policy. Specify Driver(s) All Players will be riding with their parents, the van will be used to transport the equipment and team in between games. It will be driven by Heath Preston

Purpose/Educational Value Spring Break trip, meet new people, team bonding

Number of days absent from school 0

Number of: Students Going on Trip 15

Faculty/Staff 3

Other Chaperones _____

ARE ALL CHAPERONES ON THE VOLUNTEER LIST? ☐ YES ☐ NO

IF NO, THEY WILL NEED TO COMPLETE THE YOUTH LEADER FORM AND BE APPROVED PRIOR TO CHAPERONING.

SUPERVISION - Attach a list of names of adults accompanying students on trip. Coach Scott, Preston, and Hatridg

Trip Approved

☒ Yes ☐ No

Principal

Signature

Date

Trip Approved

☐ Yes ☐ No Superintendent/Designee

Signature

Date

☐ Yes ☐ No Board of Education

Signature

Date

Florida Trip

Scott, Chris - 026 <Chris.Scott@beechwood.kyschools.us>

Thu 9/12/2024 11:47 AM

To: Booth, Ryan - 026 <ryan.booth@beechwood.kyschools.us>

 1 attachments (462 KB)

Field Trip Request Form Transportation- Updated November 2018 (10).pdf;

Sir,

Here is my request. Just to review all the players are riding with there parents and staying with there parents. We are closing the deal now on Condo's.

All players are staying with parents and coaches are staying in separate condo's.

We are mainly using van for transport of equipment and to each game while in Florida.

Mr. Heath Preston will be driving the VAN, I will have him see you about getting approved to drive the van.

Chris