

Woodland Elementary School
Regularly Scheduled SBDM Meeting
August 8, 2024

Members Present: Brandon Thompson, Eric Bristol, Beth Burks (via Google Meet), Andrea Green, and Mariyam Lewis. *Members Absent:* Victoria Burt. *Recording Secretary:* Ashley Brus. *Guests:* Sherry Powers.

Call to order at 5:04 p.m.

1. Opening Business

- a. August Agenda Approval- A motion was made to approve the August agenda by *Beth Burks* and seconded by *Andrea Green*. The council members agreed unanimously with the motion to approve the August agenda.
- b. July Regular Meeting Minutes- A motion was made by *Eric Bristol* to approve the July Regular Meeting Minutes and seconded by *Beth Burks*. The council members agreed unanimously with the motion to approve the July Regular Meeting Minutes.
- c. Good News Report - We have finished two days of school successfully with a total enrollment of 522 students. Mr. Bristol is happy to be back in 5th grade. Dr. Burks is enjoying her new role as a third grade special education teacher.
- d. Public Comment- Mrs. Powers shared that she has learned a lot and has had a great support team with the Woodland staff.
- e. Meeting Norms- The council members reviewed the meeting norms.

2. Student Achievement Report/Data

- a. Individual KSA and AKSA Student Data Now Available in PAN. The KSA and AKSA student data may be shared with teachers and administrators who have an educational interest in the student (i.e., to prepare for instruction, identify strengths and areas for growth, etc.). OAA does NOT require that districts have teachers sign an Embargoed Data Non-Disclosure Statement for this data. The Embargoed Data Non-Disclosure covers summary data and reports that are shared publicly. However, the data available in PAN is individual student data. To comply with FERPA laws, individual student data is never released to the media or shared publicly. When paper versions of the Individual Student Reports are available in late September, results may be shared with students and parents.

- b. These results will be looked at in preparation for students that will be involved in the SB-9 program. PLC time will be used to share this information with grade level teachers. Conferencing with students will take place for goal setting purposes.
- c. Teachers will begin initial assessment in classrooms to prepare for their instructional time in their classroom. The district has steps in place on where teachers start with assessment and how to proceed forward. The iReady testing window will open next week. District guidelines regarding student support during the diagnostic assessment will be shared.

3. School Improvement Planning

a. Monthly Review

- i. **July** - 1st - new Council takes office; 4th- Central Office closed for holiday; 22nd-23rd - Leadership Retreat; 25th-26th - new student enrollment; 29th - Open House 5:30-7:00; 29th Little Eagles 3-5
- ii. **August** - 5th Opening Day at Central Hardin HS; 7th - 1st Day of School for 24-25 school year; iReady window opens for the district on 12th (grade level schedule to ensure completion)
- iii. **September** - 2nd Closed for Labor Day; 6th - Learning Labs with Becca Silver; Vision and Hearing Screenings take place in September

b. Professional Learning

- i. Paraprofessionals trained in OG Comprehensive at North Park on July 30, 31 & August 1st.
- ii. All new teachers in a general education classroom have received Orton Gillingham Comprehensive training (1st & 2nd) or Morphology training (3rd-5th) which ensures that we can continue the district initiative.
- iii. September 6th - Learning Labs to take place with Becca Silver from Discovery Ed. The team has grown from 4 to 8 this school year and they are focusing on discourse. A meeting to debrief will occur after school that day.

4. Budget Report

- a. July Schedule of Balances- Mr. Thompson provided the council with a copy of the July Schedule of Balances. A motion was made to approve the July Schedule of Balances by

Eric Bristol and seconded by *Beth Burks*. The council members agreed unanimously with the motion to approve the July Schedule of Balances.

- b. ESS budget- The ESS budget has not changed since the council reviewed it at the last regularly scheduled monthly meeting in July.
 - i. Dr. Kersey has agreed to continue as our building ESS Coordinator for the 24-25 school year.
- c. Title I Budget- Mr. Thompson met with Debbie Wyatt and Becky French to review our Title I Budget. The council was provided with and reviewed the Title I Budget. The budget has been submitted to KDE for approval.
 - i. Adjustments had to be made to the payroll portion due to insurance costs for staff being paid through these funds that were not auto populated on the budget sheet. These expenses have been added which has led to a need to reduce other non-salary codes to balance the budget.

5. Committee Reports

- a. July Accident Report- There were no accident reports submitted in July for the council to review.

6. Bylaw Review/Readings/Adoption

- a. Meeting Rules
 - i. Page 6- The council was provided with and reviewed the current bylaws as a first reading, specifically the meeting rules for council members. Mr. Thompson brought the council's attention to the statement that the agenda will be posted to the public one week in advance. The council was tasked with reviewing the bylaws for any additional suggestions for revision prior next month's regularly scheduled meeting. The second reading will be conducted at that time.

7. Old Business

- a. Council Training-
 - i. Completed training/certificates- Ms. Lewis and Ms. Burt are still working to complete their required training.

8. New Business

- a. SBDM policies and procedures (new member packet signed)- This topic was reviewed and discussed at the July regularly scheduled meeting.
 - b. Meeting dates set for the 24-25 school year- This topic was reviewed and discussed at the July regularly scheduled meeting.
9. Upcoming deadlines
- a. Annual Online Updated for Families ends on August 2nd
 - b. Open Enrollment begins on the 7/26th
10. Adjournment- A motion was made by *Eric Bristol* to adjourn the meeting and seconded by *Mariyam Lewis*. The meeting was adjourned at 5:49 p.m.