

**Woodland Elementary School**  
**Regularly Scheduled SBDM Meeting**  
**July 16, 2024**

*Members Present:* Brandon Thompson, Eric Bristol, Beth Burks, Andrea Green and Mariyam Lewis (via Google Meet). *Members Absent:* Victoria Burt. *Recording Secretary:* Ashley Brus. *Guests:* None.

Call to order at 5:09 p.m.

1. Opening Business

- a. July Agenda Approval- A motion was made to approve the July agenda by *Eric Bristol* and seconded by *Beth Burks*. The council members agreed unanimously with the motion to approve the July agenda.
- b. June Regular Meeting Minutes- A motion was made by *Beth Burks* to approve the June Regular Meeting Minutes and seconded by *Eric Bristol*. The council members agreed unanimously with the motion to approve the June Regular Meeting Minutes.
- c. Good News Report - We only have one third grade classroom position to fill.
- d. Public Comment- None.
- e. Meeting Norms- The council members reviewed the previously adopted set of meeting norms. There were no questions or suggestions for revision. A motion was made to approve the meeting norms by *Eric Bristol* and seconded by *Beth Burks*. The council members agreed unanimously with the motion to approve the meeting norms.

2. Student Achievement Report/Data

- a. No updated information- No achievement data is available for council discussion at this time.

3. School Improvement Planning

- a. Monthly Review
  - i. **June** - 3rd-Leadership Team to Studer meeting, Summer Eagle Academy begins (through June 28th); 5th-HCS Career Fair; 24th June SBDM Meeting

- ii. **July** - 1st - new Council takes office; 4th- Central Office closed for holiday; 22nd-23rd - Leadership Retreat; 25th-26th - new student enrollment; 29th - Open House 5:30-7:00
- iii. **August** - 5th Opening Day at Central Hardin HS; 7th - 1st Day of School for 24-25 school year; iReady window opens for the district on 12th (grade level schedule to ensure completion)

b. Professional Learning

- i. Paraprofessionals will be trained in the Orton Gillingham Comprehensive literacy program at North Park on July 30, 31 & August 1st.
- ii. All certified staff will be completing various professional development training sessions over the next few weeks throughout the district.
- iii. Numerous teachers have requested to attend additional professional development sessions on their own time outside of the district's required hours.

4. Budget Report

- a. June Schedule of Balances- Mr. Thompson provided the council with a copy of the June Schedule of Balances. A motion was made to approve the June Schedule of Balances by *Beth Burks* and seconded by *Mariyam Lewis*. The council members agreed unanimously with the motion to approve the June Schedule of Balances.
- b. ESS budget- The council reviewed the proposed ESS budget. Mr. Thompson shared that he will be meeting with Debbie Wyatt to discuss the budget allocations based on the financial needs of our after school 21st Century program. A motion was made to approve the proposed ESS budget by *Eric Bristol* and seconded by *Beth Burks*. The council members agreed unanimously with the motion to approve the proposed ESS Budget.
- c. 24-25 Title I Budget meeting with Debbie Wyatt- Mr. Thompson shared that the majority of our Title I Budget is utilized to staff people to work with our students. He will be meeting with Debbie Wyatt to review our budget to ensure that we are utilizing our funds most effectively.

5. Committee Reports

- a. June Accident Report- The council was provided with and reviewed the June Accident Report.

## 6. Old Business

### a. Hirings-

- i. Sarah Turner - 1st grade sped
- ii. Mary Foster - 5th grade sped
- iii. Cory Sanders - PASS coach
- iv. Lauren Shute - 1st grade teacher
- v. Emily Woodrum - 4th grade teacher
- vi. Bobbie Ahrens - 4th grade teacher
- vii. Sherry Powers - 4th grade sped
- viii. Dr. Beth Burks - moved to 3rd grade sped

### b. Council Training-

- i. Completed training/certificates- Mr. Bristol provided his training certificate. Dr. Burks has completed and will submit her certificate. Mrs. Green has also completed her training and has emailed her certificate. Mr. Thompson will assist Ms. Lewis with completing her three hours of required experienced training.

## 7. New Business

- a. Dean Dorton Allen & Ford, PLLC new auditors for the district- Mr. Thompson shared that Hardin County Schools will be working with a new auditing company. This company will be reviewing our processes and procedures.
- b. SBDM policies and procedures (new member packet signed)- Mr. Thompson shared with the council the SBDM Member Requirements, Certificate of Receipt or Distribution and Special Meeting Written Notice form. Mr. Thompson, Dr. Burks, Mr. Bristol, and Mrs. Green signed and submitted the forms. Mr. Thompson will scan the forms to Ms. Lewis to print, sign and return. Mr. Thompson will reach out to Ms. Burt regarding the completion of these forms as she was absent for the meeting.

- c. Meeting dates set for the 24-25 school year- The council agreed to schedule the regular monthly SBDM meetings for the second Thursday of each month at 5:00 p.m. in the media center.
  
- 8. Upcoming deadlines
  - a. Annual Online Updated for Families ends on August 2nd
  
  - b. Open Enrollment begins on the 7/26th
  
- 9. Adjournment- A motion was made by *Beth Burks* to adjourn the meeting and seconded by *Andrea Green*. The meeting was adjourned at 6:03 p.m.